



**SCHOOL BOARD OF THE CITY OF RICHMOND**  
SCHOOL BOARD ROOM - 17TH FLOOR, CITY HALL  
301 NORTH NINTH STREET RICHMOND, VA 23219-1927 (804) 780-7716

**SCHOOL BOARD MEETING**  
**AGENDA**

**Monday, July 16, 2012**  
**7:00 p.m. – 9:00 p.m.**

**City Council Chambers, 2<sup>nd</sup> floor City Hall**

**MEMBERS**

THE HONORABLE:

DAWN C. PAGE  
DISTRICT 8  
CHAIR

MAURICE A. HENDERSON  
DISTRICT 5  
VICE CHAIR

KIMBERLY M. BRIDGES  
DISTRICT 1

KIMBERLY B. GRAY  
DISTRICT 2

NORMA H. MURDOCH-KITT  
DISTRICT 3

ADRIA A. GRAHAM SCOTT  
DISTRICT 4

CHANDRA H. SMITH  
DISTRICT 6

DONALD L. COLEMAN  
DISTRICT 7

EVETTE WILSON  
DISTRICT 9

**OFFICERS**

YVONNE W. BRANDON, Ed.D.  
SUPERINTENDENT

ANGELA C. LEWIS  
CLERK

ANGELA R. ANDERSON  
DEPUTY CLERK

PAUL A. HAWKINS  
AGENT

RONALD L. CAREY, Ed.D.  
DEPUTY AGENT

1. **Reconvene.**
2. **Pledge of Allegiance.**
3. **Invocation/Moment of silence.**
4. **Adoption of the agenda.**
5. **Recognitions.**
  - Colonial Athletic Association
6. **Public Information.**
7. **Minutes/Presentation of official business.**
  - a. Approve the minutes of the April 6, 2012 budget work session, April 16, 2012 work session and meeting, April 30, 2012 work session, May 7, 2012, work session and meeting, May 21, 2012 work session and meeting, May 24, 2012 work session, May 29, 2012 budget work session, May 29, 2012, Public Hearing, May 31, 2012, Public Hearing, and the June 4, 2012 work session and meeting. (BSC #3).
  - b. Receive the quarterly report from Patrick Henry Charter School of Science and Arts (PHSSA). (BSC #s 1 & 3)
  - c. Receive Articles III and IV of the Student section of the Policy Manual. (BSC #s 1, 2, & 3)
  - d. Receive School Board travel requests. (BSC #3)
  - e. Receive updates from School Board representatives on the: (BSC #3)
    - Appomattox Regional Governor's School Regional Board
    - Maggie L. Walker Governor's School.
    - Richmond Chamber of Commerce Education Committee
    - Richmond Public Schools Education Foundation
    - Head Start Policy Council
    - MathScience Innovation Center
8. **Superintendent's report.**
  - SR12-13-01:** Receive the Human Resources Actions. (BSC #3)
  - SR12-13-02:** Receive a report on Operations. (BSC #3)
  - SR12-13-03:** Receive a report on Build a Better Richmond. (BSC #3)
  - SR12-13-04:** Receive a report on the Virginia Department of Education No Child Left Behind waiver. (BSC #s 1 & 3)
  - SR12-13-05:** Receive the transition plan for Broad Rock and Oak Grove Elementary Schools. (BSC #s 1 & 3)
9. **Other informational items.**
  - Receive an update on RPS contracts. (BSC #3)
  - Receive an update on Freedom of Information Act requests. (BSC #3)

**10. Consent agenda.**

- Consider approval of the Human Resources Actions.
- Consider approval of the financial statements for May 2012.

**11. Items for action.**

**12. Adjourn.**

*Pursuant to the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding should contact the Clerk of the School Board no later than three (3) business days prior to the meeting at (804) 780-7716. If you are hearing or speech impaired, please contact the agency by calling the Americans with Disability Act Office TTY line at 711 the Relay Center.*

**Angela C. Lewis  
Clerk**

**To view available School Board supporting agenda documents, please visit the School Board Office calendar. Select the date and time of the meeting that you wish to view.**

**Minutes of the Budget Work Session of the School Board of the City of Richmond  
April 6, 2012**

**Budget Work Session** A budget work session of the School Board of the City of Richmond was held on Friday, April 6, 2012, at 4:00 p.m., in the Conference Room on the 17<sup>th</sup> floor of City Hall. The Chair called the meeting to order. The Clerk called the roll. The following were present:

**Members:** Mrs. Dawn Page, *Chair*  
Maurice Henderson, *Vice Chair (arrived later)*  
Mrs. Kimberly Bridges  
Ms. Kimberly Gray *(arrived later)*  
Dr. Norma Murdoch-Kitt  
Ms. Adria Graham Scott  
Mrs. Chandra Smith  
Donald Coleman *(arrived later)*  
Mrs. Evette Wilson

**Officers:** Dr. Yvonne Brandon, Superintendent  
Ms. Angela Lewis, Clerk  
Ms. Angela Anderson, Chief of Financial Reporting/Deputy Clerk  
Paul Hawkins, Chief Operating Officer/Agent  
Dr. Ronald Carey, Chief of Staff/Deputy Agent

**Others Present:** Mrs. Victoria Oakley, Chief Academic Officer  
Dr. Irene Williams, Executive Director, Elementary Education  
Dr. Thomas Beatty, Executive Director, Secondary Education  
Ms. Lynn Bragga, Director, Budget & Financial Planning  
Dandridge Billups, Director, Human Resources  
Ms. Wanda Payne, Interim Director, Finance  
Kavansa Gardner, Director, Information Communication & Technology Services  
Ms. Debora Johns, Chief Auditor, Internal Audit Services  
Ms. Marie Crenshaw, Director, Instruction  
Ms. Felicia Cosby, Public Information Officer  
Ms. Phyllis Gardner  
Mr. William Waller

**Attorney:** Adam Harrell

A call of the roll reflected that a quorum was present.

**Discuss the School Board's approved 2012 – 2013 general fund budget.**

Mr. Henderson requested to participate in the meeting via telephone because he was in traffic on I-95 S heading from Maryland to get to the meeting. The Board members that were present voted to allow him to participate via telephone. *(Mesdames Page, Bridges, Graham Scott, Smith, Wilson, and Murdoch-Kitt voted aye, Ms. Gray, Messrs. Coleman, and Henderson were not present to vote)*

Mrs. Page shared that this was an opportunity for the Board to revisit the FY2013 budget that the School Board approved on February 16, 2012 and to incorporate

feedback that had been received from the community forums. The Board needed to be prepared to move forward with the level of funding that would be received based on General Assembly actions and Richmond City Council. It was hoped that at the outcome of the meeting the Board would have a list of priorities and have an idea of what the impact of the cuts would be.

Mrs. Page also reviewed the results of the survey that she had discussed at the April 2, 2012 School Board meeting. They were:

The highlights from the surveys were:

- Most respondents were City residents at 72.72%
- Over 50% were parents, 33.7% were concerned citizens, and 25.97% were employees
- Most respondents (94.8%) did not believe RPS received enough funding to carry out its mission.
- Most respondents did not believe that funding levels received by the State and City were appropriate.
- 74% said the State was not providing appropriate levels of funding
- 94.8% said the City was not providing appropriate levels of funding
- Most respondents believed that 30% of the City's total budget was an appropriate level of funding for schools; 28.57% indicated that 40% was an appropriate level of funding.
- Regarding the Board's strategic initiative, 38.36% indicated that expansion of the STEM Program was important.
- Feedback from surveys from the community meetings showed that cost-cutting measures were categorized in the following:
  - instruction program support – 35.6% thought summer school could be eliminated; foreign languages had 26.2% and field trips at 22.7%
  - instructional quality – 37.% prioritized administration non-classroom positions as one of the first cuts followed by a reduction in regional local program support 26.8%; employee health and benefits 35.9% indicated changes in contracts should be one of the first considerations.

Dr. Brandon reviewed the list of recommendations that she had presented in her budget, the priority list that the Board had recommended, and the parking lot of ideas that the Board had in mind. She shared that the current funding gap was \$23,822,200.

The Superintendent's proposed budget-balancing recommendations included:

Class size increases (138 teaching positions)  
Instructional Aides (80 regular/preschool positions)  
Reduction in Force (100 positions)  
Elementary Foreign Language Program  
3-day furlough  
Administrative/Non-classroom (8 – 12 positions)  
Custodians (49 positions)  
Security (13 positions)

Contract lengths (A/P's to 10; Guidance/Librarians to 9.5)  
Health Insurance (pay employee-only rate for qualified participants)  
Health Insurance (eliminate employer contribution for retirees)  
Dental (eliminate employer paid share)  
VRS (all new hires pay 5% employee share)  
Regional/local program support (5% reduction)  
Summer School (general fund support)  
Staff development

School Board priority listing included the following items that the Board did not want to cut:

Class size increases (138 teaching positions)  
Elementary Foreign Language Program  
Health Insurance (pay employee-only rate for qualified participants)

The School Board created a "parking lot" of other recommended items to balance the budget which included:

VRS mandate – employees pay 5%; offset by 5% raise  
VRS mandate – employees pay 1%; offset by 1% raise  
Outsourcing – transportation  
Outsourcing – facilities services  
Math Science Center contribution  
Humanities Center – 9 fte's  
Spanish immersion – 4 fte's  
Virginia Preschool Initiative (state & local share); serves 900 students  
Head Start – federal program; receives \$690K from general fund  
Close school 10-days early; furlough all employees 10-days  
Close elementary school  
Close middle school  
Close high school  
Eliminate system-wide equipment funding  
Close Parker Field-Warehouse; forfeit discounts, storage issues

The Board members were given an opportunity to review several scenarios and make a decision using a voting clicking method based on the information provided. Mr. Henderson joined the meeting as this process was ending. The Board then had discussion based on the outcomes of the exercise that they had participated in.

Board members would review the information that had been shared and additional budget work sessions would be scheduled.

There being no further business, the meeting adjourned at 7:35 p.m.

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Clerk

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Chair

**Minutes of the Work Session of the School Board of the City of Richmond**  
**April 16, 2012**

**Work Session**

A work session of the School Board of the City of Richmond was held on Tuesday, April 16, 2012, at 4:30 p.m., in the Conference Room on the 17<sup>th</sup> floor of City Hall. The Chair called the meeting to order. The Clerk called the roll. The following were present:

**Members:** Mrs. Dawn Page, *Chair*  
Maurice Henderson, *Vice Chair*  
Mrs. Kimberly Bridges  
Ms. Kimberly Gray  
Dr. Norma Murdoch-Kitt  
Ms. Adria Graham Scott  
Mrs. Chandra Smith  
Donald Coleman  
Mrs. Evette Wilson  
Christian Foderingham, Student Representative

**Officers:** Dr. Yvonne Brandon, Superintendent  
Ms. Angela Lewis, Clerk  
Ms. Angela Anderson, Chief of Financial Reporting/Deputy Clerk  
Paul Hawkins, Chief Operating Officer/Agent  
Dr. Ronald Carey, Chief of Staff/Deputy Agent

**Others Present:** Mrs. Victoria Oakley, Chief Academic Officer  
Dr. Irene Williams, Executive Director, Elementary Education  
Dr. Thomas Beatty, Executive Director, Secondary Education  
Ms. Lynn Bragga, Director, Budget & Financial Planning  
Dandridge Billups, Director, Human Resources  
Ms. Wanda Payne, Interim Director, Finance  
Mrs. Gloria Graham Johnson, Interim Director, Exceptional Education  
Ms. Felicia Cosby, Public Information Officer  
Kavansa Gardner, Director, Information Communication & Technology Services  
Dr. Ernestine Scott, Manager, Title I  
Ms. Marie Crenshaw, Director, Instruction  
Ms. Debora Johns, Chief Auditor, Internal Audit Services  
Warren Beam, Treasurer, Patrick Henry School of Science and Arts

**Attorney:** Ms. Jonnell Lilly

A call of the roll reflected that a quorum was present.

**Receive the Human Resources Actions**

Mr. Billups presented the Human Resources Actions for approval at the 7:00 p.m. School Board meeting.

**Receive a report on**

This item was deferred to a later meeting.

*the Oak Grove/  
Bellemeade water  
shed*

*Receive the follow-up  
to the quarterly  
financial statement  
(October 2011 -  
December 2011) for  
Patrick Henry  
School of Science  
and Arts (PHSSA)*

Mr. Beam distributed a current financial statement for PHSSA that provided corrections from the previous statement. There were invoices that PHSSA was waiting to receive before payment could be made. The McGowan money had been corrected on the financial statement. About half of that money had been expended on technology.

Mrs. Page desired to know if Mr. Beam was combining the quarterly reports. This was confirmed.

Ms. Anderson referred to the balance sheet as of March 31, 2012, and stated that the accumulated depreciation had decreased but the assets had increased. Mr. Beam stated that this was because the restricted funds were used so the equity would go down due to that. It would go to the assets.

Ms. Anderson also noted that there were new restricted assets. Mr. Beam stated that monies for the Buchanan Fund were given as a memorial. It had not been determined how that money would be used. Same thing with the FUTP 60.

Ms. Anderson had several questions pertaining to the Profit & Loss Statement. She would put those in writing and provide them to Mr. Beam within the next few days. Mr. Beam shared that written responses would be provided to the Richmond School Board by late May/early June due to his work schedule.

*Receive the quarterly  
report from PHSSA*

Follow-up responses from PHSSA should be received late May or early June.

*Receive the financial  
statement for the  
period ended  
February 2012*

Ms. Anderson presented the preliminary financial report for the period of February 29, 2012. She reported the variances by function and type; expenditure detail by object type; and transfers. The Nutrition Service statement showed positive revenues of \$1.8 million.

Ms. Gray asked if capitalized leases fell under other operating expense. Ms. Anderson stated that the only capital lease being paid was on energy improvement. It fell under debt service; however, it was listed in the budget book under capital outlet.

*Receive the annual  
Exceptional  
Education Plan*

Ms. Graham Johnson provided the Annual Exceptional Education Plan with eight sections:

- Superintendent's Certification for School Divisions
- Policy Statements
- Submission Statements
- General Assurance & Compliance Documents – General Education Provision Act, GPA, Assurance
- Special Education in Local and Regional Jails
- Report of Implementation of the Annual Plan
- Application for IDEA Part B Section 611 Funds (Flow-through funds)

- Application for IDEA Part B Section 611 Funds (Preschool funds)

Most monies received were allocated for personnel and employment benefits. For the grant period of July 1, 2012 – September 3, 2014 they were requesting \$6.1M for Plan B and \$121,955 was being requested for preschool.

Ms. Gray asked if funds received for Medicaid for special education students was allocated in a similar fashion. She desired to know if the committee conducted the review or did it go into the general fund. Ms. Anderson stated that Medicaid funds were reimbursed to a separate fund that rolled to the general fund, but they were segregated on the ledger.

Mrs. Bridges asked for IDEA funding projections. Dr. Brandon stated that IDEA had not been reauthorized and there was very little momentum going towards the reauthorization of IDEA. All federal funds were subject to some reductions it was not known how much at this point.

Mrs. Bridges stated that there had been publicity regarding the autism spectrum disorders and asked if this level of funding allowed the School Board to meet the needs? Dr. Brandon stated that each individual IEP would have to be looked at to determine the level of services and therefore the impact on the budget.

***Receive the Career & Technical Education grant***

These funds were used to support professional development, equipment, and modernize labs to serve grades 7-12. They had been allocated \$791,984.31 which was been broken down accordingly:

- Personal services - \$28,968
- Employee benefits - \$2,215.07
- Purchased services - \$160,052.30
- Internal Services – \$12,000.00
- Capital Outlay/Equipment - \$588,748.94

Career and Technical Education was expected to be funded based on what the State allocation was from the federal and that level amount may be slightly less.

Ms. Gray asked about the cost for certifications. Dr. Brandon stated that a lot of the money was to get teachers certified so that they could teach the classes and therefore students would be certified. It had not been determined how much it would cost for a test for a child.

Dr. Murdoch-Kitt desired to know what type of equipment would be purchased and if the labs were just for special education students. It was noted that the equipment would be replaced in computer labs that were over three years old.

Donated equipment had been installed and the Automotive Repair Program had been nationally certified.

Mrs. Page desired to know with the decline in funding for the Carl Perkins grant, what impact had the school system seen. Dr. Brandon stated a budget amendment would have to be submitted to mitigate whatever decrease was received. That percentage would be less than 9% across the board.



**Closed Session**

On a motion by Mr. Henderson, seconded by Ms. Graham Scott, the Board voted unanimously to go into closed session [pursuant to Section §2.2-3711 (A) (1) of the *Code of Virginia*] to discuss disciplinary action against specific employees of the public body.

**Open Session**

On a motion by Mr. Henderson, seconded by Ms. Gray, the School Board voted to go into open session.

Motion: Mr. Henderson Resolution: 20  
Seconded: Ms. Gray Date: April 16, 2012

**Open Session**

**CERTIFICATION OF CLOSED MEETING**

I move that the Richmond School Board direct its Clerk to call for a roll call vote of the Board's members that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Richmond School Board.

**VOTE**

A roll call was taken of members present and it was unanimous that the closed meeting was conducted in accordance with prescribed laws.

**AYES:** (9) (*Mesdames Bridges, Gray, Graham Scott, Murdoch-Kitt, Page, Smith, Wilson, and Messers Coleman and Henderson*)

**NAY:** (0)

**ABSTENTIONS** (0)

**ABSENT DURING VOTE:** (0)

**ABSENT DURING MEETING:** (0)

\_\_\_\_\_  
Clerk

The Chair recessed the meeting at 5:25 p.m.

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Chair

**Minutes of the Regular Meeting of the School Board of the City of Richmond**  
**April 16, 2012**

**Reconvene**

A The Chair reconvened the Monday, April 16, 2012, meeting at 7:00 p.m., in the City Council Chambers on the 2<sup>nd</sup> floor of City Hall.

**Members:** Mrs. Dawn Page, *Chair*  
Maurice Henderson, *Vice Chair*  
Mrs. Kimberly Bridges  
Ms. Kimberly Gray  
Dr. Norma Murdoch-Kitt  
Ms. Adria Graham Scott  
Mrs. Chandra Smith  
Donald Coleman  
Mrs. Evette Wilson  
Christian Foderingham, Student Representative

**Officers:** Dr. Yvonne Brandon, Superintendent  
Ms. Angela Lewis, Clerk  
Ms. Angela Anderson, Chief of Financial Reporting/Deputy Clerk  
Paul Hawkins, Chief Operating Officer/Agent  
Dr. Ronald Carey, Chief of Staff/Deputy Agent

**Others Present:** Mrs. Victoria Oakley, Chief Academic Officer  
Dr. Irene Williams, Executive Director, Elementary Education  
Dr. Thomas Beatty, Executive Director, Secondary Education  
Ms. Lynn Bragga, Director, Budget & Financial Planning  
Dandridge Billups, Director, Human Resources  
Ms. Wanda Payne, Interim Director, Finance  
Mrs. Gloria Graham Johnson, Interim Director, Exceptional Education  
Ms. Felicia Cosby, Public Information Officer  
Kavansa Gardner, Director, Information Communication & Technology Services  
Dr. Ernestine Scott, Manager, Title I  
Ms. Marie Crenshaw, Director, Instruction  
Ms. Debora Johns, Chief Auditor, Internal Audit Services  
Ms. Sharon Scott, Chief, Safety & Security  
Alphonso Matthis, Public Information  
Dr. Harold Fitrer, Communities In Schools  
Mr. McFarland  
Ronald Jordan

**Attorney:** Mrs. Nicole Thompson-Stock

**Pledge of Allegiance**

The Pledge of Allegiance was recited, followed by a moment of silence.

**Adoption of the Agenda**

The agenda was adopted as presented.

**Recognitions**

Christian Foderingham received a certificate of recognition for serving as the student representative to the School Board for the month of April 2012.

The following students were recognized for having art work hung in the Richmond General Assembly during its 2012 session:

Larnell Lightfoot  
Jermeaka Chambers  
Zaniya Lewis  
Saqqaire Thompson  
Trinity Johnson  
Corian Wood  
Ajah Williams  
Alexander Larios  
Cynthia Sanchez  
Tyana Jones  
Jailin Walker  
LaDasha Capero  
Darius Gray  
April Vannoy  
Crayton Johnson  
S'Emiah Bailey  
Anaya Perez  
Re'Niya Thomas  
Emily Moore  
Makaela Andrews  
Marsden Olsen  
Elijah Cumming  
Isaiah James  
Aniya Rose  
Lyndsey Acevedo  
Oscar Coronado  
Carena Franklin  
Vivana Hernandez  
Ethan Ellis  
Tiona Dickerson  
Basilio Jones

**Recognitions  
continued**

The following students received a certificate of recognition as winners in the Richmond Council PTA Art Reflections:

Vismitha Taneti  
Donnell Brown  
Brynne Severns

**Public Information**

Audrey Kriva, student, spoke to the School Board regarding the proposed budget cuts.

**Approve the Minutes  
of the February 24 –  
25, 2012 Retreat, the**

The minutes of the February 24 – 25, 2012 Retreat, the March 12, 2012 special meeting, and the 4:30 p.m. March 19, 2012 work session and meeting were approved with corrections.

**March 12, 2012  
special meeting, and  
the 4:30 p.m. March  
19, 2012 work  
session and meeting**

**Receive a Legislative  
Update**

Mr. Jordan gave the Board an update regarding the bills that were being presented or discussed in the current session of the Richmond General Assembly.

**Discuss Possible  
Submissions To  
Include in The 2013  
Virginia School  
Boards Association  
(VSBA) Legislative  
Package**

Mrs. Smith reminded her fellow Board members that if they had any suggestions that they wanted to submit to VSBA for its legislative package they needed to get them turned in.

Mr. Henderson suggested adding a request for a change in school opening flexibility.

Mrs. Page announced that Ms. Gray had been voted Chair of the Southside Region of the VSBA.

**Receive an Update  
on the Mayor's  
Education Task  
Force**

Mr. Henderson expressed appreciation that the Task Force actions confirmed that the administration of RPS was doing the work that it had been hired to do. He shared that the Task Force was developing a range of recommendations to include cutting staff and shifting benefit costs. It was also noted that the Task Force could not find millions of dollars of surplus in the schools budget.

Ms. Graham Scott reiterated Mr. Henderson's comments regarding the staffs time and effort it had put in to help the Task Force.

Dr. Brandon acknowledged and thanked the members of her staff for their efforts in assisting the Task Force.

Mrs. Page stated that the administration had gone above and beyond in their commitment to the students of RPS. She also shared that the current School Board had done its due diligence and that Mr. Bob and the Task Force had commended the work of the School Board and the administration. Mr. Bob's group noted that this school district was no different than any other entity by bringing back retirees. It was noted that the corporate world also brought back retirees.

It was recommended that the board begin the 2013 – 2014 budget process by September 1, 2012 if not sooner.

**Receive Updates  
from School Board  
Representatives on  
the Career and  
Technical Education  
Advisory  
Commission, Maggie  
L. Walker's  
Governor's School**

Board members in attendance at the VSBA Southside Regional Conference gave a brief update on the conference.

**Regional Board,  
Appomattox  
Regional Governor's  
School Regional  
Board, Richmond  
Chamber of  
Commerce  
Education  
Committee, VSBA  
Southside Regional  
Conference**

**Receive School  
Board Travel  
Requests**

School Board members Norma Murdoch-Kitt, Kimberly Gray, and Dawn Page had submitted requests to attend the Governor's Conference on Education in July. There was discussion among Board members regarding approving the travel request prior to approving the 2012 – 2013 budget.

On a motion by Ms. Smith, seconded by Mr. Coleman the Board voted to support three Board members attending a conference in July prior to a budget being approved. (Mesdames, Graham Scott, Wilson, Gray, Murdoch-Kitt, Page, and Mr. Coleman voted aye, Mesdames Bridges, Smith, and Mr. Henderson voted nay)

**Receive a Report on  
Operations**

Mr. Hawkins shared that there had been community meetings regarding the Dove Street Revitalization Plan. The Plan included a school being built to replace Overby-Sheppard Elementary School. The new school would house 600 – 650 students. It was recommended that the school would be the first elementary Science, Technology, Engineering, Mathematic (STEM) school. The school would be paid for by the Richmond Redevelopment & Housing Authority. There had been on-going meetings within the community regarding the Plan. Once the new school was open to students the current Overby-Sheppard school would be surplus to the city.

**Receive a Report on  
Build A Better  
Richmond**

Mr. Hawkins shared a PowerPoint presentation with the School Board that showed the construction progress that was being made at the three new schools.

**Receive the 2012  
Summer School  
Proposal**

Mrs. Oakley, Ms. Crenshaw, Dr. Fitrer, and Mr. McFarland presented the 2012 Richmond Public Schools Summer School Programs.

Summer school would be in session beginning June 25, 2012 and ending July 26, 2012. Elementary classes would begin at 9:00 a.m. and end at 2:00 p.m. There were twelve elementary sites that would house the elementary program. The non-tuition elementary programs included Summer Acceleration (Reading/Language Arts and Math), Exceptional Education, Jump Start, Early Reading First Pre-School Summer Program (Head Start), ESL Program K-2, and Summer Health Enrichment Day Camp (Monday – Friday)

The middle school summer program would be held at five middle schools. The hours would be from 8:00 a.m. – 1:00 p.m. Non-tuition program included Middle School Building Bridges: Transitioning to Sixth Grade, Middle School

Renaissance Summer Camp, Exceptional Education, Advanced Mathematics II, and an ESL Program. Special programs included Higher Achievement Summer Academy, Kings' MSR Boys' and Girls' Club and Mathematics – Science Investigators: A Partnership with University of Richmond and Altria.

The hours of the high school summer programs were 7:30 a.m. – 3:00 p.m. Classes would be held at two high schools and transportation would be offered through a centralized neighborhood bus stop.

Non-Tuition programs would be offered to RPS students only. Those courses included:

Algebra I	English 11	World History I
Integrated Math II	Earth Science	World History II
Geometry	Biology	World Geography
Geometry, Part II	Chemistry	VA & US History
Algebra II	8 <sup>th</sup> Math	8 <sup>th</sup> English/Reading

Summer Tutorial (Two-Week Tutorial)

Algebra I	English 11	World History I
Integrated Math II	Earth Science	World History II
Geometry	Biology	VA & US History
Geometry, Part II	Chemistry	World Geography
Algebra II		

Project Graduation would be held at Armstrong and Huguenot High Schools, and the Adult Career Development Center. The courses included:

Algebra I	English 11	World History II
Integrated Math II	Earth Science	VA & US History
Geometry	Biology	World Geography
Geometry, Part II	Chemistry	8 <sup>th</sup> English/Reading
Algebra II	8 <sup>th</sup> Math	

Other tuition programs included High School Exceptional Education, ESL, and Performance Learning Center.

- Tuition summer school courses would also be offered at a rated of \$250.00 per course for residents and \$500.00 per course for non-residents. The course offerings included:
- English 9 – 12, Algebra 1, Integrated Math II, Geometry, Geometry, Part II, Algebra II, Computer Math, Algebra, Function Data Analysis
- Science (Earth Science, Biology, Chemistry, Environmental Science)
- History/Social Science (World History I, World History II, Geography, VA & US History, Government & Economics)
- Physical Education (9<sup>th</sup> Physical Education, 10<sup>th</sup> On-line Physical Education)

***Other Informational  
Items***

The School Board received the following documents as other information items:

- Update on RPS Contracts
- Update on Freedom of Information Act Requests

***Consent Agenda***

On a motion by Ms. Gray, seconded by Ms. Graham Scott the Board voted unanimously to approve the following items under the Consent Agenda:

- Human Resources Actions:
  - The resignation of three employees.
  - The retirement of fifty-eight employees.
  - The nomination of two employees.
  - The change of contract of two employees.
  - The transfer of one employee.
  - The change of name of two employees.
  - The rescission of resignation of one employee.
- 2012 – 2012 school calendar.
- Exceptional Education Plan.
- Career and Technical Education Grant.
- 2012 Summer School Proposal.

***Consent Agenda  
continued***

There being no further business, the meeting adjourned at 9:05 p.m.

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Clerk

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Chair

**Minutes of the Work Session of the School Board of the City of Richmond**  
**April 30, 2012**

**Budget Work Session** A work session of the School Board of the City of Richmond was held on Friday, April 30, 2012, at 4:30 p.m., in the Conference Room on the 17<sup>th</sup> floor of City Hall. The Chair called the meeting to order. The Clerk called the roll. The following were present:

Members: Mrs. Dawn Page, *Chair*  
Maurice Henderson, *Vice Chair*  
Mrs. Kimberly Bridges  
Ms. Kimberly Gray  
Dr. Norma Murdoch-Kitt (*arrived later*)  
Ms. Adria Graham Scott (*arrived later*)  
Mrs. Chandra Smith (*arrived later*)  
Donald Coleman  
Mrs. Evette Wilson

Officers: Dr. Yvonne Brandon, Superintendent  
Ms. Angela Anderson, Chief of Financial Reporting/Deputy Clerk  
Paul Hawkins, Chief Operating Officer/Agent

Others Present: Mrs. Victoria Oakley, Chief Academic Officer  
Dr. Irene Williams, Executive Director, Elementary Education  
Dr. Thomas Beatty, Executive Director, Secondary Education  
Ms. Lynn Bragga, Director, Budget & Financial Planning  
Dandridge Billups, Director, Human Resources  
Ms. Wanda Payne, Interim Director, Finance  
Kavansa Gardner, Director, Information Communication & Technology Services  
Ms. Debora Johns, Chief Auditor, Internal Audit Services  
Ms. Gloria Graham Johnson, Interim Director, Exceptional Education  
Andrew Davis, Director, Plant Services  
Ms. Susan Roberson, Director, School Nutrition Services  
Alphonzo Matthis, Public Information  
Keith Brown, Interim Director, Procurement  
Mrs. Brenda Phillips, Principal, John B. Cary Elementary School  
Dr. Charlene Brooks, Principal, J. B. Fisher Elementary School

Attorney: Jonnell Lilly

Absent: Ms. Angela Lewis, Clerk  
Dr. Ronald Carey, Chief of Staff/Deputy Agent

A call of the roll reflected that a quorum was present.

Mr. Henderson made the following amendments to the agenda, add *Receive a Report on retirees working* and *Receive an update on school budget*.



**Receive a  
Presentation from  
John B. Cary and  
Fisher Elementary  
Schools**

Mrs. Phillips and Dr. Brooks gave a presentation on "A Partnership Proposal for K – 6 Grade Configuration 2013 – 2014. The presentation highlighted the accomplishments at Cary and Fisher Elementary schools. The schools had a legacy of leadership and excellence and believed that a paradigm shift in grade configuration would produce a new direction and achieve positive academic results for the schools and the students. It was noted that the K – 6 configuration would: continue to attract and maintain parents and students, provide a parental choice program for grade 6, increase student enrollment, provide an innovative and creative instructional enrichment program, foster less traumatic transition to middle school, provide a supportive developmentally appropriate environment for young adolescents, create smaller class sizes to accommodate peer interaction, and maintain high expectations as evident throughout elementary years. A survey had been given to parents and the results showed that the parents were interested in learning more about the concept and would be supportive of it.

**Receive Article II of  
the Student Section  
of the Policy Manual**

Attorney Lilly gave a brief overview of the recommended changes to Article II of the Student section of the Policy Manual. Board members were asked to submit any suggestions or recommended changes to Attorney Lilly no later than May 7, 2012.

**Receive the Audit  
Recommendation  
Implementation  
Status Report**

Ms. Johns gave a brief update on the status on the progress of implementing the audit recommendations. The following areas had some recommendations that had not yet been implemented: 2008 Tuition Summer School Program, Human Resources, Homebound & Home-based Instruction, Plant Services, Transportation, Capital improvement Process, and School Nutrition. The following audits were still open from the audit that had been performed by the City Auditor: Accounts Payable/Purchasing, Fleet Management Contract, Information Technology, Grants Management, and MGT Staffing Study.

**Receive an Update  
on Audits in  
Progress**

Ms. Johns gave a brief update on the audits that her department was currently working on.

**Receive a Report on  
Retirees Working**

Dr. Brandon gave an update on the number of RPS retirees that were currently working in the system and their positions.

**Receive an Update  
on RPS Budget**

An update of the budget and the Mayor's Task Force on Education meetings was given by Mr. Henderson and Ms. Bragga. Board members were asked to submit any question for the Task Force by May 4<sup>th</sup>.

**Closed Session**

On a motion by Ms. Graham Scott, seconded by Ms. Smith, the Board voted unanimously to go into closed session [pursuant to Section §2.2-3711 (A) (1) of the *Code of Virginia*] to discuss disciplinary action against specific employees of the public body.

**Open Session**

On a motion by Mr. Henderson, seconded by Ms. Smith, the School Board voted to go into open session.

Motion: Mr. Henderson  
Seconded: Ms. Smith

Resolution: 21  
Date: April 20, 2012

***Open Session***

**CERTIFICATION OF CLOSED MEETING**

I move that the Richmond School Board direct its Clerk to call for a roll call vote of the Board's members that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Richmond School Board.

**VOTE**

A roll call was taken of members present and it was unanimous that the closed meeting was conducted in accordance with prescribed laws.

**AYES:** (9) (*Mesdames Bridges, Gray, Graham Scott, Murdoch-Kitt, Page, Smith, Wilson, and Messers Coleman and Henderson*)

**NAY:** (0)

**ABSTENTIONS** (0)

**ABSENT DURING VOTE:** (0)

**ABSENT DURING MEETING:** (0)

\_\_\_\_\_  
Deputy Clerk

There being no further business, the meeting adjourned.

\_\_\_\_\_  
Deputy Clerk

\_\_\_\_\_  
Chair

*Minutes of the Work Session of the School Board of the City of Richmond  
May 7, 2012*

**Work Session**

A work session of the School Board of the City of Richmond was held on Monday, May 7, 2012, at 4:30 p.m., in the Conference Room on the 17<sup>th</sup> floor of City Hall. The Chair called the meeting to order. The Clerk called the roll. The following were present:

**Members:** Mrs. Dawn Page, *Chair*  
Maurice Henderson, *Vice Chair*  
Mrs. Kimberly Bridges  
Ms. Kimberly Gray  
Dr. Norma Murdoch-Kitt  
Ms. Adria Graham Scott (*arrived later*)  
Mrs. Chandra Smith  
Donald Coleman  
Mrs. Evette Wilson  
Christopher Mason, Student Representative

**Officers:** Dr. Yvonne Brandon, Superintendent  
Ms. Angela Lewis, Clerk  
Ms. Angela Anderson, Chief of Financial Reporting/Deputy Clerk  
Paul Hawkins, Chief Operating Officer/Agent  
Dr. Ronald Carey, Chief of Staff/Deputy Agent

**Others Present:** Mrs. Victoria Oakley, Chief Academic Officer  
Dr. Irene Williams, Executive Director, Elementary Education  
Dr. Thomas Beatty, Executive Director, Secondary Education  
Ms. Lynn Bragga, Director, Budget & Financial Planning  
Dandridge Billups, Director, Human Resources  
Ms. Wanda Payne, Interim Director, Finance  
Ms. Gloria Graham Johnson, Interim Director, Exceptional Education  
Kavansa Gardner, Director, Information Communication & Technology Services  
Ms. Debora Johns, Chief Auditor, Internal Audit Services  
Steven Bolton, Writer/Producer, Public Information  
Robert Argabright, III  
Karen Firehock, Green Infrastructure Center  
Ron Jordan, Advantus

**Attorney:** Ms. Nicole Thompson-Stock  
Godfrey Pinn

A call of the roll reflected that a quorum was present.

The agenda was amended to select a date for a special budget work session. It was agreed that the Board would incorporate a special budget work session into the regular Board meeting scheduled for Monday, May 21, 2012.

***Receive Human  
Resources Actions***

Mr. Billups presented the Human Resources Actions for approval at the 7:00 p.m. School Board meeting.

***Receive a Report on  
the Oak  
Grove/Bellemeade  
Watershed***

In working with Chimborazo Elementary the Explorer Program was developed. This program allowed all 3<sup>rd</sup> graders from Chimborazo and Oak Grove, once a month to be taken to Tredegar, Rice Center, Maggie Walker House, Virginia State University, etc. where they actually see the environment.

Mr. Argabright thought that with the new school being built on the Bellemeade site, this would be the opportunity to create a walkable watershed. Mr. Argabright brought with him, Ms. Karen Firehock, with the Green Infrastructure Center of Charlottesville, Virginia. Ms. Firehock and her team had just completed a green infrastructure study for the whole City of Richmond. Their study showed that the neediest area in the entire city was the Oak Grove/Bellemeade area. Mr. Argabright stated that they had partnershiped with Virginia State University, Altria, the US Department of Forestry, the State Department of Forestry, Parks and Recreation, and the University of Virginia Architectural Department. David Kamp, a landscape architect, was finalizing the plans free of charge. Mr. Argabright presented a written pamphlet that was created with the help of students and community members.

Ms. Firehock provided a large display. She shared that having a green school being built that had a park, children needing to learn watershed as a part of SOL, designed by a VMDR architect helped assist their finding that an outdoor learning center also needed to be built. A watershed would assist in learning chemistry, math, write about it for English, physics, etc. The children would be able to grow trees to restore the environment, etc.

Fourth graders were paired with a Collegiate student and they read together "The Giving Tree." They started talking about what did giving look like when you visualized it. Each pair drew what generosity meant to them. With that, they took the pictures and bundled them into set of ten. They sold them for \$10 a pack and were going to give the Virginia Food Bank and Minds in Motion individual checks for \$250 on June 11<sup>th</sup>.

Mr. Argabright appreciated the support provided by the School Board. He promised that they had the community, volunteers, teachers, faculty and staff, and partners that were ready to make the watershed project shine.

Mrs. Wilson asked if he was sharing with the community how important walking was. Mr. Argabright stated statistically the Oak Grove/Bellemeade community was not a safe community. It was the perception and they were working hard to break that perception. October 3, 2012 was National Walk to School Day. He suggested that they hit the ground running.

Dr. Murdoch-Kitt questioned if the program totally eliminated the need of buses. Ms. Firehock stated that about 80% of the students are within a 15-minute walk; therefore, she could not say that it would eliminate the need for bus transportation but would dramatically reduce it.

Dr. Murdoch-Kitt questioned how much, if any, of the property was in the

floodplain. Ms. Firehock stated the school was well in the floodplain. The football field had been raised and that everything placed in the project could take being under water. This project was designed with safety in mind.

Dr. Murdoch-Kitt noticed that the school had bicycle access and questioned if Mr. Argabright envisioned bicycle stands. Ms. Firehock confirmed this.

***Receive the Proposed  
2012-2013 Student  
Code of Conduct***

Mr. Harry Morgan walked through the first read of the 2012-2013 Standards of Student Conduct.

In the elementary version there were five main points addressed as highlighted changes:

House Bill 886 required the Board's proposed regulations governing truancy. Provisions outlined for:

- Early intervention at the school level for repeated unexcused school absences.
- Identification of a plan to address the student's academic, social familiar and other barriers that impede attendance in school.
- Arrangement of conferences may be necessary between school personnel, student, parents, and community leaders.

On page 12 under Fighting, Assault & Battery, Bullying, Hazing, all areas that had an asterisk (\*) would have a footer saying basically with these codes RPS had no other choice but to report the offense to law enforcement where appropriate. This was direct correlation with the Virginia Department of Education (VDOE).

In previous years, language said "maybe" versus "shall be" when it referred to suspensions. In an effort to make everything coherent the committee removed the language that said "shall be one day suspension" with "maybe" or "shall be approached where appropriate." Other language that had been removed was, "Subject to being suspended or shall be subject to be suspended" and replaced with "maybe" or "shall be."

Page 50 listed the VDOE State Code Violations and definitions with the different offenses that had to be reported each year.

Mr. Morgan planned to return to the May 21, 2012 School Board meeting for the second reading and approval.

Ms. Bridges stated that parents suggested that the Code of Conduct be seen on a positive note. While parents had to be clear on the consequences, consider inserting page 6, which spoke of the responsibility of students and staff to page 2 with Parental Responsibility and Involvement.

Dr. Murdoch-Kitt desired to know if there were any alternatives to suspension. Mr. Morgan stated that currently a suspension for more than 5 days would be used for a more serious offense. Options at the elementary level were a little more limited because of not having funding or staffing for in-school detention or in-school suspension. Dr. Murdoch-Kitt also wondered if discussion had been

made about using behavioral aides. Mr. Morgan stated that Richmond Public Schools had used Chuck Johnson, Bullying Prevention Specialist.

Ms. Page stated that some of the things Dr. Murdoch-Kitt was requesting would require Board action or policy change.

Ms. Wilson wanted to know how RPS sharing truancy with city impacted the new changes. Mr. Morgan stated that RPS worked hand-in-hand with a variety of different areas, such as re-enrollment and truancy. The DPI program was also getting students back in school.

Ms. Gray desired to know if RPS middle and high schools had enough funding to make sure that in-school suspension was intact. Mr. Morgan stated that would be a question for Human Resources as far as FTEs. Dr. Brandon stated that an answer would be provided.

Mr. Morgan stated that cell phones continued to be a problem especially at the high school level. There had been discussion of having a prototype to block cellular phones from being used during the school day. He was not sure about the cost but believe it to minimal. Further research needed to be done.

***Receive a Legislative Update***

Mr. Jordan provided a Summary of Budget Conference Report handout. For FY13 the increase was about 1.9 million in direct aid over the introduced budget. The amount for FY14 was similar. While the composite index actual changed in helping the city it was more than offset by the declining average daily membership (ADM). Because of this, RPS could expect to continue to receive flat or declining funding from the State in future years. He noted that inflation was going to remain flat.

In K-3, class size there would be some help. He shared that there was language in the conference report that included a K-3 class size waiver, that if chosen, it would allow the division to exceed the State preferred class size without incurring a financial penalty. K-3 class sizes could go three higher than the current allowance by the State.

The General Assembly approved an 11.66% rate increase in the Virginia Retirement System (VRS). The cost of VRS would continue to increase over time. That was one of the reasons for the changes in the retirement plan. Beginning January 1, 2014 all new employees would go into a hybrid retirement plan, which was considerably different from the current retirement benefit.

HB1300 and BH1302 passed the General Assembly and went to the Governor. He had offered his amendments, which would be voted on Monday, May 14, 2012.

The Governor was proposing an additional \$2 million for the K-3 reading program only in the first year. Mr. Jordan was not sure if the General Assembly would support or reject the program, he was sure that there would be some reticent to support for one year.

***Receive a Legislative Update***

Dr. Murdoch-Kitt desired to know how the recruit money for STEM teachers

***Receive the Revised  
Rezoning Calendar***

would work. Dr. Brandon stated that regulations would have to be developed by VDOE and voted on.

Mr. Hawkins stated the Rezoning Committee would be meeting on Tuesday, May 8, 2012, at Richmond Technical Center at 6pm for their final meeting to decide on the plans/options that they would be bringing to the School Board. Their recommendation would be presented at the May 21, 2012 School Board meeting.

There would be an in-depth School Board work session on May 24, 2012 and public hearings were scheduled for May 29, 2012 and May 31, 2012. The consultant would be at the Public Hearings to give a brief overview of the proposed zones.

Ms. Gray questioned whether the Board would be given information on school performance and the actual facilities. Mr. Hawkins stated that the work being done to document facility needs would not be done until September/October. It was noted that the average age of RPS school buildings was 54-55 years old and there were significant needs throughout the school division.

Ms. Smith desired to know if the 2009 amendment to the previous facility plan was available. Dr. Brandon stated that there was an addendum but it did not refer to the mechanical needs of the facilities, only the age of the buildings, the last renovations, floor plans, etc.

Dr. Murdoch-Kitt desired to know if the Board could get information on the academic performance. Dr. Brandon stated that the State report cards for over a period of three years could be pulled.

Ms. Page asked that Board members have questions prepared for May 21, 2012 meeting by May 14th.

Mr. Hawkins stated that the rezoning committee would present two options. Options are starting points for School Board. He expected that 90% of the work would have been done.

Ms. Dews desired to know when new school zones would be implemented. Mr. Hawkins stated the School Board would make that decision. The recommendation was that nothing would be done until September 2013 because Oak Grove and Broad Rock would be opening in January.

Dr. Brandon stated there was an option for the School Board to decide that amongst those changes, they be phased in based on information gathered.

Ms. Gray questioned how the Carey/Fisher K-6 presentation would impact the School Board. Dr. Brandon stated that when she met with the principals, she told them to sketch out their proposal, which had to be brought to the Board in its initial draft form. Unfortunately, they were not placed on the agenda for the Rezoning Committee. They were preparing a presentation with the Board to get the consensus of the Board on whether or not they should move on to another level of planning.

Mr. Hawkins reiterated that the Rezoning Committee knew that whatever they came up with was subject to review, approval, and possible change by the School Board. The Rezoning Committee should look at the data and recommend what made sense.

Ms. Smith questioned why a public hearing was not being held at City Hall. Dr. Brandon stated that a suggestion was made to have the meeting out in the community rather than having it at City Hall due to parking, in part. Therefore, it was decided that one meeting be held on the North side and one on the Southside.

Ms. Bridges reiterated that community members had invested a tremendous amount of their personal time and it was important to honor them with accurate information.

Ms. Page reminded the Board that the final committee meeting for the Rezoning Committee was May 8, 2012. Board members should submit questions to the administration by May 14, 2012. This would allow the administration ample opportunity for research and have correct information available for the May 21<sup>st</sup> Board meeting where the two recommendations from the Rezoning Committee would be received. The May 24, 2012 work session would be used to continue discussion of items not defined on May 21<sup>st</sup>.

**Receive budget transfers**

There were two budget change requests presented for approval at the 7:00 p.m.:

- ICTS was requesting to move salary money over to professional services. Midyear the department had two employees to resign. Once final payout was determined, the department was able to free up the \$43,000.
- Facility Services was requesting to move \$21,250 from a temporary clerical services line into repair and maintenance supplies.

**Closed Session**

On a motion by Ms. Bridges, seconded by Mr. Henderson, the Board voted unanimously to go into closed session [pursuant to the contracts exemption at Section §2.2-3711 (A) (29) of the *Code of Virginia*] to meet with legal counsel about actual and probable litigation relating to the American with Disabilities Act; and discuss the award of a public contract for school division equipment.

**Open Session**

On a motion by Ms. Graham Scott, seconded by Ms. Gray, the School Board voted to go into open session.

Motion: Ms. Graham Scott      Resolution: 22  
Seconded: Ms. Gray      Date: May 21, 2012

**Open Session**

**CERTIFICATION OF CLOSED MEETING**

I move that the Richmond School Board direct its Clerk to call for a roll call vote of the Board's members that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the



Richmond School Board.

**VOTE**

A roll call was taken of members present and it was unanimous that the closed meeting was conducted in accordance with prescribed laws.

**AYES:** (9) (*Mesdames Bridges, Gray, Graham Scott, Murdoch-Kitt, Page, Smith, Wilson, and Messers Coleman and Henderson*)

**NAY:** (0)

**ABSTENTIONS** (0)

**ABSENT DURING VOTE:** (0)

**ABSENT DURING MEETING:** (0)

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Clerk

The Chair recessed the meeting at 6:50 p.m.

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Clerk

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Chair

**Minutes of the Regular Meeting of the School Board of the City of Richmond  
May 7, 2012**

**Reconvene**

A The Vice Chair reconvened the Monday, May 7, 2012, meeting in the City Council Chambers on the 2<sup>nd</sup> floor of City Hall.

Members: Mrs. Dawn Page, *Chair*  
Maurice Henderson, *Vice Chair*  
Mrs. Kimberly Bridges  
Ms. Kimberly Gray  
Dr. Norma Murdoch-Kitt  
Ms. Adria Graham Scott  
Mrs. Chandra Smith  
Donald Coleman  
Mrs. Evette Wilson  
Christopher Mason, Student Representative

Officers: Dr. Yvonne Brandon, Superintendent  
Ms. Angela Lewis, Clerk  
Ms. Angela Anderson, Chief of Financial Reporting/Deputy Clerk  
Paul Hawkins, Chief Operating Officer/Agent  
Dr. Ronald Carey, Chief of Staff/Deputy Agent

Others Present: Mrs. Victoria Oakley, Chief Academic Officer  
Dr. Irene Williams, Executive Director, Elementary Education  
Dr. Thomas Beatty, Executive Director, Secondary Education  
Ms. Lynn Bragga, Director, Budget & Financial Planning  
Dandridge Billups, Director, Human Resources  
Ms. Wanda Payne, Interim Director, Finance  
Ms. Gloria Graham Johnson, Interim Director, Exceptional Education  
Kavansa Gardner, Director, Information Communication & Technology Services  
Ms. Debora Johns, Chief Auditor, Internal Audit Services  
Alphonzo Matthis, Public Information  
Keith Brown, Interim Director, Procurement  
Dr. Ernestine Scott, Coordinator, Title I  
Ms. Maria Crenshaw, Director, Instruction

Attorney: Ms. Nicole Thompson-Stock

**Pledge of Allegiance**

The Pledge of Allegiance was recited, followed by a moment of silence.

**Adoption of the Agenda**

The following items were removed from the agenda: an update from the Appomattox Regional Governor's School Board meeting, an update from the Richmond Chamber of Commerce Education Committee meeting. Added to the agenda was a report from the VSBA Hot Topics conference. The agenda was adopted as amended.

**Recognitions**

The following students were recognized for having art work hung in the

Richmond General Assembly during its 2012 session:

*Recognitions  
continued*

Douquona Cain  
Monique Ross  
Isabel Ammendolia  
Carolyn Corbet  
Isabella Ragazzi  
Ken Stevens  
JoseRivera  
Angel Smith  
Lucia Colmenero  
Douglas Smith  
Kiana Wilson  
Mike Franklin  
Lee'Quesha Miles  
Joshua Thornton  
Bernard Alston  
Winter Paul  
Elmer Centeo  
Olivia Covington  
Anajai Peterson-Gardner  
Nyeka Roach  
Eric Duncan  
Anaisha Hite  
Kameron Holtzclaw  
Dymone Lewis  
Maraja Morris  
Karriema Smith  
Ronald Abangan  
Joseph Artis  
Amina Bracken  
Alexandra Davidson  
Anita Davis  
Taylor Dean  
Kierra Dillard  
Francine Jackson  
Tamia Mallory  
Emmanuel Quarles  
Tashiara Scott  
Holly Slemaker  
Dare'ra Spragg  
Jasmine Thomas  
Asia Watkins  
Atarah Sheba Young  
Liza Zechini  
Mayzie Zechini  
Samaya Dyer  
Tomisha Lane  
Tevin Mathes

The following members of the Huguenot High School Lady Falcons basketball

team received a certificate of recognition for competing in the 1<sup>st</sup> round of the 2012 Central Region Basketball Tournament. The Lady Falcons were coached by Bo Jones, Jr., Head Coach; Edward Weldon, Assistant Coach; and Edward Brown, Assistant Coach.

Atorria Battle  
Latia Blackwell  
Daeisha Brown  
Shawnte Cosby  
Jeanette Cousing  
Jazmyne Hicks  
Bria Parker  
Destyni Sheed  
Acheyla Thacker

***Public Information***

John Reid, citizen, spoke to the School Board regarding the budget and the privatization of facilities.

Maggie Walker students, Danny Wagner, LeJuan Neal, Layne Cher, and Ross Anderson, presented the School Board with tokens of appreciation for its continued support of the Maggie L. Walker Governor's School.

Angela Dews, REA, spoke to the Board regarding the decisions that it needed to make as it pertained to the budget, possible furloughs, and a reduction in force.

Mr. Ricks, citizen, spoke to the Board regarding the decisions that it needed to make as it pertained to the budget, possible furloughs, and a reduction in force.

Barbara Haas, spoke to the Board regarding the decisions that it needed to make as it pertained to the budget, possible furloughs, and a reduction in force.

Ronald Horton, spoke to the Board regarding the decisions that it needed to make as it pertained to the budget, possible furloughs, and a reduction in force.

Rita Bibb, spoke to the Board regarding the decisions that it needed to make as it pertained to the budget, possible furloughs, and a reduction in force.

***Receive Updates  
from School Board  
Representatives on  
the Career and  
Technical Education  
Advisory  
Commission, Maggie  
L. Walker  
Governor's School  
Regional Board,  
Appomattox  
Regional Governor's  
School Regional  
Board, Richmond***

Ms. Gray gave the Board updates on the Career and Technical Education Advisory Commission and Maggie L. Walker Governor's School Regional Board meetings.

No updates were given on the Appomattox Governor's School Regional Board, or the Richmond Chamber of Commerce Education Committee meetings.

Mrs. Bridges and Mr. Coleman gave a brief update on the VSBA Hot Topic Conference that had been held in Charlottesville which held discussions regarding school meals and how partnerships can help end childhood hunger. There was also a panel discussion on food for thought.

**Chamber of  
Commerce  
Education  
Committee, VSBA  
Hot Topic  
Conference**

**Receive a Report on  
Operations**

Mr. Hawkins presented a proposal on the AP – Card System. The AP goals were to generate new annual revenue, reduce cost associated with checks, mover from paper to electronic service. It was estimated that the City of Richmond would spend \$20 - \$32 million and have approximately 6,500 transactions per year, and the estimated spending for Richmond City Schools would potentially spend \$8 - \$15 million with approximately 4,800 transactions per year. The AP Card System would reduce the cost associated with checks, such as postage, bank costs, and paper/MICR ink. In moving from paper transactions to electronic transactions, the AP Card System would; decrease the risk of fraud, automate payments and reconciliation, reduce escheatment, create a better long-term payment solution and vendors/suppliers would receive funds faster

**Receive a Report on  
Build A Better  
Richmond**

Mr. Hawkins shared a PowerPoint presentation with the School Board that showed the construction progress that was being made at the three new schools.

**Other Informational  
Items**

The School Board received the following documents as other information items:

- Update on RPS Contracts
- Update on Freedom of Information Act Requests

**Consent Agenda**

On a motion by Mrs. Bridges, seconded by Ms. Graham Scott the Board voted unanimously to approve the following items under the Consent Agenda:

- Human Resources Actions:
  - The death of one employee.
  - The resignation of eleven employees.
  - The retirement of seven employees.
  - The disability retirement of one employee.
  - The nomination of one employee.
  - The returning from leave of twelve employees.
  - The change of contract of seven employees.
  - The transfer of thirteen employees.
  - The change of name of three employees.
  - The furlough of four employees.
- Budget transfers.

**Consider Approval of  
the Administration's  
Recommendation in  
Employee Matter  
#1112-04**

On a motion by Ms. Graham Scott, seconded by Mrs. Bridges, the School Board voted unanimously to overrule the recommendation of the administration for termination and to reassign the employee to an equal or lesser position for which the employee is qualified for in Employee Matter #1112-04.

**Consider approval of**

On a motion by Ms. Graham Scott, seconded by Mr. Henderson, the School

***the Administration's  
Recommendation in  
Employee Matter  
#1112-05***

Board voted unanimously to approve the administration's recommendation for a 10-day suspension in Employee Matter #1112-05.

***Consider Approval of  
Contract #6394 for  
ADA Playground  
Equipment***

On a motion by Mrs. Bridges, seconded by Mr. Coleman, the School Board voted unanimously to approve Contract #6394 for ADA playground equipment.

***Consider Approval of  
Contract #6400 for  
Architectural  
Services.***

On a motion by Dr. Murdoch-Kitt, seconded by Ms. Smith, the School Board voted unanimously to approve Contract #6400 for architectural services.

There being no further business, the meeting adjourned at 8.09 p.m.

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Clerk

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Chair

**Minutes of the Work Session of the School Board of the City of Richmond  
May 21, 2012**

**Work Session**

A work session of the School Board of the City of Richmond was held on Monday, May 21, 2012, at 4:30 p.m., in the Conference Room on the 17<sup>th</sup> floor of City Hall. The Chair called the meeting to order. The Clerk called the roll. The following were present:

Members: Mrs. Dawn Page, *Chair*  
Maurice Henderson, *Vice Chair*  
Mrs. Kimberly Bridges  
Ms. Kimberly Gray (*arrived later*)  
Dr. Norma Murdoch-Kitt  
Ms. Adria Graham Scott (*arrived later*)  
Mrs. Chandra Smith (*arrived later*)  
Donald Coleman  
Mrs. Evette Wilson  
Christopher Mason, Student Representative

Officers: Dr. Yvonne Brandon, Superintendent  
Ms. Angela Lewis, Clerk  
  
Paul Hawkins, Chief Operating Officer/Agent  
Dr. Ronald Carey, Chief of Staff/Deputy Agent

Others Present: Mrs. Victoria Oakley, Chief Academic Officer  
Dr. Irene Williams, Executive Director, Elementary Education  
Dr. Thomas Beatty, Executive Director, Secondary Education  
Ms. Lynn Bragga, Director, Budget & Financial Planning  
Dandridge Billups, Director, Human Resources  
Ms. Wanda Payne, Interim Director, Finance  
Ms. Gloria Graham Johnson, Interim Director, Exceptional  
Education  
Kavansa Gardner, Director, Information Communication &  
Technology Services  
Ms. Debora Johns, Chief Auditor, Internal Audit Services  
Dr. Darlene Currie,  
Ms. Maria Crenshaw, Director, Instruction  
Matthew Cropper, Cropper GIS

Attorney: Jonnell Lilly

Absent: Ms. Angela Anderson, Chief of Financial Reporting/Deputy  
Clerk

A call of the roll reflected that a quorum was present.

**Receive a  
presentation from the  
Rezoning Task Force**

Mr. Cropper presented the recommendations of the Rezoning Task Force. He shared that the guiding principles of this task were to balance building utilization, minimize the impact on students, to use major roads and natural boundaries whenever feasible to define attendance zones, to maximize walkability, to

establish clear feeder patterns and continuity, to make all efforts to ensue efficient system of school bus transportation, to make all efforts to establish contiguous zones, and to make all efforts to minimize the split of identifiable community components such as apartments and subdivisions. The Rezoning Task Force presented one plan and an alternate plan. The recommended plans were as follows:

<b>RPS VA Rezoning Study 1022 – 12 FRAFT Elementary Building Disposition</b>		
<b>School Name</b>	<b>Committee Recommended ES Pairing</b>	<b>Committee Alternate ES Paring</b>
Bellevue	Repurposed	Bellevue/Mason
Blackwell	K – 5	K – 5
Broad Rock (New)	K – 5	K – 5
Carver	K – 5	K – 5
Cary	Repurposed	Repurposed
Chimborazo	K – 5	K – 5
Clark Springs	K – 5	K – 5
Fairfield Court	K – 5	K – 5
Fisher or Southampton*	Repurposed	Repurposed
Fox	K – 5	K – 5
Francis	K – 5	K – 5
George Mason	K – 5	Bellevue/Mason
Ginter Park/ Mary Scott Annex	K – 5	K – 5
Greene	K – 5	K – 5
Holton	K – 5	K – 5
Miles Jones	K – 5	K – 5
Munford	K – 5	K – 5
Oak Grove (New)	K – 5	K – 5
Overby-Sheppard	K – 5	K – 5
Redd	K – 5	K – 5
Reid	K – 5	K – 5
Stuart	K – 5	K – 5
Summer Hill/ Ruffin Road	Repurposed	Repurposed
Swansboro	K – 5	K – 5
Westover Hills	K – 5	K – 5
Woodville	K – 5	K – 5

Mr. Cropper stated that the committee had chosen to use the term “repurpose” because the building could possibly be used for something else. They were not recommending that the buildings be closed.

There was discussion regarding the recommendation and it was stated that Public Hearings would be held on May 29, 2012 (George Wythe High School) and May 31, 2012 (John Marshall High School). There would also be additional discussion regarding rezoning at the June 4, 2012 School Board work session at 4:30 p.m.



***Discuss the Approved  
2012 – 2013 General  
Fund Budget***

The approved 2012 – 2013 budget was discussed to include the options for the VRS contribution. The Board desired to see scenarios of how a variation of contributions from 1% - 5% would impact the budget. The Board also desired to see scenarios of how a 3-day, 4-day, or 5-day furlough would affect the budget.

The Chair recessed the meeting at 5:50 p.m.

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Clerk

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Chair

**Minutes of the Regular Meeting of the School Board of the City of Richmond  
May 21, 2012**

**Reconvene**

A The Chair reconvened the Monday, May 21, 2012, meeting in the City Council Chambers on the 2<sup>nd</sup> floor of City Hall.

Members: Mrs. Dawn Page, *Chair*  
Maurice Henderson, *Vice Chair*  
Mrs. Kimberly Bridges  
Ms. Kimberly Gray  
Dr. Norma Murdoch-Kitt  
Ms. Adria Graham Scott  
Mrs. Chandra Smith  
Donald Coleman  
Mrs. Evette Wilson  
Christopher Mason, Student Representative

Officers: Dr. Yvonne Brandon, Superintendent  
Ms. Angela Lewis, Clerk  
Paul Hawkins, Chief Operating Officer/Agent  
Dr. Ronald Carey, Chief of Staff/Deputy Agent

Others Present: Dr. Irene Williams, Executive Director, Elementary Education  
Dr. Thomas Beatty, Executive Director, Secondary Education  
Ms. Lynn Bragga, Director, Budget & Financial Planning  
Dandridge Billups, Director, Human Resources  
Ms. Wanda Payne, Interim Director, Finance  
Ms. Gloria Graham Johnson, Interim Director, Exceptional Education  
Kavansa Gardner, Director, Information Communication & Technology Services  
Keith Brown, Interim Director, Procurement  
Dr. Ernestine Scott, Coordinator, Title I  
Ms. Maria Crenshaw, Director, Instruction  
Ms. Sharon Scott, Chief, Safety & Security  
Ms. Felicia Cosby, Public Information Officer  
Dr. Darlene Currie, Director, Professional Development  
Harry Morgan, Manager, Pupil Personnel Services  
William James, Instructional Specialist  
Ms. Charlene Rogers, Coordinator, Nurse Services  
Ms. Carolyn Tyler, Manager, Head Start  
Ronald Jordan, Advantus  
Dr. Thomas Leecost

Attorney: Ms. Jonnell Lilly

Absent: Ms. Angela Anderson, Chief of Financial Reporting/Deputy Clerk

**Pledge of Allegiance**

The Pledge of Allegiance was recited, followed by a moment of silence.

***Adoption of the  
Agenda***

The agenda was amended to include a report on the Maggie L. Walker Governor's Regional Board meeting.

***Recognitions***

Christopher Mason received a certificate of recognition for serving as the Student Representative to the School Board for the month of May.

The following students received a certificate of recognition as a 2012 Valedictorian:

Jaquan Carlisle  
Shaquille Christmas  
Janickal Hanson  
Myrtle Mines  
Jannell Pamplin  
Leslie Stevens  
Lindsey Turner  
Kia Watson

***Recognitions  
continued***

The following members of the boys John Marshall High School basketball team received a certificate of recognition for competing in the Semi-Final Round of the 2012 Central Region Basketball Tournament:

David Boone  
Travis Boykin  
Jaquan Carlisle  
Jeremiah Downey  
Terrell Fields  
William Jenkins  
Micah Lampkin  
Jestin Lewis  
Willie Mangum  
Gerard McBride  
Taqi Muhammed  
Mashall Muddin  
Dominique Terry  
Shawqan Ward  
Nathan Williams  
Tytrial White, Head Coach  
Michael Blackwell, Assistant Coach  
Kevin Bettis, Assistant Coach  
Ray Bolton, Assistant Coach  
Rudolph Cunningham, Assistant Coach  
David Harvey, Assistant Coach  
Donovan Chew, Team Manager

The following members of the Thomas Jefferson High School basketball team received a certificate of recognition for competing in the 1<sup>st</sup> Round of the 2012 Central Region Basketball Tournament:

Rashwn Alexander  
Eric Blue

Joshua Boone  
Alterick Brown  
Shaquann Cole  
Garrick Ellis  
Cameron Hawkins  
Tauri Jackson  
Pharon Johnson  
Joshua Johnson  
Vidrell Lee  
Tariq Purnell  
Kadeem Wright  
Kendrick Warren, Head Coach  
Maurice Green, Assistant Coach  
Chuck Johnson, Assistant Coach  
Derrick Johnson, Assistant Coach

The following students of the Armstrong High School basketball team received a certificate of recognition for competing in the Semi-Final Round of the 2012 Central Region Basketball Tournament:

Edward Bowden  
Q' uaman Burton  
Nigel Chavis  
Malcom Cook  
Kevin Cooley  
Jamaal Dortch  
Phillip Faison  
Shawn Goodman  
Vincent Herring  
Eric Lundy  
Christopher Mason  
Tavon Mealey  
Everett Patterson  
Jevin Steward  
Robert Valentine  
Darryl Watts, Head Coach  
Glen Anderson, Assistant Coach  
Sam Bryant, Assistant Coach  
Irving Carter, Assistant Coach  
Ronnie Henderson, Assistant Coach  
O'Kelly Lilly, Assistant Coach  
Everett Patterson, Assistant Coach

*Recognitions  
continued*

The following members of the Binford Middle School basketball team received a certificate of recognition as the Citywide Boys 2011 – 2012 Basketball Champions:

Eli Alexander  
Jamie Anderson  
Leevonta Brown  
Terryon Carter

Rayquan Harris  
Nathaniel Hendricks, III  
Mikaili Lee  
Rye'John Lee  
Jarice Mason, III  
Jermahre Moore  
Jaquan Patron  
Justin Robinson  
Abdel-Latif Salahuddin  
Daekwon Spence  
Javier Taylor  
Xavier Trent  
Gregory Walker  
Anthony White  
Phillips Ricks, Head Coach  
Jeffery Burns, Assistant Coach  
Larry Simmons, Assistant Coach

The following students from George Wythe High School received a certificate of recognition for receiving 1<sup>st</sup> Place in the Latino Country Pride Showcase Tent competition of the 2012 Que' Pasa Cinco de Mayo Festival:

Andrea Acuna  
Elda Acuna  
De'Shionay Adkins  
Malik Cobbs  
Zanazgia Dawkins  
Dasia Harris  
Diana Hernandez  
Jonae Hill  
Jamie Jackson  
Aisha Mason  
Christopher McCall  
Nate'yah McLeod  
Janelle Pamplin  
Denisha Perkins  
Brandon Staten  
Quimany Tillery  
Kyle Tucker  
Brandon Wilson  
Rosa Acuna, Parent Volunteer  
Gail Mason, Parent Volunteer  
Darlene Pamplin, Parent Volunteer  
Reva Green, Principal  
Angela Cannady  
Ana-Gabriel Gauna  
John Hill  
William Johnson  
Lisette Kimbrough  
Yvonne Marion  
Teichi Pinkney-Epps

Shirl Rhoades

**Public Information**

Robert Argabright, citizen, spoke to the School Board regarding rezoning Oak Grove-Bellemeade.

Tomika Jones, citizen, spoke to the School Board regarding rezoning Oak Grove-Bellemeade.

John Reid, citizen, spoke to the School Board regarding the budget and the privatization of facilities services.

Patrice Shelton, citizen, spoke to the School Board regarding rezoning.

**Approve the Minutes of the March 19, 2012 7:00 p.m. Meeting**

The minutes of the March 19, 2012, 7:00 p.m. meeting were approved.

**Receive Updates from School Board Representatives on the, Maggie L. Walker Governor's School Regional Board, Appomattox Governor's School Regional Board, Richmond Chamber of Commerce Education Committee, Head Start Policy Council, National Coalition on School Diversity**

Ms. Gray gave an update on the Maggie L. Walker Governor's School Regional Board meetings

Mrs. Bridges gave an update on the Appomattox Governor's School Regional Board meeting.

No update was given on the Richmond Chamber of Commerce Education Committee meetings.

Mr. Henderson gave an update on the Head Start Policy Council meeting.

Mrs. Bridges gave an update on the National coalition on School Diversity conference.

**Receive the School Health Advisory Report**

Dr. Carey, Ms. Rodgers, Mr. James, Ms. Roberson, and Dr. Leecost presented the School Health Advisory Board report and Wellness Plan. The purpose of the School Health Advisory Board was to assist with the development of health policy in the school division and the status of the health, health education, and health services. Members of the Health Advisory Board consisted of parents, health professionals, educators, and others. The Board met four times throughout the 2011 – 2012 school year and its recommendations were:

- To have informational materials available in all schools for any students' guardian that showed signs or had concerns regarding beg bugs.
- A "No Nit Policy" should be modified to include the school, and community resources to avoid and take control of the Head Lice (S.C.R.A.T.C.H.) Program.
- To enhance the present Richmond Public Schools' Bullying Program to

include the Olweus Bullying Prevention Program.

It was noted that 48 RPS schools were encouraging, observing, and implementing wellness. Examples of the wellness initiatives that were provided through School Health Services included:

- Reid and Blackwell Elementary, Henderson Middle, and Armstrong High schools had held festivals and/or health fairs with healthy components.
- All elementary schools had a field day and participated in fitness testing.
- Several school had healthy tips for students, staff and parents through morning/afternoon announcements.
- Nutritious weekend meals were provided in a backpack containing six meals plus two snacks to students selected through the Communities in Schools Program.

**Receive the School Health Advisory Report continued**

Other health initiatives included:

Delta Dental Give A Kid A Smile Day (February 2012)

Smart Smiles Dental Van (September 2011 – April 2012)

Lens Crafters (October 2011)

Healthy Kids Day YMCA, Bon Secours and Schools (April 2012)

Tdap Booster Immunizations for rising 6<sup>th</sup> graders (April – May 2012)

School Health Services and the Department of Nutrition Services were working collaboratively with students, parents and school personnel to implement the Richmond Public Schools' Allergy Action Plan which included but was not limited to training, education and obtaining community resources.

**Receive a Report on Head Start**

Ms. Tyler gave a report on the Early Head Start Head Start FY 2013 Grant Application Summary. She shared that the refunding application reflected the following enrollment and funding levels:

Program Account	Funding	Enrollment
Head Start	\$6,330,803	922
Head Start Training & Technical Assistance	\$78,409	
Early Head Start	\$784,406	60
Early Head Start Training & Technical Assistance	\$19,610	
Total	\$7,213,228	982

The funding levels reflected a COLA increase of .74 %, with a portion of the funds being awarded to Petersburg Public Schools to serve 136 per school children. Petersburg's base funding level was \$954,968 and \$12,100 for Training & Technical Assistance. The combined funds of \$6,239,284 remained with RPS to provide services for 846 infants, toddlers, and preschoolers. The

funding year would be September 1, 2012 through August 31, 2012, with 10 RPS sites, 1 Powhatan County Public Schools site and 8 child care centers. There were 52 classes, 1 Early Head Start Home Based class, and 160 employees.

**Head Start budget:**

Description	Amount	RPS Funding (In-Kind)	Total
Personnel	2,868,957	458,725	3,327,682
Fringe Benefits	1,392,629	223,132	1,615,761
Travel	0	0	0
Equipment	0	0	0
Supplies	93,417	0	93,417
Contractual	881,343	0	881,343
Construction	0	0	0
Other	198,923	8,142	207,065
<b>Total</b>	<b>5,435,269</b>	<b>689,999</b>	<b>6,125,268</b>

**Early Head Start budget:**

Description	Amount	RPS Funding (In-Kind)
Personnel	472,895	0
Fringe Benefits	237,276	0
Travel	0	0
Equipment	0	0
Supplies	35,328	0
Contractual	6,000	0
Construction	0	0
Other	52,517	0
<b>Total</b>	<b>804,016</b>	<b>0</b>

***Receive the Standards of Student Conduct***

Mr. Morgan presented the *Standards of Student Conduct* to the School Board for a second read. There were no changes. The document would be voted on later in the meeting.

***Receive a Report on Open Enrollment***

Mr. Morgan gave an update on the Open Enrollment Process/Out-of-Zone. He shared the Intent to Return Procedure. He shared that parents of children attending an out-of-zone school were asked to complete an Intent to Return Form, (January 3, 2012 – January 31, 2012). They were also asked to identify a sibling or siblings that they desired to attend the same out-of-zone school. If the student attending the out-of-zone school was moving on to another school, the parents would have to apply through the Open Enrollment process for the younger child to attend the out-of-zone school. Pre-school students were asked to apply through the Open Enrollment Process.

The Open Enrollment Process began on February 1, 2012. Parents were given an opportunity to apply for up to two schools during a ten day open window. Each student was assigned an identification number and those numbers were placed in



a lottery. The lottery for secondary schools was held on March 8, 2012 and the lottery for elementary schools was held on March 12, 2012. Parents were notified by mail and the acceptance letters were due back by April 18, 2012. The students could register between May 1, 2012 and May 14, 2012.

Two color coded forms were used during this process to distinguish the Open Enrollment process from the students that were placed on the "Waiting List". The "Out-of-Zone" placements would be placed in the order received behind the students who were currently on the running waiting list. The "Open Enrollment Waiting List" application process would close after the first ten days of the new school year.

Under the Waiting List process, parents new to Richmond or who did not participate in the lottery process would be asked to complete an "Open Enrollment Waiting List Application". This would allow the student to be placed on the waiting list behind those students that were not accepted through the lottery process. Those applications would only be available through the Office of Pupil Personnel Services.

***Receive the Human Resources Actions***

Mr. Billups presented the Human Resources Actions to be voted on later in the meeting.

***Receive the Revised 2012 Capital Improvement Projects***

Mr. Hawkins presented the following newly added/adjusted projects to the list of 2012 Capital Improvement Projects:

- Reduce the funds to replace Mitsubishi ductless A/C classroom unites at Mary Munford Elementary School.
- Reduce the funds for roof warranties/repairs throughout the division.
- Reduce the funds for the boiler replacement at Ginter Park Elementary School.
- Reduce the funds for the boiler replacement at Bellevue Elementary School.
- Add funds for HVAC completion at J. B. Stuart Elementary School.
- Add funds for emergency chiller renewal at Thomas Jefferson High School.
- Add funds for emergency HVAC replacement at J. B. Cary Elementary School.

***Receive the Financial Statement for March 30, 2012 and April 30, 2012***

The financial statement was combined to include information for March and April 2012. Please see detailed report below.

UNAUDITED  
INTERIM FINANCIAL REPORT  
GENERAL FUND AND NUTRITION SERVICE FUND  
FOR THE MONTHS OF  
**MARCH 2012 and APRIL 2012**



PRESENTED TO THE SCHOOL BOARD OF THE  
CITY OF RICHMOND, VIRGINIA



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**Richmond Public Schools**  
**Financial Report –For the Ten Months Ending**  
**April 30, 2012**  
**Unaudited**

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**INDEX**

<u>Description</u>	<u>Page Number</u>
Financial Report Summary .....	2
Summary of General Fund Revenue .....	2
Summary of General Fund Expenditures .....	3
General Operating Budget Statement of Activity- March and April 2012 and YTD .....	4
Detail of General Fund Expenditures –FY2012 July 1, 2011 – April 30, 2012.....	6
Fund Transfers & Other Uses – FY2012 YTD.....	7
Nutrition Services – Statement of Activity – FY2012 July 1, 2011 – April 30, 2012 .....	8

Richmond Public Schools  
General Operating Budget  
Financial Report Summary  
April 30, 2012

The Department of Budget and Financial Reporting respectfully presents this report on the financial performance of the Fiscal 2012 general operating fund budget of Richmond Public Schools. This summary presents an analysis of the overall financial performance of the general operating budget for the ten months ending April 30, 2012. The YTD financial results presented are unaudited.

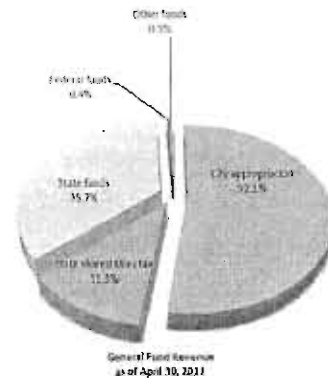
**GENERAL FUND FINANCIAL HIGHLIGHTS**

Year to date results on a budget basis for the ten months ending April 30, 2012 (83.3% of the fiscal year) report general fund revenues (not including encumbrances carried forward) of \$178 million, represent 74.8% of budgeted revenues realized. Total general fund expenditures of \$182 million, represent 71.4% of the budget spent, and do not include amounts for summer pay (approximately \$22 million) which will be accrued to the fund at year end.

**Summary of General Fund Revenue as of April 30, 2012**

General Fund Revenue of \$178,047,638 received/earned by source:

- City appropriation - \$92,817,594
- State shared sales tax appropriation - \$20,118,099
- State revenue - \$63,579,306
- Federal revenue - \$653,557
- Other revenue - \$879,082



Richmond Public Schools  
 General Operating Budget  
 Financial Report Summary  
 April 30, 2012

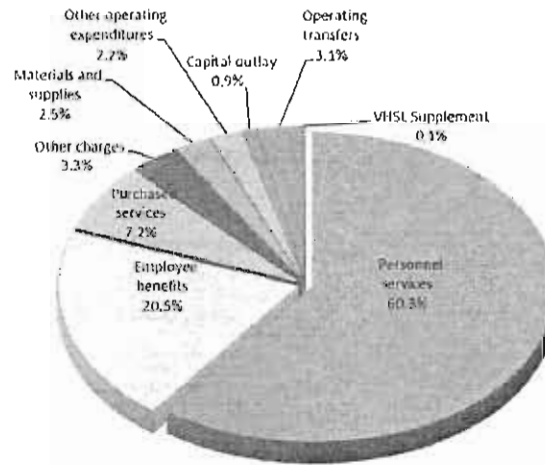
Summary of General Fund Expenditures by Function as of April 30, 2012

General Fund Expenditures of \$182,036,571 by function:

- Instruction - \$133,453,629
- Administration, Attendance & Health - \$10,419,164
- Pupil Transportation - \$10,004,276
- Operations and Maintenance - \$22,511,475
- Facilities - \$68,627
- Fund transfers & other uses - \$5,579,400

General Fund Expenditures of \$182,036,571 by object category:

- Personnel services - \$109,694,498
- Employee benefits - \$ 37,246,039
- Purchased services - \$ 13,185,898
- Other charges - \$6,039,547
- Materials and supplies - \$4,534,680
- Other operating expenditures - \$3,946,047
- Capital outlay - \$1,581,588
- Operating transfers and other uses - \$5,579,400
- VHSL supplement - \$228,873



General Fund Expenditures by Type  
 as of April 30, 2012



Richmond Public Schools  
Statement of Activity  
FY 2011-2012 Fund 100 - General Operating Budget  
For the Ten Months Ending April 2012  
Unaudited

	FY2011 Original Budget	FY2012 Current Budget	Actual		FY2012 YTD Revenue/ Expenditures	Budget Variance (Unfavorable)	% of Budget Received (Expended)	FY2011 YTD		Year to Year Actual % Increase/ Decrease
			Revenue/ Expenditures	March Actual Revenue/ Expenditures				Revenue/ Expenditures	Current YTD vs. Last YTD	
<b>Beginning Balance</b>										
Prior year fund balance re-appropriation	\$ 6,000,000	6,000,000	-	-	-	(6,000,000)	0.0%	-	-	0.0%
Prior year committed fund balance - encumbrances	-	6,050,872	-	-	6,050,872	-	100.0%	6,994,379	(943,507)	100.0%
Health care reserve *	4,900,000	4,900,000	-	-	4,950,205	50,205	101.0%	-	4,950,205	0.0%
<b>Total beginning balance</b>	<b>10,900,000</b>	<b>16,950,872</b>	<b>-</b>	<b>-</b>	<b>11,001,077</b>	<b>(5,948,725)</b>	<b>64.9%</b>	<b>6,994,379</b>	<b>4,006,698</b>	
<b>Revenue</b>										
City appropriation <sup>1</sup>	123,756,791	123,756,791	-	30,839,198	92,817,594	(30,939,197)	75.0%	93,175,701	(338,107)	-0.4%
State shared sales tax <sup>1</sup>	26,824,193	26,824,123	-	6,706,033	20,118,099	(6,706,034)	75.0%	18,672,810	1,445,289	7.7%
State funds	80,829,392	80,829,392	6,133,233	6,119,530	63,579,306	(17,050,086)	78.9%	70,593,621	(7,013,315)	-9.9%
Federal funds	6,154,500	6,154,500	47,539	37,425	53,537	(5,300,943)	10.6%	693,150	(39,593)	-5.7%
Tuition, fees, and other sources	792,500	815,500	100,000	61,028	879,082	86,582	107.8%	797,132	81,950	10.3%
<b>Total revenue</b>	<b>218,157,116</b>	<b>218,180,316</b>	<b>6,280,822</b>	<b>43,864,125</b>	<b>178,047,038</b>	<b>(60,132,678)</b>	<b>74.8%</b>	<b>183,931,614</b>	<b>(3,889,796)</b>	<b>-3.2%</b>
<b>Total available for expenditures</b>	<b>249,057,316</b>	<b>255,131,188</b>	<b>19,585,832</b>	<b>20,371,122</b>	<b>182,036,571</b>	<b>73,094,617</b>	<b>71.4%</b>	<b>177,869,654</b>	<b>4,166,917</b>	<b>2.3%</b>
<b>Total expenditures</b>	<b>249,057,316</b>	<b>255,131,188</b>	<b>19,585,832</b>	<b>20,371,122</b>	<b>182,036,571</b>	<b>73,094,617</b>	<b>71.4%</b>	<b>177,869,654</b>	<b>4,166,917</b>	<b>2.3%</b>
<b>Revenue Over / (Under) Expenditures</b>	<b>\$ -</b>	<b>-</b>	<b>(11,305,030)</b>	<b>25,425,002</b>	<b>7,039,144</b>			<b>19,061,960</b>	<b>(6,043,098)</b>	
<b>Expenditures - by Function</b>										
Instruction	\$ 189,496,028	192,733,628	15,033,652	18,064,398	133,453,629	59,279,989	69.2%	127,721,150	5,732,479	-4.5%
Admin and Attendance and Health	18,171,443	13,247,166	1,014,355	1,199,953	10,419,164	2,828,003	78.7%	12,296,452	(1,867,283)	-15.2%
Pupil Transportation	10,082,632	12,032,459	945,736	1,587,576	10,004,276	2,028,183	83.1%	8,428,461	1,515,815	17.9%
Operations & Maintenance	28,078,934	28,807,725	1,820,202	2,291,348	22,511,475	6,286,250	78.1%	23,467,866	(956,390)	-4.1%
Facilities	78,095	78,095	6,804	6,804	68,627	9,468	87.9%	68,616	5,011	7.9%
Fund Transfers & Other Uses	8,232,124	8,232,124	743,073	481,033	5,579,400	2,652,724	67.8%	5,842,111	(262,711)	-4.5%
<b>Total expenditures by function</b>	<b>249,057,316</b>	<b>255,131,188</b>	<b>19,585,832</b>	<b>20,371,122</b>	<b>182,036,571</b>	<b>73,094,617</b>	<b>71.4%</b>	<b>177,869,654</b>	<b>4,166,917</b>	<b>2.3%</b>
<b>Expenditures - by Type</b>										
Personnel services	147,937,909	147,932,999	12,320,457	12,633,208	100,604,498	38,238,501	74.2%	108,053,081	1,540,817	1.5%
Employee benefits	57,541,966	57,541,966	4,234,145	4,298,273	37,246,039	20,295,927	64.7%	37,707,846	(461,807)	-1.2%
Purchased services	15,830,128	18,144,144	1,071,831	1,111,748	13,185,899	4,958,246	72.7%	8,983,377	4,202,521	46.8%
Other charges	7,328,361	7,774,772	410,833	653,358	6,039,547	1,735,225	77.7%	6,469,897	(610,350)	-9.2%
Materials and supplies	5,712,582	6,216,223	299,181	460,628	4,334,680	1,681,543	72.9%	5,309,505	(770,825)	-14.5%
Other operating expenditures	4,732,021	6,320,544	253,904	638,734	3,946,047	2,374,497	62.4%	2,957,815	988,232	33.4%
Capital outlay	1,461,413	2,709,788	38,469	62,342	1,581,588	1,128,200	58.4%	2,154,708	(573,120)	-26.0%
Operating transfers & Other uses	8,232,124	8,232,124	743,073	481,033	5,579,400	2,652,724	67.8%	5,842,111	(262,711)	-4.5%
VISA Supplement	258,821	258,828	19,989	11,818	228,878	29,950	89.5%	214,614	14,264	6.6%
<b>Total expenditures by type</b>	<b>\$ 249,057,316</b>	<b>255,131,188</b>	<b>19,585,832</b>	<b>20,371,122</b>	<b>182,036,571</b>	<b>73,094,617</b>	<b>71.4%</b>	<b>177,869,654</b>	<b>4,166,917</b>	<b>2.3%</b>

\* Healthcare reserve excess amount of \$30,205 is credited towards the total healthcare program activity in the existing fiscal year  
<sup>1</sup> City appropriation and sales tax appropriation reflects amount accrued as of 3rd quarter FY2012  
Year to Year actual variances > 5% are explained on the following page

**Year to Year actual variances >= 5%**

**Variances by function**

**Administration, Attendance & Health** - down by -15.2% - last fiscal year April 2011 reported a ytd accrual estimate of employer share of retiree health of \$1.7 million. The ytd estimate as of April 2012 was not calculated as of the date of this report, and will be reflected in the May 2012 report.

**Transportation** - up by 17.8% - primarily related in year over year increase in fuel as of April 2012 of approximately \$570 thousand and the expenditure for new school buses of \$696 thousand.  
Note: expenditures for replacement buses, vehicles and equipment valued at \$3,000 or greater will be capitalized at year end as part of the financial statement audit.

**Facilities** - up 7.9% - personnel increase related to the additional duty supplement for the Construction Inspector, approximately \$4 thousand ytd.

**Variances by type**

**Purchased services** - up by 46.8% - \$1.9 million related to an increase for contracted behavioral and related therapy services; \$1.8 million related to tuition payments for regional programs for FY12 paid in FY12.

**Other charges** - down by -9.2% - majority of decrease in utilities category (approximately -\$747,000 net for the utilities category including electricity, natural gas, water/sewage and refuse).  
Note: overall decrease of -4.1% in Operations & Maintenance function.

**Materials and supplies** - down -14.5% - ytd decrease in instructional supplies of approximately (-\$593,000) over last year to date, library books/periodicals, audio visual supplies and computer software supplies (-\$176,000).

**Other operating expenditures** - up by 33.4% - Majority of the increase is related to bus fuel, up by approximately \$570,000 and vehicle fuel up by approximately \$63,000 ytd.

**Capital outlay** - down by -26.6% - category includes increase in ytd expenditures for replacement buses of \$696,000 and vehicles of \$171,800 offset by ytd decreases in expenditures for additional and replacement communication and computer equipment and software systems of approximately (-\$869,000); and replacement office and machinery equipment of approximately (-\$149,000).  
Additionally, (\$-304,178) of the net decrease in capital outlay over last year is related to payoff of the bus capital lease in FY11.

**VHSI Supplement** - up by 6.6% - increase not related to increase in spending (2012 budget is less than 2011 budgeted amount); increase is related to spend rate compared to last year to date. Spend rate is based on the timing of when request for supplements are made by the schools.

Referendum Public Schools  
 Statement of Activity  
 FY 2008-2009 1 Fund 100 - General Operating Budget Detail  
 For the Ten Months Ending April 30, 2008  
 Unaudited

	FY0802 Original Budget	FY0802 Current Budget	April Expenses	Month Expenses	February Expenses	January Expenses	December Expenses	November Expenses	October Expenses	September Expenses	August Expenses	July Expenses	FY0802 Expenses	Original Budget
<b>Department Detail - by Type</b>														
Personnel services - salaries and wages	5,147,877,899	5,147,877,899	112,291,457	11,621,208	11,895,707	12,627,935	17,497,844	11,864,878	17,124,836	13,276,678	15,147,491	14,620,265	189,884,498	26,734,561
Employee benefits	57,541,908	17,541,908	4,734,195	4,730,473	4,541,239	4,773,439	4,272,899	4,272,899	4,298,216	4,177,847	3,828,343	(78,097)	37,244,879	20,775,517
<b>Purchased services</b>														
Service contracts	2,914,889	3,185,884	189,117	239,864	128,519	141,686	101,466	134,029	84,889	198,343	84,097	169,815	1,316,844	1,088,814
Professional services	1,961,273	2,178,881	188,477	278,194	258,614	244,436	177,813	253,454	184,683	41,889	71,342	41,139	1,888,111	23,429
Tuition	3,934,383	6,470,234	278,589	282,850	636,343	514,718	121,823	884,281	228,789	111,779	2,285,941	8,131	4,994,888	1,822,229
Temporary services	228,258	261,872	15,879	18,228	18,898	14,489	14,489	14,489	14,489	15,018	34,584	13,543	152,846	205,954
Unsubstantiated services	1,695,331	1,154,608	482,508	238,828	718,334	363,862	74,123	541,301	428,848	198,654	251,838	38,381	2,348,768	615,863
Supplies and maintenance	1,611,823	1,828,249	37,841	199,518	187,179	119,424	119,424	264,328	71,384	271,819	226,245	88,889	1,411,892	487,739
<b>Total purchased services</b>	<b>13,639,177</b>	<b>18,144,124</b>	<b>1,071,871</b>	<b>1,111,708</b>	<b>1,825,811</b>	<b>1,414,896</b>	<b>879,679</b>	<b>1,241,241</b>	<b>738,892</b>	<b>777,215</b>	<b>2,877,824</b>	<b>778,418</b>	<b>13,235,898</b>	<b>6,915,247</b>
<b>Other charges</b>														
Advertising	93,876	351,134	58,619	3,751	2,346	18,883	8,643	1,308	17,883	2,786	1,389	-	93,876	93,876
Student transportation	686,411	686,263	146,116	2,887	82,814	71,799	828,118	121,877	66,507	21,057	8,311	4,719	611,328	17,027
Common recovery	2,048,088	2,048,088	(171,879)	(11,894)	(241,779)	(211,894)	(178,894)	(278,849)	(241,878)	(234,489)	(149,824)	(111,884)	(111,884)	(1,822,264)
Insurance	3,081,652	3,081,652	1,823	43,840	1,143	12,489	43,840	48,320	48,320	82,880	(87)	497,478	868,320	1,386,077
Utilities	6,853,608	6,887,621	325,143	641,347	438,877	608,041	758,779	41,811	641,883	627,041	284,971	430,111	4,877,085	1,911,338
Communications	1,542,888	1,587,111	88,188	78,827	161,827	127,887	127,887	124,871	178,249	115,325	131,178	247,116	1,411,847	879,443
Rentals	309,888	309,888	75,281	78,976	74,429	73,898	24,824	124,899	14,899	24,229	21,298	29,121	251,448	7,499
<b>Total other charges</b>	<b>7,312,251</b>	<b>7,725,722</b>	<b>418,831</b>	<b>823,228</b>	<b>629,811</b>	<b>878,798</b>	<b>848,793</b>	<b>291,871</b>	<b>224,724</b>	<b>491,879</b>	<b>493,811</b>	<b>1,421,887</b>	<b>6,995,657</b>	<b>1,275,242</b>
<b>Materials and supplies</b>														
Supplies	4,842,248	4,971,678	282,111	287,624	418,848	672,814	182,218	824,284	184,712	428,412	891,134	103,817	3,845,884	1,891,175
Printing and binding	178,879	181,323	(11,111)	4,342	1,840	18,728	5,177	2,314	46,230	17,886	3,513	1,856	91,880	86,134
Books and periodicals	294,319	308,801	11,821	74,182	78,413	28,413	34,338	34,338	11,188	2,179	2,384	-	231,511	71,278
Textbooks	581,508	614,151	38	1,887	15,841	11,763	23,716	64,338	82,834	342,329	105,799	-	518,190	175,861
Other	87,811	111,819	15,111	12,492	15,111	11,886	13,898	18,831	9,871	7,148	7,688	17,893	113,899	(77,688)
<b>Total of materials and supplies</b>	<b>5,714,367</b>	<b>6,178,372</b>	<b>294,131</b>	<b>404,428</b>	<b>463,813</b>	<b>695,352</b>	<b>248,824</b>	<b>471,761</b>	<b>471,761</b>	<b>564,374</b>	<b>698,114</b>	<b>211,190</b>	<b>4,544,662</b>	<b>1,996,511</b>
<b>Other operating expenditures</b>														
Staff development	456,815	444,888	16,238	11,856	23,280	18,883	51,263	11,128	17,843	64,283	40,847	6,339	919,428	154,829
Taxes and fees	218,500	212,718	25,841	630	1,295	793	17,489	2,745	12,891	(1,244)	7,488	75	64,887	168,111
Travel	218,116	298,538	24,125	14,899	16,177	11,968	14,586	44,976	8,820	8,034	3,988	7,468	137,262	81,137
Communication	13,719	12,798	(400)	899	899	1,173	109	260	(54)	(41)	164	(54)	2,810	28,526
Account	11,890	11,140	1,370	4,134	111	1,868	2,944	1,029	84	1,118	4,471	(262)	12,284	17,863
Claims and judgments	45,008	41,820	-	-	-	-	-	-	-	-	-	-	-	43,698
Service contracts	2,718,851	2,771,883	87,881	196,791	128,530	768,183	964	291,823	1,589	75,843	35,828	17,136	2,982,827	1,788,876
Workshop services	1,868,008	1,146,504	87,257	168,287	111,847	123,887	182,882	136,840	118,889	98,829	114,888	114,888	1,111,998	124,386
Other	86,289	291,857	17,816	5,899	2,280	22,889	13,128	4,889	19,336	6,254	5,888	887	66,232	66,232
<b>Total other operating expenditures</b>	<b>7,172,811</b>	<b>6,915,284</b>	<b>212,502</b>	<b>428,124</b>	<b>270,188</b>	<b>812,228</b>	<b>204,817</b>	<b>464,242</b>	<b>217,841</b>	<b>279,229</b>	<b>111,311</b>	<b>284,111</b>	<b>1,821,421</b>	<b>1,287,444</b>
<b>Capital outlay</b>														
Land & building improvements	1,388	1,425	-	-	-	-	-	111	11	-	-	25	180	1,378
Equipment additions	668,996	1,794,241	11,785	11,988	13,215	4,752	11,565	26,713	170,647	178,228	(66,817)	186,488	618,888	788,501
Equipment replacement	491,029	1,412,221	78,728	38,299	18,727	2,271	8,221	514,427	37,278	182,424	26,811	21	1,078,628	241,242
<b>Total capital outlay</b>	<b>1,451,413</b>	<b>3,208,287</b>	<b>90,513</b>	<b>51,287</b>	<b>31,942</b>	<b>15,028</b>	<b>16,303</b>	<b>164,095</b>	<b>188,056</b>	<b>266,729</b>	<b>18,004</b>	<b>212,314</b>	<b>1,707,791</b>	<b>1,110,121</b>
<b>Operating Transfers &amp; Other Uses</b>														
Operating transfers out	7,913,118	7,792,136	791,262	496,722	867,898	1,366,883	387,896	364,808	1,411,742	165,780	152,677	-	5,126,177	2,885,459
Other transfers-Capital items	109,028	109,028	51,211	51,111	52,512	52,512	52,512	52,512	52,512	52,512	-	(1,211)	512,723	47,772
<b>Total operating transfers &amp; other uses</b>	<b>8,022,146</b>	<b>7,901,164</b>	<b>842,473</b>	<b>547,833</b>	<b>920,410</b>	<b>1,419,395</b>	<b>440,408</b>	<b>417,320</b>	<b>1,464,254</b>	<b>218,292</b>	<b>151,467</b>	<b>(1,211)</b>	<b>5,638,900</b>	<b>2,933,231</b>
<b>WGL Expenditures</b>														
Total expenditures	5,209,712	11,111,111	1,245,811	2,871,111	3,104,811	3,174,811	1,814,811	2,214,811	2,214,811	2,214,811	2,214,811	2,214,811	12,111,111	12,111,111



Richmond Public Schools  
Fund Transfers & Other Uses  
FY 2011-2012 Fund 100- General Operating Budget  
For the Ten Months Ending April 2012  
Unaudited

	FY2012 Original Budget	FY2012 Current Budget	FY2012 YTD Actual	Budget Balance
<b><u>TRANSFERS TO SPECIAL REVENUE* &amp; OTHER FUNDS</u></b>				
Adult Education	\$526,000	\$526,000	377,446	148,554
Federal Work Study Program	30,000	30,000	-	30,000
Early Reading Initiative	283,970	283,970	324,538	(40,568)
Enhancing Education through Technology	3,500	3,500	3,500	-
Head Start	690,000	690,000	404,263	285,737
J. Serg. Reynolds Dual Enrollment	75,000	75,000	-	75,000
Mentor Teacher Program	35,500	35,500	35,500	-
St. Joseph's Villa	115,000	115,000	103,290	11,710
Title I	15,000	15,000	-	15,000
Truancy/Drug Free Schools	-	-	-	-
VA Commission for the Arts	35,000	35,000	-	35,000
Partners in the Arts	-	-	-	-
Summer School	892,500	892,500	-	892,500
Community Education Partnership **	4,897,039	4,897,039	3,878,090	1,018,949
Arthur Ashe Center	25,000	25,000	-	25,000
RTC Print Shop	54,100	54,100	-	54,100
Copy Center	54,515	54,515	-	54,515
<b>TOTAL TRANSFERS OUT</b>	<b>\$7,732,124</b>	<b>7,732,124</b>	<b>5,126,627</b>	<b>2,605,497</b>
<b><u>DEBT SERVICE</u></b>				
Capital One Public Funding LLC - Energy Performance Program	500,000	500,000	452,773	47,227
<b>TOTAL FUND TRANSFERS OUT &amp; OTHER USES</b>	<b>\$8,232,124</b>	<b>\$8,232,124</b>	<b>\$5,579,400</b>	<b>\$2,652,724</b>

**Notes:**

\*Transfers to Special Revenue funds are primarily the local cash match required for projects funded from grants.

\*\* CEP transfer updated to reflect ten months (July -April) of payments.

**Richmond Public Schools**  
**Monthly Budgets - Statement of Activity**  
**FY 2011-2012 Fund 020 - Operating Budget**  
**for the Ten Months Ending April 30, 2**  
**Unaudited**

FY2011 Original Budget	FY2011 Current Budget	Actual										FY2011 YTD Revenue	Budget Variance	% of Budget	FY2011 YTD Actual Revenue	Current Year vs. Last Year % Change			
		January	February	March	April	May	June	July	August	September	October								
<b>Operating Revenue</b>																			
Sales and Related Income	1,757,000	1,757,000	130	297,322	123,787	148,773	32,812	124,344	1,86,479	149,231	170	15,800	946,783	(614,713)	33.87%	1,363,143	(254,254)	-23.12%	
Fee to Residents/Students																			
Operating Income Programs																			
School Lunch Program	270,754	270,754		20,236	20,236	19,414	18,419	18,417											
Federal Reimbursements																			
Breakfast Program	2,600,000	2,600,000	248,040	912,979	298,117	308,258	197,730	298,408	113,008	251,323			3,213,408	(177,601)	62.60%	1,922,720	299,628	15.94%	
Lunch Program	6,930,000	6,930,000	611,530	2,706,810	790,260	212,504	442,048	212,540	742,136	623,536			5,498,470	(651,530)	92.67%	4,913,163	545,223	11.17%	
Food Fruit & Veggie Program																			
Other	776,000	776,000											340,742	(435,742)	55.50%	234,862	(541,138)	-8.29%	
Commodities Received (See notes)	200,000	200,000	11,809	43,000	43,000	43,000	43,000	43,000	43,000	43,000			211,112	(88,888)	90.89%	448,000	(246,888)	-33.22%	
<b>Total Operating Revenue</b>	<b>14,182,754</b>	<b>14,182,754</b>	<b>925,224</b>	<b>3,413,127</b>	<b>1,340,223</b>	<b>1,328,236</b>	<b>714,262</b>	<b>1,334,111</b>	<b>1,277,208</b>	<b>1,491,222</b>	<b>170</b>	<b>15,800</b>	<b>9,713,794</b>	<b>(4,468,960)</b>	<b>68.87%</b>	<b>8,068,342</b>	<b>(6,114,412)</b>	<b>-6.42%</b>	
<b>Cost of Sales</b>																			
Cost of Sales (Food & related costs)**	4,742,000	5,140,936	341,193	600,285	537,879	431,346	431,676	414,870	543,283	188,196	71,804	250	3,821,484	(1,398,952)	74.67%	3,641,896	212,234	5.92%	
Construction (Food (See notes))	200,000	200,000	23,827	45,000	45,000	45,000	45,000	45,000	45,000	45,000			211,112	(11,112)	99.45%	448,000	(236,888)	-26.29%	
<b>Total Cost of Sales</b>	<b>4,942,000</b>	<b>5,340,936</b>	<b>365,020</b>	<b>645,285</b>	<b>582,879</b>	<b>476,346</b>	<b>476,676</b>	<b>459,870</b>	<b>588,283</b>	<b>233,196</b>	<b>71,804</b>	<b>250</b>	<b>4,032,596</b>	<b>(1,308,340)</b>	<b>74.67%</b>	<b>4,089,896</b>	<b>(591,040)</b>	<b>-5.20%</b>	
<b>Gross Profit (Loss)</b>	<b>9,240,754</b>	<b>8,841,818</b>	<b>560,204</b>	<b>2,767,842</b>	<b>757,344</b>	<b>851,890</b>	<b>237,586</b>	<b>859,241</b>	<b>688,925</b>	<b>1,258,026</b>	<b>100</b>	<b>15,550</b>	<b>5,681,200</b>	<b>(3,647,142)</b>	<b>60.20%</b>	<b>3,978,446</b>	<b>(2,146,274)</b>	<b>-19.20%</b>	
<b>Operating Costs</b>																			
Salaries and Wages	1,044,114	1,044,114	225,530	880,882	279,866	948,881	108,547	488,756	848,912	771,821	(89,467)	8,828,330	(7,784)	99.47%	3,833,325	44,994	1.31%		
Employee Benefits	1,294,000	1,412,274	118,972	136,495	123,130	138,664	115,679	173,772	111,622	180,746	64,340	(54,679)	999,880	(412,394)	70.77%	846,227	41,653	4.94%	
Purchased Services	70,000	86,800	2,418	2,805	2,750	2,630	2,530	2,743	2,620	2,626	1,866		26,340	(16,340)	85.20%	143,343	(173,003)	-20.28%	
Other Charges	12,000	12,000		919	919	919							2,277	(1,277)	18.97%	1,000	(200)	-20.00%	
Supplies and Materials	676,770	676,770	1,889	81,702	82,670	83,217	83,761	84,305	84,849	85,393	104,782	11,740	47,715	102	602.98%	772,156	(95,386)	-15.22%	
Other Operating Expenses	145,000	145,000	1,889	4,825	1,717	1,686	1,712	1,177	1,918	2,843	3,943	677	23,870	(23,193)	95.98%	88,478	(11,472)	-7.87%	
Equipment Leases	131,000	131,000	22,880	11,700	22,880	11,700	11,250	11,700		22,880	11,700		24,100	(12,400)	91.42%	124,230	(7,770)	-6.09%	
Equipment Purchases	200,000	279,461	7,844	9,100	22,722	4,887	36,258	4,517	22,771	62,685	4,165		171,700	(171,700)	100.00%	114,225	64,475	19.48%	
Reserve for Contingencies	25,000																		
<b>Total Operating Costs</b>	<b>3,540,754</b>	<b>3,890,114</b>	<b>490,472</b>	<b>977,887</b>	<b>431,878</b>	<b>971,239</b>	<b>317,206</b>	<b>398,691</b>	<b>478,262</b>	<b>693,884</b>	<b>435,430</b>	<b>(45,549)</b>	<b>4,960,817</b>	<b>(1,118,999)</b>	<b>72.46%</b>	<b>4,041,887</b>	<b>(818,867)</b>	<b>-14.31%</b>	
<b>Net Income (Loss) from Operations</b>	<b>5,700,000</b>	<b>5,501,704</b>	<b>60,000</b>	<b>1,790,000</b>	<b>225,466</b>	<b>375,644</b>	<b>260,910</b>	<b>380,550</b>	<b>700,643</b>	<b>1,024,142</b>	<b>56,570</b>	<b>15,250</b>	<b>714,904</b>	<b>(3,287,142)</b>	<b>55.11%</b>	<b>4,036,554</b>	<b>(2,311,346)</b>	<b>-22.20%</b>	
<b>Non-Operating Income/Expense</b>																			
Interest Expense	5,000	1,000																	
<b>Net Income</b>	<b>5,695,000</b>	<b>5,499,704</b>	<b>60,000</b>	<b>1,790,000</b>	<b>225,466</b>	<b>375,644</b>	<b>260,910</b>	<b>380,550</b>	<b>700,643</b>	<b>1,024,142</b>	<b>56,570</b>	<b>15,250</b>	<b>714,904</b>	<b>(3,287,142)</b>	<b>55.11%</b>	<b>4,036,554</b>	<b>(2,311,346)</b>	<b>-22.20%</b>	
<b>Fund Balance - July 1, 2011 (See note)</b>													<b>1,677,000</b>						
<b>Fund Balance - All Present</b>													<b>3,353,904</b>						

\* Operating Revenue for the month of April has not been certified as of the date of this report. Preliminary results are reported for March and April, pending receipt of final reconciliations and certification.  
 \*\* Food costs reflect April 2011 invoices received and processed by May 2012 including March and April invoices.

<b>Receive Budget Transfers</b>	<p>Patrick Henry School of Science and Arts submitted, for School Board approval, an \$11,000 budget transfer request to cover the cost of school meals for students qualifying for free and reduced lunches and instructional supplies.</p> <p>Other budget transfers from the Elementary Education, Secondary Education and Instruction and Accountability were submitted for the Board's information.</p>
<b>Other Informational Items</b>	<p>The School Board received the following documents as other information item:</p> <ul style="list-style-type: none"> <li>Update on RPS Contracts</li> </ul>
<b>Consent Agenda</b>	<p>On a motion by Mrs. Bridges, seconded by Ms. Graham Scott the Board voted to defer approval of the budget transfer from Patrick Henry School of Science and Arts to a later meeting. (Mesdames Bridges, Murdoch-Kitt, Graham Scott, Smith, Page, Wilson, Messers Henderson and Coleman voted aye, Ms. Gray voted nay)</p> <p>On a motion by Mr. Henderson, seconded by Ms. Graham Scott the School Board voted unanimously to approve the following items under the Consent Agenda:</p> <ul style="list-style-type: none"> <li>Human Resources Actions:</li> </ul>

	<p>The resignation of eleven employees.  The retirement of thirteen employees.  The returning from leave of five employees.  The change of contract of three employees.  The transfer of one employee.  The furlough of one employee.</p> <ul style="list-style-type: none"> <li>• The financial statement for February 2012.</li> <li>• The <i>Standards of Student Conduct</i>.</li> </ul>
<b><i>Consider approval of the Revised 2012 Capital Improvement Budget</i></b>	On a motion by Ms. Gray, seconded by Dr. Murdoch-Kitt the School Board voted unanimously to approve the revised 2012 Capital Improvement Budget.
	There being no further business, the meeting adjourned at 9:15 p.m.

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Clerk

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Chair

**Minutes of the Budget Work Session of the School Board of the City of Richmond  
May 24, 2012**

**Budget Work Session** A budget work session of the School Board of the City of Richmond was held on Thursday, May 24, 2012, at 4:30 p.m., in the Conference Room on the 17<sup>th</sup> floor of City Hall. The Chair called the meeting to order. The Clerk called the roll. The following were present:

Members: Mrs. Dawn Page, *Chair*  
Maurice Henderson, *Vice Chair*  
Mrs. Kimberly Bridges (*arrived later*)  
Ms. Kimberly Gray  
Dr. Norma Murdoch-Kitt  
Ms. Adria Graham Scott  
Mrs. Chandra Smith (*arrived later*)  
Mrs. Evette Wilson

Officers: Dr. Yvonne Brandon, Superintendent  
Ms. Angela Lewis, Clerk  
Ms. Angela Anderson, Chief of Financial Reporting/Deputy Clerk  
Paul Hawkins, Chief Operating Officer/Agent

Others Present: Mrs. Victoria Oakley, Chief Academic Officer  
Dr. Irene Williams, Executive Director, Elementary Education  
Dr. Thomas Beatty, Executive Director, Secondary Education  
Ms. Lynn Bragga, Director, Budget & Financial Planning  
Dandridge Billups, Director, Human Resources  
Ms. Wanda Payne, Interim Director, Finance  
Ms. Felicia Cosby, Public Information Officer  
Kavansa Gardner, Director, Information Communication & Technology Services  
Ms. Debora Johns, Chief Auditor, Internal Audit Services  
Ms. Angela Dews, Richmond Education Association

Attorney: Jonnell Lilly

Absent: Donald Coleman, School Board Member  
Dr. Ronald Carey, Chief of Staff/Deputy Agent

A call of the roll reflected that a quorum was present.

**Discuss the approved  
2012 – 2013 General  
Fund Budget**

The Board was shown different scenarios of how a variation of contributions from 1% - 5% to the Virginia Retirement System (VRS) would impact the budget. Different options would be reviewed. Dr. Brandon, Mr. Hawkins, and Ms. Bragga would review the presentation that had been given on May 21<sup>st</sup> and answer questions that had resulted from that presentation.

In discussing the class sizes, Ms. Wilson stated that a large number of students on the elementary level required additional staff to meet State requirements.

Ms. Dews desired to have clarity on what was considered a teaching position, i.e. were the guidance counselors included in that category.

Mr. Billups shared that classroom teachers were in the teacher category. He shared that guidance counselors had a separate job code and function.

Mr. Henderson asked if there were a consensus to move forward with the 5% VRS contribution and a 5% raise.

Ms. Graham Scott asked that the Board consider reviewing additional furlough days.

Mr. Henderson shared that he would consider a 5-day furlough.

The following were recommendations from the School Board members:

- 3, 4, or 5-day furlough
- Decrease summer school support (general fund)
- Support eliminating insurance for retirees
- Not fill vacant positions
- Eliminate the lobbyist
- 3% VRS contribution
- Keep 17 instructional support and 28 positions in Finance & Operations
- Not fill the 25 teaching positions due to non-recertification

The parking lot items included:

- Requesting a waiver for utilities, and fuel surcharges from the City
- RPS stop pay Medicaid for eligible retirees
- Close schools

The administration would review the request and make a presentation at the May 29, 2012 School Board budget work session.

There being no further discussion, the Chair adjourned the meeting at 8:00 p.m.

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Clerk

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Chair

**Minutes of the Budget Work Session of the School Board of the City of Richmond  
May 29, 2012**

**Budget Work Session** A budget work session of the School Board of the City of Richmond was held on Tuesday, May 29, 2012, at 6:00 p.m., in the auditorium of George Wythe High School, 4314 Crutchfield Street, Richmond, VA. The Clerk called the roll. The following were present:

Members: Mrs. Dawn Page, *Chair*  
Maurice Henderson, *Vice Chair*  
Mrs. Kimberly Bridges (*arrived later*)  
Ms. Kimberly Gray  
Dr. Norma Murdoch-Kitt  
Ms. Adria Graham Scott (*arrived later*)  
Mrs. Chandra Smith (*arrived later*)  
Donald Coleman  
Mrs. Evette Wilson (*arrived later*)

Officers: Dr. Yvonne Brandon, Superintendent  
Ms. Angela Lewis, Clerk  
Ms. Angela Anderson, Chief of Financial Reporting/Deputy Clerk  
Paul Hawkins, Chief Operating Officer/Agent  
Dr. Ronald Carey, Chief of Staff/Deputy Agent

Others Present: Mrs. Victoria Oakley, Chief Academic Officer  
Dr. Irene Williams, Executive Director, Elementary Education  
Ms. Lynn Bragga, Director, Budget & Financial Planning  
Dandridge Billups, Director, Human Resources  
Ms. Wanda Payne, Interim Director, Finance  
Ms. Felicia Cosby, Public Information Officer

Attorney: Jonnell Lilly

Absent:

A call of the roll reflected that a quorum was present.

**Discuss the approved 2012 – 2013 General Fund Budget** It was noted that at the meeting of May 24, 2012 the Board had reviewed several scenarios and identified several items to close the budget gap. It was now known that there would be additional funding in the amount of \$118,933 from the City.

Some of the scenarios that had been presented included:

- 3% Virginia Retirement System (VRS) contribution and a 4-day furlough
- 3% VRS contribution and a 5-day furlough
- 5% VRS contribution and a 4-day furlough
- 5% VRS contribution and a 5-day furlough

It was noted that the 2012 – 2013 budget process identified a benefits cost of the

people that had been grandfathered into the Medicare plan. Two people had reached age 65 and did not sign up for Medicare. Eighty-six people had left RPS on disability and at age 65 they would come off of the RPS disability roll.

Mrs. Bridges recommended looking at ways to offset a 3-day furlough.

Mr. Henderson stated that to avoid layoffs there would probably have to be more than a 3-day furlough.

Mrs. Page shared that the process was difficult the Board had to make a decision that would have the least impact on students and staff.

Ms. Gray desired to know if an incentive could be offered that would encourage employees that were eligible for retirement to retire. It was noted that there were currently 438 employees that were eligible. There was discussion regarding offering an incentive. The Board was reminded that there was no funding to offer an incentive.

With regard to the VRS contribution and furlough days each member expressed what they desired to see. The recommendations ranged from a 1% to 5% contribution to VRS and a 1-day to a 5-day furlough.

The Board was asked to review the presentations that had been made up to this point because the vote would be at the June 4, 2012 School Board meeting.

There being no further discussion, the Chair adjourned the meeting at 5:55 p.m.

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Clerk

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Chair

**Minutes of the Public Hearing of the School Board of the City of Richmond  
May 29, 2012**

**Public Hearing**

A Public Hearing of the School Board of the City of Richmond was held on Tuesday, May 29, 2012, at 6:00 p.m., in the auditorium of George Wythe High School, 4314 Crutchfield Street, Richmond, VA. The Clerk called the roll. The following were present:

**Members:** Mrs. Dawn Page, *Chair*  
Maurice Henderson, *Vice Chair*  
Mrs. Kimberly Bridges  
Ms. Kimberly Gray  
Dr. Norma Murdoch-Kitt  
Ms. Adria Graham Scott  
Mrs. Chandra Smith  
Donald Coleman  
Mrs. Evette Wilson

**Officers:** Dr. Yvonne Brandon, Superintendent  
Ms. Angela Lewis, Clerk  
Ms. Angela Anderson, Chief of Financial Reporting/Deputy Clerk  
Paul Hawkins, Chief Operating Officer/Agent  
Dr. Ronald Carey, Chief of Staff/Deputy Agent

**Others Present:** Mrs. Victoria Oakley, Chief Academic Officer  
Dr. Irene Williams, Executive Director, Elementary Education  
Ms. Felicia Cosby, Public Information Officer  
Andrew Davis, Director, Plant Services  
Matt Cropper, Cropper GIS

**Attorney:** Jonnell Lilly

**Absent:**

A call of the roll reflected that a quorum was present.

**Public Hearing on  
the Rezoning Task  
Force  
Recommendations**

Mr. Cropper presented the recommendations of the Rezoning Task Force. He shared that the guiding principles of this task were to balance building utilization, minimize the impact on students, to use major roads and natural boundaries whenever feasible to define attendance zones, to maximize walkability, to establish clear feeder patterns and continuity, to make all efforts to ensue efficient system of school bus transportation, to make all efforts to establish contiguous zones, and to make all efforts to minimize the split of identifiable community components such as apartments and subdivisions. The Rezoning Task Force presented one plan and an alternate plan. The recommended plans were as follows:

RPS VA Rezoning Study 1022 – 12 FRAFT Elementary Building Disposition		
School Name	Committee Recommended ES	Committee Alternate ES Paring



	Pairing	
Bellevue	Repurposed	Bellevue/Mason
Blackwell	K – 5	K – 5
Broad Rock (New)	K – 5	K – 5
Carver	K – 5	K – 5
Cary	Repurposed	Repurposed
Chimborazo	K – 5	K – 5
Clark Springs	K – 5	K – 5
Fairfield Court	K – 5	K – 5
Fisher or Southampton*	Repurposed	Repurposed
Fox	K – 5	K – 5
Francis	K – 5	K – 5
George Mason	K – 5	Bellevue/Mason
Ginter Park/ Mary Scott Annex	K – 5	K – 5
Greene	K – 5	K – 5
Holton	K – 5	K – 5
Miles Jones	K – 5	K – 5
Munford	K – 5	K – 5
Oak Grove (New)	K – 5	K – 5
Overby-Sheppard	K – 5	K – 5
Redd	K – 5	K – 5
Reid	K – 5	K – 5
Stuart	K – 5	K – 5
Summer Hill/ Ruffin Road	Repurposed	Repurposed
Swansboro	K – 5	K – 5
Westover Hills	K – 5	K – 5
Woodville	K – 5	K – 5

Mr. Cropper stated that the committee had chosen to use the term “repurpose” because the building could possibly be used for something else. They were not recommending that the buildings be closed.

The following speakers shared their comments:

LaDonna Freeman, a teacher at Bellevue elementary School, shared that she was motivated so much by the work and the staff at the school that she returned to school to become certified in exceptional education. She stated that Bellevue was a Blue Ribbon School, there was usually someone at the school at all hours, and that enrollment was low due to the zone. She asked the School Board to consider rezoning the school so that membership would go up. She asked what message the Board would be sending to the community to close a Blue Ribbon School.

Tamika Jones, a member of the Oak Grove/Bellmeade PTA. She shared that the annex had been built in 1947. She desired to know why the zone would be changed now, and why split up the neighborhood.

Charles Fritz, citizen, stated that he grew up waking to a neighborhood school

under the school system in Cleveland. He stated that Fisher was an outstanding school and that he had lived in the neighborhood for over forty years. He stated that walking to school with classmates was special and that neighborhood schools give the principals and teachers an opportunity to know the students and their families.

Patrice Shelton, volunteer, spoke to the Board about all the students in the Hillside Community being zoned for Blackwell. She stated that the Hillside Community fell under the criteria that the Task Force was given for looking at the neighborhoods.

Robert Argabright, volunteer, supported the children and families of the Hillside Community. He stated that the city had six capital improvement projects in the neighborhood.

Rich Savage, citizen, stated that he hoped that the short term financial goals did not cause long term problems. He stated that he was a supporter of Fisher and Southampton Elementary Schools. He stated that he was concerned about the economic opportunities.

Milan Marsh stated that all students wanted to keep open Bellevue Elementary School, a Blue Ribbon school. He stated that the teachers and students loved the school and that Bellevue was a good school.

Jaymesha Richardson gave several reasons to keep Bellevue open. She stated that the teachers worked hard, they were fantastic, and the students were amazing. She also stated that they needed to be kept together to stay a school of excellence.

Doug Brown, a parent, expressed gratitude to the staff. He stated that there was no better place for his children to learn. The Bellevue community as very patient with his children, who had limited English. He asked that Bellevue be kept open.

Christina Mastroianni, stated that she was new to the area. She spent eight months visiting schools before finding Bellevue. She stated that if the neighborhood were split her children would have to go to different schools. She also stated that the community was a strong community, the school was a Blue Ribbon school, and the staff was an outstanding, amazing, and committed staff.

Shaundrea Dark, desired to speak to the Board about keeping Bellevue open. She stated that she was excited about the work the staff did and that most of the students that went to Bellevue had parents that had researched the school. She asked that the Board keep Bellevue open.

Leslie Parlow, stated that she had been at Carey for seven years. She stated that her son did not want the school to close and that the Carey community was like a family. She noted that many great things had been done at Carey and Richmond couldn't afford to lose that. The staff looked out for all of the students.

Sonia Ford, parent, stated that she appreciated the work that had been done by the Task Force; however, she was asking the Board not to accept any plan that

would eliminate choices. There had been an increase in enrollment which had led to an increase in diversity throughout the system.

Patricia Ashley, teacher at Carey and parent of a Richmond Public Schools (RPS) student, shared that the students were afraid that the school was going to close and wondered where they would be going to school the next year. She stated that walkability was an issue for John B. Carey and although some students may not be in the walk zone it did not mean that the school was not a family. She noted that the school had been SOL accredited since 2003 and had met Annual Yearly Progress (AYP) since 2004. Closing the school did not send a positive message.

Felicia Marsh stated that Bellevue meant dedication and excellence. She shared that the teachers were wonderful, dedicated, and committed. They went above and beyond to get parents involved.

DeFanne Cheatham thanked the Task Force for the options that had been provided. Ms. Cheatham stated that Cary was more than a neighborhood school, it was a Richmond City school and it was educating students. She asked that the Board keep the school open.

Jean Wight stated that it was important to keep Bellevue open. She stated that she helped students in the community and that people were moving into the Bellevue area to attend that school.

Jonathan Wight asked what created success. He stated that there were many examples and when there was a successful school it had to be nourished. He stated that Bellevue was a gem worth keeping and that bigger was not better when it came to education. Mr. White suggested that the School Board should send a message regarding what it was planning for in the long run. He also stated that diversity gave parents what they were looking for.

Two students from Bellevue Elementary School addressed the School Board. They stated that they felt the School Board was beginning their process with schools that were not problem schools. They stated that the school was functioning well and they thought that it was a great idea to have schools that they could walk to.

A student spoke to the School Board and asked to keep school choice. The student stated that the School Board was on the right track and to keep moving forward and keep schools open.

Ms. Smith-Taylor addressed the School Board. She stated that the United States was ranked 32<sup>nd</sup> in math and 32<sup>nd</sup> in science. She urged the School Board to think about repurposing or closing schools. She stated that the schools were educating the students not merely babysitting them. She asked the Board to please reconsider the schools that were beneficial to the city.

Sandra Acevedo, parent, stated that her students would be leaving; however, they

had a good experience at the school and she wanted other students to have the same experience.

Elijah Lewis shared that he had a great principal and teacher at Cary Elementary School.

Natalie Davis, parent and teacher at Fisher stated that it was not uncommon for the current employees of the school to be previous students of the school.

Heather McLees-Frazier, parent, shared that she was educated in RPS and that RPS had some of the best schools in the country. She said that the strengths of the school system were choice and small class sizes. She stated that larger class sizes were not conducive to learning and that when money was put before education it was a disservice.

Shawn Latendresse, parent and developer shared his concerns that the academic and social lives of the children had not been considered. He stated that when families had a choice they also received the benefits of those choices.

Cindy Lyons stated that Fisher was the main reason that many families chose to stay in Richmond. She shared that students were united into a family. If the school were to close many families like hers would be forced to look at private schools or move to the county.

Tieve Perry stated that she believed in RPS. She wished that all students could experience what her children did.

Julie Bran stated that she had researched private schools and then she met a teacher who had encouraged her to Fisher. She did not look any further after visiting the school.

Jane Hardin, teacher, stated that Bellevue Elementary School was her home. She had received offers to go elsewhere but had chosen to stay. She stated that the staff was like family, they treated each other with kindness and respect, they worked as a team, and were very supportive of one another.

Chantel Acosta, parent, was supportive of Southampton Elementary school as well as the community surrounding the school.

Kiarra, student, stated that she thought her school should stay open. She shared that it was a very special school.

Larry Olanrewaju, former School Board member, stated that his children had attended Fisher. He stated that the only reason he moved into that district was because of the school. He stated that the issue was not about money and that there were other schools in the district where the enrollment had decreased but the schools had not been closed. He stated for students to succeed they needed to have hands on opportunities and choices. He also stated that Fisher and Southampton had proven to be successful schools.

Bonnie McCray, teacher, stated that she loved Southampton and they had proven

themselves. She asked the School Board to please think before changing what was working.

Ms. Logan, teacher stated that the School Board needed to consider what the school was made for. It was important to have neighborhood schools and there were many factors to be considered when closing a school.

Ms. Walker stated that Southampton was a good school and should not be considered for closure. Her child was doing well at the school and the education of the students should be the number one priority.

Parah Shaw, student at Southampton Elementary School, asked that the School Board please not close the school.

Jordan Easter, student at Southampton Elementary School asked that the School Board please consider not closing the school. She stated that it was a great school and she loved it.

Marvin Wyatt, parent stated that he was sad to hear that Southampton may close and he did not want the school to close.

Victoria Tanner, was supportive of Southampton. She stated that she was excited about what her children were learning and she did not want them to lose that. She thought the Southampton was an excellent school.

Imani stated that she did not want Southampton to close.

Cinnamon Sierra supported Southampton. She stated that the school had wonderful teachers and she had learned so much.

Amani Taylor asked the School Board to not close Southampton.

Tia Taylor, parent and volunteer at Southampton stated that she was a supporter of the school. She stated that she would not change anything. Closing the school would be a disservice to the teachers and the students.

Charnette Howard, parent at Southampton, read a list of questions to the School Board. She also stated that there were issues on the middle school level that needed to be addressed.

Joanne Corcoran, desired to speak in support of J. B. Fisher Elementary School. She stated that the school had good quality, there was not a lot of chaos, and the school was not overcrowded. She stated that she would like to see Fisher and Southampton kept open.

John Fritz supported not closing any schools. He said to improve the schools and if improvement could not be made then close them.

A student spoke in support of Fisher Elementary. The student stated that classmates had been the same all the way through school and they were like family. She stated that she had been pushed to achieve and the teachers helped

her.

Leslie Fountain spoke in support of Southampton. She applauded the teachers there. She stated that the education of her child was very important.

Muhammed Salim was a support of Bellevue Elementary School. He stated that his child loved going to school. He desired to know why the top performing schools were being targeted for closure. He stated that when schools were closed the minds of the students and the community were also closed.

Patricia Wooldridge supported Carey Elementary. She asked that the School Board reconsider closing Carey and sending the students to Fox Elementary. She stated that for the past five years Carey had made AYP with no sanctions. Fox had only made AYP for three years and had sanctions. She shared the many successes of Carey.

Jordan Taylor, student at Carey shared her successes at the school. She asked the School Board not to close the school.

There being no further discussion, the Chair thanked the community for its input and stated that the School Board would consider the comments that had been shared. She adjourned the meeting at 8:12 p.m.

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Clerk

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Chair

**Minutes of the Public Hearing of the School Board of the City of Richmond  
May 31, 2012**

**Public Hearing**

A Public Hearing of the School Board of the City of Richmond was held on Thursday, May 31, 2012, at 6:00 p.m., in the auditorium of John Marshall High School, 4225 Old Brook Road, Richmond, VA. The Clerk called the roll. The following were present:

- Members:** Mrs. Dawn Page, *Chair*  
Maurice Henderson, *Vice Chair*  
Mrs. Kimberly Bridges (*arrived later*)  
Ms. Kimberly Gray  
Dr. Norma Murdoch-Kitt  
Ms. Adria Graham Scott  
Mrs. Chandra Smith  
Donald Coleman  
Mrs. Evette Wilson
- Officers:** Dr. Yvonne Brandon, Superintendent  
Ms. Angela Lewis, Clerk  
Paul Hawkins, Chief Operating Officer/Agent  
Dr. Ronald Carey, Chief of Staff/Deputy Agent
- Others Present:** Steven Bolton, Public Information  
Andrew Davis, Director, Plant Services  
Matt Cropper, Cropper GIS
- Attorney:** Nichole Thompson-Stock
- Absent:** Ms. Angela Anderson, Chief of Financial Reporting/Deputy Clerk

A call of the roll reflected that a quorum was present.

**Public Hearing on  
the Rezoning Task  
Force  
Recommendations**

Mr. Cropper presented the recommendations of the Rezoning Task Force. He shared that the guiding principles of this task were to balance building utilization, minimize the impact on students, to use major roads and natural boundaries whenever feasible to define attendance zones, to maximize walkability, to establish clear feeder patterns and continuity, to make all efforts to ensue efficient system of school bus transportation, to make all efforts to establish contiguous zones, and to make all efforts to minimize the split of identifiable community components such as apartments and subdivisions. The Rezoning Task Force presented one plan and an alternate plan. The recommended plans were as follows:

RPS VA Rezoning Study 1022 – 12 FRAFT Elementary Building Disposition		
School Name	Committee Recommended ES Pairing	Committee Alternate ES Paring
Bellevue	Repurposed	Bellevue/Mason
Blackwell	K – 5	K – 5

Broad Rock (New)	K – 5	K – 5
Carver	K – 5	K – 5
Cary	Repurposed	Repurposed
Chimborazo	K – 5	K – 5
Clark Springs	K – 5	K – 5
Fairfield Court	K – 5	K – 5
Fisher or Southampton*	Repurposed	Repurposed
Fox	K – 5	K – 5
Francis	K – 5	K – 5
George Mason	K – 5	Bellevue/Mason
Ginter Park/ Mary Scott Annex	K – 5	K – 5
Greene	K – 5	K – 5
Holton	K – 5	K – 5
Miles Jones	K – 5	K – 5
Munford	K – 5	K – 5
Oak Grove (New)	K – 5	K – 5
Overby-Sheppard	K – 5	K – 5
Redd	K – 5	K – 5
Reid	K – 5	K – 5
Stuart	K – 5	K – 5
Summer Hill/ Ruffin Road	Repurposed	Repurposed
Swansboro	K – 5	K – 5
Westover Hills	K – 5	K – 5
Woodville	K – 5	K – 5

Mr. Cropper stated that the committee had chosen to use the term “repurpose” because the building could possibly be used for something else. They were not recommending that the buildings be closed.

The following speakers shared their comments:

John, President Church Hill Neighborhood Association, stated that Bellevue Elementary School had an historical background. He stated that children in Church Hill deserved to be educated in their neighborhood. The students had set high performance standards, individual and groups had won awards, the school was most recently named a Blue Ribbon School. The Church Hill Board of Directors was recommending that the school stay open.

Ivy Richardson stated that she was outraged and hurt that the city always closed a school when it didn’t have funding. She stated that the children had friends and had gotten to know their teachers. She asked the School Board not to hurt the children by wiping out their education and closing their school.

Shonda Harris-Muhammed, Task Force, stated that she was impelled to speak after finding out facts at the last Board meeting. She stated that there had been heated debates regarding all the students and decisions had been made based on the facts that the Task Force had been given. The Task Force had invested nine months of their lives conducting meetings and it was a disservice by making it



public that the Board would not accept the recommendations of the committee. The Board did not stay out of the process and allow the committee to do its job.

Madison, a student at John B. Cary stated that loved her school and that it was a great school. She stated that the teachers and staff were awesome. She asked that the school be kept open.

Patricia Woolridge desired to know why the Board was considering closing Carey and keeping Fox Elementary School open. She stated that Fox was older and more costly to maintain. Carey was more accessible, had made FYP for the past three years and Fox had not. She also stated that Carey was achieving better academically, the school was excellent in education and arts. She asked the Board not to close Carey.

Jordan Taylor was a supporter of Carey. She stated that she had learned so much, the school taught her well and had set the bar. Jordan also stated that the students were encouraged to be well rounded students and to make sure that they did well academically and respect others.

Felicia Taylor stated that she was blown away by the principal of her alma marter. She stated that everyone knew her children because they were a part of the school family and not just a number. Parents choose to send their children to Carey, because it was not only a place where they would be taught, but they would also be taught what was morally and ethically correct. She asked the School Board not to take this outstanding functionally family and tear it apart.

Ms. Fagans, a teacher at Carey Elementary School stated that she switched careers to teach at the school. She stated that she embraced the English as a Second Language (ESL) students and the school was a model for embracing diversity. Ms. Fagans stated that she was surrounded by highly qualified and motivated teachers who were laying the foundation for students to excel. She asked the School Board not to close the school which was the best kept secret in RPS.

A 5<sup>th</sup> grader at Bellevue Elementary School stated that the school was great and it was a community school. The student stated that teachers and students worked very hard. The student also stated that the school received a lot of help from volunteers and neighborhood support to help make the students the best that they could be.

Emily Turner, a teacher at Bellevue Elementary, stated that she recognized the difficult decisions that the School Board had to make that would make a profound difference. She stated that the children came from difficult circumstance and Bellevue was their source of refuge. Ms. Turner stated that there were new miracles at Bellevue each day.

Heather Pettis, parent, stated that she chose Bellevue because she wanted to live in a community where they could walk to school or church. She stated that she found a wonderful gem of a school in Bellevue, which was typically in the top three schools in Richmond. She visited the school and was very impressed by what she found. Ms. Pettis asked the Board to reject the proposal to close the

school and suggested merging it with George Mason Elementary.

Kimberly Hawkins, parent, stated that the staff at Bellevue Elementary School was excellent and the school was a school of excellence. She stated that everyone at the school had patience and that it would destroy a school that was growing in diversity and it would destroy a strong PTA. She asked that the Board keep the school open because it was a school that everyone should have an opportunity to attend.

Angela Long, parent, asked the School Board to reject the proposal to close Bellevue. She stated that closing the school would prevent parents from moving into the area because there would not be a school in the neighborhood. She shared that the principal did not tolerate bullying or fighting, the school conducted great workshops, and the staff at the school was dedicated, caring, and worked hand in hand with the parents.

Dave Ballard, former RPS School Board Chairman, stated that he was pleased to hear the testimonies of parents of the RPS students. He also stated that it was amazing to hear first-hand from the parents what was happening in the schools and what a wonderful experience their children were having. Mr. Ballard shared his experience of having to go through a school closure as a child. He stated that to him it was an adventure. Mr. Ballard reminded the citizens that they should have been present when the city did not want to give RPS the funding that it requested. He stated that schools needed to be closed.

Jennifer, a parent, stated that Bellevue had all of the ingredients a child needed for success. She stated that families were greeted everyday by the staff and the environment was warm. She stated that all parents were encouraged to become involved in the school and community. She also stated that the after school programs were valuable.

Kenneth Brown, parent, stated that the Fox Elementary School family shared the frustrations of the parents of the Cary and Bellevue students. He asked that the schools be kept open. He stated that the people who were making the decisions did not take into consideration the history of the schools. He noted that RPS wanted school choice and wanted people to come to Richmond. He asked that the Board consider the passion that people had and that people wanted to have a choice.

A Fisher Elementary School student stated that Fisher was a nice school. The student loved everyone at the school and didn't want to lose them. The student asked the Board not to close the school.

Ms. Fountain, a parent, stated that she would have chosen to live in the county had she known that Fisher would possibly be closed. She stated that the school was more like a family. Ms. Fountain stated that her child had come from a private school and the staff at Fisher had kept her on track. She asked that the Board consider the parents and staff as it made its decision.

Eric, a parent, stated that during the discussion it had not been considered that a

community was not a bunch of maps. He stated that he did not want people to lose the opportunity to choose and noted that people were committed to the schools.

Selena Ross, a parent, stated that her children were products of RPS. She stated that her child attended Southampton because she found out about the school from another parent. She stated that she was also invited by the principal to come into the school for a visit. Ms. Ross stated that her daughter is growing at the school.

Tim Holt stated that the plans missed an opportunity to plan long range for students. He desired to know why the middle school plan placed the four elementary schools with low income students at the same school. He asked that the consultants provide an analysis of how income had affected the recommendations.

Jamesha Richardson, Bellevue student asked that the School Board consider keeping the school open. She stated that the teachers worked hard, they were fantastic, and the students were amazing. She also stated that they needed to be kept together to stay a school of excellence.

Kenyatta, stated that Bellevue was a school of excellence, care and family. She told the School Board that she did not want her school to close.

G. Marx, stated that Bellevue students were a family, the staff and teachers worked hard to make Bellevue a high performing school.

Sharon May, a teacher at Bellevue, stated that the students came from varied backgrounds and faced many personal challenges but attended school every day. Ms. May stated that the students expected the best from their teachers and learned to expect the best from themselves. She stated that Bellevue was a Blue Ribbon school. The staff celebrated their achievements and learned from their failures. They arrived early, stayed late, and loved their students. Bellevue worked well because of the smaller class sizes. She understood the decision that the Task Force had to make.

Alice Myles, parent, was a supporter of John B. Cary Elementary School. She stated that she did not make the decision to send her child to Cary lightly. Cary worked as a team and ensured that every child received the best education possible. She stated that the city was full of residents choosing to live in it making it a strong diverse community. This was a model of what education should be. Small schools benefited the entire Richmond area.

JoAnn McDonald stated that she supported the continued use of the Bellevue building. She stated that it was a historic school in a historic school district. The school was an example of the efforts of the neighborhood and it was revitalizing the Church Hill neighborhood.

Ms. Lyons, parent, shared her frustration that she and other parents had to be present to tell the School Board what it already knew about the schools. She stated that the Board knew prior to the Task Force that the schools were not functioning at capacity. She stated that the Board should target zones to help

increase enrollment.

A parent of a Cary student stated that the Board was making a decision based on data not the results of the school. The schools were on par with private schools. The parent desired to know whether the students would be as successful when combined with a larger school.

Ms. Christiansen, an ESL tutor at Southampton stated that she did not want the schools in the Task Force's recommendation to be closed. She stated that she knew the decisions were not easy ones to make. She suggested that everyone could work together to raise money. She was also concerned that some teachers may lose their job.

Nicholas Ashley, a student at Cary stated that he did not want the school to be repurposed. He stated that it was a great school and the teachers were nice. Nicholas stated that he had learned a lot, he liked the small classes, and the school was like a family. He did not want to go to a different school.

A student at Cary stated that the school gave a good education and asked that the school not be closed. The student loved Cary.

Shayla, a volunteer and parent at Cary, asked the School Board to review and rethink the rezoning options of RPS. She stated that she entrusted the education of her child to Cary, it was a school of excellence. Her child had been nurtured, the staff was dedicated, and the school was like a family.

Dennis, citizen, stated that he had been trying to be neutral. He stated that it was a marketing issue with the entire school system.

A Bellevue parent spoke in support of the school. The parent stated that it was a neighborhood school.

Ms. Jones, spoke in support of Carey. She stated that the school had too many awards to name and received support from people who did not have children in the school. She urged the School Board not to close the school.

A Bellevue student stated that closing the school would be closing a Blue Ribbon school. The student stated that learning was better because the classes were smaller. The student asked the School Board not to close the school.

Melissa Richards, a Bellevue parent, stated that she had chosen Bellevue for her child. She stated that there was a pattern of closing schools that were needed. She stated that she had never questioned the safety of Bellevue and the children deserved a chance to learn in a safe environment.

A Southampton parent voiced concern on choosing that school for closure. The parent stated that it was a model school and should be a school that everyone should be proud of. The parent stated that walkability was not an option.

A parent spoke in support of Southampton voicing a concern about overcrowding. The school was an excellent school with an excellent foundation

of educators.

Ms. Pettiford, parent, stated that she changed her work hours so that her child could attend Bellevue. She stated that the teachers cared and took time with the students. She stated that Bellevue was the best choice for her child. The students had a support system at the school.

Ruth Robinson stated that her grandchild was a student at Bellevue. She asked the Board to consider keeping the school open. She had heard nothing but good things about the school.

Ms. Pope, parent, stated that Bellevue had helped her child. She said that the teachers had helped and supported her and it was hard to find schools that would help the students and the family.

Charnette Howard, parent, shared concerns of what would happen if the school were merged. She desired to know what would happen if the school did not meet AYP. She asked that the School Board find the money to keep the school open.

Ms. Rosebury, parent, stated that she was a product of RPS. She presented a petition from the community and letters from students requesting to keep Fisher Elementary open.

Elijah Woodard spoke in support of Fisher Elementary School. He stated that he loved his school, he had lots of friends and it was a great school.

D. J. Woodward, parent, spoke in support of Fisher. He stated that Fisher was a model school it was Sate accredited, and had met AYP. He stated that the smaller class sizes worked better for the students. The staff was great and well-rounded. There were before and after school programs. He desired to know what would happen to the students relying on those programs. He asked about the fairness to all parents regarding choice.

Charlene Pitchford stated that she was proud to be an RPS parent. She stated that when one school was down all of the schools were down. She knew that there were hard decision that had to be made but the schools were very important to their communities.

Amber Tanner, a former Fisher student, desired to know why the students had to be uprooted. She stated that the students were comfortable and asked why put them in settings or communities that did not fit them. She stated that parents were selecting the schools that they thought were best for their children. She asked the Board to reconsider.

Vanessa Johnson, a Bellevue parent, stated that her child had transferred from a private school. This was her child's first time interfacing with a public school and she was glad and honored to be able to send her child to Bellevue. She hoped that the Board would reconsider closing Bellevue.

Lynn Payne, volunteer at Bellevue stated that the staff and faculty were outstanding. She asked the Board to consider that the volunteers had saved RPS

thousands of dollars. She shared some of the things that the partnerships with the school had done.

A Bellevue supporter stated that the school had many wonderful teachers and students. The teachers worked very hard to give the students the support and education that they needed.

Ms. Burris stated that the success of the students at Bellevue was a result of the teachers. She stated that the staff was an excellent staff and cared about the students.

Natasha Swanson, parent, stated that schools were overcrowded and closing schools would be a disservice. She stated that smaller classes would benefit the students more. She asked the Board to reconsider closing the schools.

Charlotte Lucas, a teacher at Bellevue, stated that the renovations that had been made would go in vain. She stated that she supported Bellevue being a Pre-K – 5 school. The younger children would be able to watch the upper level students and that would be an incentive for them. She stated that the older children could be mentors for the younger students.

Mary Blanchard supported keeping Southampton and Fisher Elementary schools open. Ms. Blanchard stated that Fisher had never been a neighborhood school. She asked the Board to use this plan as an opportunity for Fisher to become a school of choice.

Arthur Burton, citizen, stated that he was against rezoning and the rezoning process. Mr. Burton stated that persons on the committee had shared that they did not feel that they had received enough information. He stated that a shared vision should be created for public education.

Dawn Flores, a parent, spoke in support of Fisher. She stated that she took her children's education seriously. She stated that Fisher was a good fit, the population was diverse, the school was safe, and her children received an excellent education. She stated that the school had given her family stability. She asked that the School Board come up with a solution.

Christina, a parent, supported Cary. She stated that maybe they had not done enough to support the school. She asked the School Board to give the parents a task and an opportunity to keep the school open.

There being no further discussion, the Chair adjourned the meeting at 8:30 p.m.

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Clerk

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Chair

**Minutes of the Work Session of the School Board of the City of Richmond  
June 4, 2012**

**Work Session**

A work session of the School Board of the City of Richmond was held on Monday, June 4, 2012, at 4:30 p.m., in the School Board Room on the 17<sup>th</sup> floor of City Hall. The Vice Chair called the meeting to order. The Clerk called the roll. The following were present:

Members: Mrs. Dawn Page, *Chair*  
Maurice Henderson, *Vice Chair*  
Mrs. Kimberly Bridges (*arrived later*)  
Ms. Kimberly Gray  
Dr. Norma Murdoch-Kitt  
Ms. Adria Graham Scott  
Mrs. Chandra Smith (*arrived later*)  
Donald Coleman  
Mrs. Evette Wilson  
Tariq Muhammad, Student Representative

Officers: Dr. Yvonne Brandon, Superintendent  
Ms. Angela Lewis, Clerk  
Ms. Angela Anderson, Chief of Financial Reporting/Deputy Clerk  
Paul Hawkins, Chief Operating Officer/Agent  
Dr. Ronald Carey, Chief of Staff/Deputy Agent

Others Present: Mrs. Victoria Oakley, Chief Academic Officer  
Dr. Irene Williams, Executive Director, Elementary Education  
Dr. Thomas Beatty, Executive Director, Secondary Education  
Ms. Lynn Bragga, Director, Budget & Financial Planning  
Dandridge Billups, Director, Human Resources  
Ms. Wanda Payne, Interim Director, Finance  
Mrs. Gloria Graham Johnson, Interim Director, Exceptional Education  
Mrs. Debora Johns, Chief Auditor, Internal Audit Services  
Kavansa Gardner, Director, Information Communication & Technology Services

Attorney: Ms. Jonnell Lilly

A call of the roll reflected that a quorum was present.

**Receive the Human Resources Actions**

Mr. Billups presented the Human Resources Actions for June 4, 2012. These items would be voted on at the 7:00 p.m. School Board meeting.

The agenda was amended to add the discussion of contracts in closed session.

**Receive the Five Year Gifted Plan**

Dr. Brandon announced that Mr. Fout was retiring and she thanked him for his service to Richmond Public Schools and the Gifted Program.

Mr. Fout presented the five-year gifted plan that was effective through 2017. He

shared that the plan reflected compliance within the regulations as required by the State. He also shared that the Gifted Advisory Committee would review the plan annually to ensure that recommendations were compliant. The plan required the Board's approval and signature of the Superintendent before being forwarded to the State Department. A copy of the plan would be posted on the Web site and forwarded electronically to Board members.

***Receive an Update  
from the Rezoning  
Task Force***

Mr. Hawkins shared that Mr. Copper had met with individual School Board members regarding the rezoning committee recommendations. Mr. Copper reviewed and discussed the cause and effect of proposed changes or suggestions from School Board members pertaining to boundary changes and building utilization.

It was suggested by Mr. Henderson that as the district moved forward to consider a process that would (1) provide a detailed transition plan for each of the new schools; (2) a twelve-month public notice of what would be happening in the upcoming year for the students at Martin Luther King Jr. Middle School and Huguenot High School; (3) the administration would establish an action team that would work to relieve the high utilization levels in the south side schools; (4) develop a transportation model with the ability to support the school choice and open enrollment options to parents across the city and how it would impact the district.

The Board would be given another opportunity to review the rezoning process at its work session on June 18, 2012.

***Discuss the Approved  
2012-2013 Budget***

Mr. Hawkins reviewed the savings the district would achieved through furlough days based on an employee's contract.

Ms. Graham Scott suggested for the Board's consideration a 3 percent VRS contribution and 5-day furlough for employees, which would allow the district to reinstate 17 positions that were removed from the instructional support staff.

Ms. Lilly was asked to provide clarification on the district's legal obligation regarding employee's contracts and balancing the budget by July 1, 2012. She noted that the school divisions obligation was to send a final budget to the City Finance Director before the beginning of the next fiscal year. Dr. Brandon shared that employee's contracts would be issued on June 11, 2012.

Dr. Muroch-Kitt suggested changing the health insurance reduction for the retirees from 30 percent to 50 percent, which would free up \$1.5 million and allow a 1 percent VRS contribution and 3-day furlough for employees to rehire teachers.

Ms. Gray suggested a 1 percent VRS contribution and not cut salaries.

Mr. Hawkins was asked to provide an overview of how the 5 percent VRS contribution would impact the district.

***Closed Session***

On a motion by Mr. Henderson, seconded by Mrs. Smith, the Board voted unanimously to go into closed session [Pursuant to the personnel exemption at



Section §2.2-3711 (A) (1); the contracts exemption at §2.2-3711 (A) (29) to (1) discuss the employment status of specific employees of the public body; and; (2) to discuss the award of a public contract for school division equipment.

**Open Session**

On a motion by Mr. Henderson, seconded by Dr. Murdoch-Kitt, the School Board voted to go into open session.

Motion: Mr. Henderson Resolution: 23  
Seconded: Dr. Murdoch-Kitt Date: June 4, 2012

**Open Session**

**CERTIFICATION OF CLOSED MEETING**

I move that the Richmond School Board direct its Clerk to call for a roll call vote of the Board's members that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Richmond School Board.

**VOTE**

A roll call was taken of members present and it was unanimous that the closed meeting was conducted in accordance with prescribed laws.

**AYES:** (9) (*Mesdames Bridges, Gray, Graham Scott, Murdoch-Kitt, Page, Smith, Wilson, and Messers Coleman and Henderson*)

**NAY:** (0)

**ABSTENTIONS** (0)

**ABSENT DURING VOTE:** (0)

**ABSENT DURING MEETING:** (0)

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Clerk

Contract #6412-5 (*Ductless Split System Replacement at Mary Munford Elementary School*), Contract #6413-5 (*Ductless Split System Replacement at Westover Hills Elementary School*), Contract #6406 (*ADA Elevator Improvement Project at Swansboro Elementary School*) and Employee Matter 1112-05 would be voted on at the 7:00 p.m. meeting.

The Chair recessed the meeting.

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Clerk

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Chair

**Minutes of the Regular Meeting of the School Board of the City of Richmond  
June 4, 2012**

**Reconvene**

The Chair reconvened the Monday, June 4, 2012, meeting at 7:00 p.m. in the School Board Room, on the 17<sup>th</sup> floor of City Hall.

Members: Mrs. Dawn Page, *Chair*  
Maurice Henderson, *Vice Chair*  
Mrs. Kimberly Bridges  
Ms. Kimberly Gray  
Dr. Norma Murdoch-Kitt  
Ms. Adria Graham Scott  
Mrs. Chandra Smith  
Donald Coleman  
Mrs. Evette Wilson  
Tariq Muhammad, Student Representative

Officers: Dr. Yvonne Brandon, Superintendent  
Ms. Angela Lewis, Clerk  
Ms. Angela Anderson, Chief of Financial Reporting/Deputy Clerk  
Paul Hawkins, Chief Operating Officer/Agent  
Dr. Ronald Carey, Chief of Staff/Deputy Agent

Others Present: Mrs. Victoria Oakley, Chief Academic Officer  
Dr. Irene Williams, Executive Director, Elementary Education  
Dr. Thomas Beatty, Executive Director, Secondary Education  
Ms. Lynn Bragga, Director, Budget & Financial Planning  
Dandridge Billups, Director, Human Resources  
Ms. Wanda Payne, Interim Director, Finance  
Dr. Ann Allen, Coordinator, Research and Evaluation  
Dr. Darlene Currie, Director, Professional Development  
Ms. Felicia Cosby, Public Information Officer  
Kavansa Gardner, Director, Information Communication & Technology Services  
Keith Brown, Interim, Purchasing Director

Attorney: Ms. Jonnell Lilly

**Pledge of Allegiance**

The Pledge of Allegiance was led by Tariq Muhammad and it was followed by a moment of silence.

**Adoption of the Agenda**

The following amendments were made to the agenda: add *Huguenot Track Team Recognition, 7a minutes of the April 2, 2012 Work Session*, approve *budget transfers, IA1112-39 Consider Approval of Contract #6412-5 (Ductless Split System Replacement at Mary Munford Elementary School), Contract #6413-5 (Ductless Split System Replacement at Westover Hills Elementary School), Contract #6406 (ADA Elevator Improvement Project at Swansboro Elementary School)* and *Consider approval of upholding the recommendation of the Fact Finding Panel in employee matter #1112-05, 7e Report on the Head Start Policy Council, 7d Adopt of the Budget for 2013, and remove SR11-12-61*

*Receive a report on Operations.* The amended agenda was approved by Board's consensus.

***Recognitions***

Demetrius Pegram at Armstrong High School received a Certificate of Recognition for his perseverance, strong will, devotion of time and his strong community involvement.

Dajia Hunt at John Marshall High School received a Certificate of Recognition for making the 2011-2012 Girls' Soccer All Colonial District team.

Cristaly Jimenez at Huguenot High School received a Certificate of Recognition for making the softball 2<sup>nd</sup> Team All Dominion District.

Carl Peterson at George Wythe High School received a Certificate of Recognition for qualifying for the 2011-2012 Central Region Outdoor Track Meet in the 100 Meters.

Students from Huguenot High School received a Certificate of Recognition for a successful 2011-2012 Indoor and Outdoor Track Season.

Anessa Christian  
Lisa Christian  
April Dickerson  
Shaunte Harris  
Donna Mitchell

Students from Armstrong High School received a Certificate of Recognition for placing 2<sup>nd</sup> Place in the 2011-2012 Capital District Indoor Track Competition.

D'Myria Bethune  
D'Myra Bethune  
Qunesha Davis  
Jessica Destry  
Ashley Fleming  
Sydnee Lopes  
Regina Miles  
Fatimah Neblett-Burrell  
Latifah Neblett-Burrell  
Mei'Asia Palmer  
Kenya Rollins  
Kaitlen Scott  
Kristen Scott  
Alea Stevens  
Cailynn Terry

Students from John Marshall High School received a Certificate of Recognition for a successful 2011-2012 Indoor and Outdoor Track Season.

Mikaela Addison  
Mary Allen  
Shanise Early  
Carneisha Cosby  
Divinity Ellis

Raquell Goode  
Aaliyah Harris  
Dymon Hunt  
Crystal Jackson  
Dashae Jackson  
Erica Jones  
Daija Richardson  
Jasmine Ross  
Danielle Scott  
Mary Swearer  
Breanna Taylor  
Troy Wallace  
Demaria Warden  
Cameron Beech  
Corey Crittendon  
Mike Davis  
Eric Duncan  
Kristopher Harris  
Leonard Hopkins  
Carlos Jackson  
Tayvon Minor  
Kempton Moore  
Daquawn Moses  
Javon Robinson  
John Thompson

Students from Elkhardt Middle School received a Certificate of Recognition as the 2011-2012 Middle School Soccer Champions.

Sami Abdalla  
Excel Acosta  
Eladio Alcantara  
Ricardo Alfaro  
Ahtashan Ashraf  
Elizabeth Chevez  
Carlos Collado  
Herberth Coreas  
Luis D. Diaz  
Maria Diaz  
Saikou Diop  
Masake Fofana  
Dawoud Ganjavi  
Elder Garcia  
Jenni Garcia  
Camille Harrison  
Fernando Hernandez  
Rosa Lemus  
Ruben A. Martinez  
Diana Mendez  
Monte Nedrick  
Jose Pantaleon

Denis Ramirez  
Jose Rivera  
Daniel Sangster  
Rajen Sapkotaa  
Linda Silva  
Patience Tofoi  
Jayqua Williams  
Alexis Zuniga

Members of the "I Have a Dream" Foundation received a Certificate of Recognition for their time, dedication, and participation in the commitment to Richmond City Public Schools.

Miguel Alvarez  
Eduardo Barrera  
Megan Beisser  
Christina Campbell  
Erik Castro  
Cullen Dolson  
Starlik Grate  
Scott Henshaw  
Miguel Hernandez  
Nasir Macklin  
Morgan McKelvey  
Maria Mercenario  
Samuel Mercenario  
Hillary Messan  
Alexis Rich  
Kianyha Smith

Members of the Rezoning Task Force received a Certificate of Recognition for their time and dedication in assisting Richmond Public Schools with its rezoning efforts.

Alicia Cole  
John Weir  
Amanda Scudder  
Joseph F. Johnson  
Andrew Brower  
Joyce Handy  
Ann Gill  
Keisha Cummings  
Audrey Jones  
Kirk Candler  
Bertram Berlin  
Mark Smith  
Brenda Steppe Cureton  
Natasha Swanson  
Brian Landis  
Pamela Embrey  
Brian Woody  
Patricia Fraser

Chante S. Henderson  
Ronald Robertson  
Charles Powell  
Sarah Gross  
Chasity Woodson  
Sayyeda Hall  
Chris Lester  
Shonda Harris-Muhammed  
Christine Muse  
Sylinda Walker  
Christobell Swinton  
Tanya Francis  
Collie Burton  
Thelma Robinson  
David Lindsay  
Theresa Lynn Slayton  
Denise Fairman  
Theresa Miller  
Dr. Kim Allen  
Tia Redd  
Elle J. Merkle  
Torey Edmonds  
Elisha Darden  
Trent Park  
Faye Chlorie  
William Hunter Thompson  
Hebert Natho Moses  
James E. Ukrop  
John T. Smith

A Certificate of Recognition was presented to sororities and alumnae chapters for their countless hours of sacrificial service, seen and unseen, through volunteering, donations, and scholarships.

Alpha Kappa Alpha Sorority, Inc., Upsilon Omega Chapter  
Richmond Alumnae Chapter of Delta Sigma Theta, Inc.  
James River Valley Chapter – The Links, Inc.  
Commonwealth Chapter of The Links, Inc.

Rich Denzler received a Certificate of Recognition for the outstanding volunteer service to the students of Richmond Public Schools

A Certificate of Recognition was presented to following individuals for their leadership role in the partnering for Excellence Program for Leadership training.

Kate Cassada  
Roberta Douma  
Tom Shields  
Charol Shakeshaft

A Certificate of Recognition was presented to the following individuals for their leadership and planning of the Middle School Renaissance.

Mary Bess Bolin  
Heidi Crapol  
Kathryn Fessler  
Tayoe Negus  
Kathy Strawn

***Public Information***

Angela Dews, President of the Richmond Education Association (REA), addressed the Board regarding layoffs and furlough days for employees. She stated the district was offering five furlough days and laying off employees. She stated as the Board considered its decision it needed to consider what was best for the whole district.

Tom Hartman, a citizen, addressed the Board regarding the impact of the budget and asked what would be the savings due to privatization.

Charlotte Hayer, a member of the REA, shared that the REA members were expressing their concerns regarding their jobs and the furlough days that were being recommended in an effort to save jobs.

John Reid, an employee, desired to know how employee layoffs were determined before the budget was voted on.

Barbara Haas, a teacher, referenced a Style Weekly article regarding the diversity in the schools. The article stated that diversity could be achieved through open enrollment, which she was in agreement with.

Trent Park, a citizen, shared that he had not heard a compelling reason why the 5 percent VRS contribution should be adopted upfront. He referenced that the furlough days were pay cuts and encouraged the Board to reconsider the 1 percent VRS contribution.

Franklin Henley, a parent, shared that he believed in the Richmond Public Schools. He was concerned that his child's teacher would not be employed next year and would consider moving if that was to occur.

Otis Mallory, a citizen, shared that the Transportation Department personnel cuts had hurt the department.

Miesha Macklin, a parent whose child was in the IB Program, shared that his child's teacher was affected by the budget cuts and could lose her job. He asked the Board to reconsider the impact of its decisions.

Rita Bibb, an employee, shared that employees were broken hearted that coworkers were losing their job in the Transportation Department. She asked the Board to find a way for them to keep their jobs.

Michael Darden addressed the Board regarding the elimination of his position with the school district. He stated that he had been an employee with

Richmond Public Schools for over 27 years. He hoped that the Board would make better decisions on how business was conducted.

Christina Keener, a parent, shared concerns about the students and possible overcrowding in the classroom. She stated the district could not Build a Better Richmond while closing schools.

Yvonne Cochran, a parent, shared concerns about the possible loss of the music program at Thomas Jefferson High School. She asked that the Board would reconsider its decision.

Matthew Morton, a citizen, felt that it was not a good idea to cut the Thomas Jefferson IB music program. He stated that music opened doors to the world.

Roderyck Bullock, a citizen, shared that the cuts to the Transportation Department hurt the department. He asked that the Board rethink the cuts to the department. He also expressed concerns regarding the proposed closure of schools. He stated that every school that he had attended had been closed.

Gregory Dorz, a citizen, shared that he was in support of Richmond Public Schools. He stated that he was appalled and surprised regarding the decisions that were being made. He suggested that the Board look at the retirees that were still in the system. He asked the Board to be fair across the board.

***Approve the Minutes  
of the March 26, 2012,  
and April 2, 2012  
Work Sessions***

The minutes of the March 26, 2012 and April 2, 2012 work sessions were approved as amended.

***Adopt the 2012-2013  
Budget***

Mr. Henderson made a motion to adopt the 2012-2013 budget, seconded by Mrs. Smith.

On a motion by Dr. Muroch-Kitt, seconded by Ms. Graham Scott, the Board voted to amend the motion to set the Virginia Retirement System's (VRS) contribution at 1 percent, limit the furlough days to 3 days and to reduce the contribution to the health benefits of the retirees by 50 percent rather than 30 percent. Ms. Graham Scott discussed potential options that she could agree with regarding the furlough days and VRS contribution. Mrs. Page called the question to end the discussion; it was seconded by Mr. Henderson. (*Mesdames Bridges, Gray, Graham Scott, Smith, Wilson and Messers Coleman and Henderson voted "nay" and Dr. Murdoch-Kitt voted "aye"*) (*The motion failed 8-1*)

On a motion by Ms. Graham Scott, seconded by Mrs. Bridges, the Board voted to amend the budget to make a 3 percent VRS contribution with a 5-day furlough. Discussion ensued among Board members. Mrs. Page called the question to end the discussion; it was seconded by Mrs. Bridges. (*Mesdames Bridges, Graham Scott, Smith, Page, Wilson, and Messers Coleman and Henderson voted "aye" and Ms. Gray and Dr. Murdoch-Kitt voted "nay"*) (*The motion passed 7-2*)



On a motion by Mrs. Bridges, seconded by Mr. Henderson, the Board voted unanimously to change the \$50,000 cut to the contract for legislative services to a \$50,000 cut to contracted services.

On a motion by Ms. Gray, seconded by Dr. Murdoch-Kitt, the Board voted on a 1 percent VRS contribution with a 4-day furlough and to use surplus to reduce the elimination of instructional assistant positions. Discussion ensued among Board members. Mrs. Page called the question to end the discussion; it was seconded by Mr. Henderson. (*Mesdames Gray, Murdoch-Kitt voted "aye" and Mesdames Bridges, Graham Scott, Smith, Page, Wilson, Messers Coleman and Henderson voted "nay"*) (*The motion failed 7-2*)

Mrs. Gray made a motion to close one elementary school, one middle school, and eliminate trailer contracts; it was seconded by Mrs. Bridges. Discussion ensued among Board members expressing their concerns of closing schools and eliminating trailers.

On motion by Mrs. Bridges, seconded by Dr. Murdoch-Kitt, the Board voted to divide the question. (*Mesdames Bridges, Gray and Murdoch-Kitt voted "aye" and Mesdames Graham Scott, Smith, Page, Wilson and Messers Coleman and Henderson voted "nay"*) (*The motion failed 6-3*)

On a motion by Mrs. Bridges, seconded by Ms. Gray, the Board voted to amend the amendment to add language to eliminate trailer rental contracts as soon possible. Mrs. Smith called the question; it was seconded by Ms. Graham Scott. (*Mesdames Bridges, Gray, Murdoch-Kitt voted "aye" and Mesdames Graham Scott, Smith, Page, Wilson and Messers Coleman and Henderson voted "nay"*) (*The motion failed 6-3*)

On the original motion by Ms. Gray, seconded by Mrs. Bridges, the Board voted to close one elementary school, one middle school, and eliminate trailer contracts. Mrs. Smith called the question; it was seconded by Ms. Graham Scott. (*Mesdames Bridges, Gray, Murdoch-Kitt voted "aye" and Mesdames Graham Scott, Smith, Page, Wilson and Messers Coleman and Henderson voted "nay"*) (*The motion failed 6-3*)

On a motion by Mr. Henderson, seconded by Dr. Murdoch-Kitt to amend the original motion to a 1 percent VRS contribution with a 5-day furlough. Mr. Henderson requested during the meeting that the administration would demonstrate other budget options that could offset the VRS contribution and furlough days. Mrs. Smith called the question to end the discussion; it was seconded by Mr. Henderson. (*Mesdames Graham Scott, Murdoch Kitt and Mr. Henderson voted "aye" and Mesdames Bridges, Gray, Smith, Page, Wilson and Mr. Henderson voted "nay"*) (*The motion failed 6-3*)

On the original motion by Mr. Henderson, seconded by Mrs. Smith to adopt the 2012-2013 budget with an amendment by Mrs. Graham Scott to amend the budget to make a 3 percent VRS contribution with a 5-day furlough, and amendment by Mrs. Bridges to change the \$50,000 cut to the contract for legislative services to a \$50,000 cut to contracted services. (*Mesdames Bridges, Graham Scott, Smith, Page Wilson and Messer Coleman and Henderson voted*

*“aye” and Mesdames Gray and Murdoch-Kitt voted “nay”) (The motion passed 7-2)*

***Receive the 2012  
General Assembly  
Summaries and the  
Corresponding  
Policies***

Attorney Lilly presented a summary of the 2012 General Assembly education legislation. She noted corresponding policies that would need to be updated to reflect the current law. Attorney Lilly shared this was considered the first read. Attorney Lilly requested that Board members send comments or suggestions to her attention by June 14, 2012. The Board would vote on corresponding policies to the 2012 General Assembly at its June 18, 2012 meeting.

***Receive a Virginia  
Retirement System  
Resolution Regarding  
Employer Retirement  
Contribution Rate***

**Resolution**

BE IT RESOLVED, that the School Board of the City of Richmond 55616 does hereby acknowledge that its contribution rates effective July 1, 2012 shall be based on the higher of a) the contribution rate in effect for FY 2012, or b) seventy percent of the results of the June 30, 2011 actuarial valuation of assets and liabilities as approved by the Virginia Retirement System Board of Trustees for the 2012-14 biennium (the “Alternate Rate”) provided that, at its option, the contribution rate may be based on the employer contribution rates certified by the Virginia Retirement System Board of Trustees pursuant to Virginia Code §51.1-145(I) resulting from the June 30, 2011 actuarial value of assets and liabilities (the “Certified Rate”); and

BE IT ALSO RESOLVED, that the School Board of the City of Richmond 55616 does hereby certify to the Virginia Retirement System Board of Trustees that it elects to pay the following contribution rate effective July 1, 2012:

(Check only one box)

- The Certified Rate of 9.25%  
 The Alternate Rate of 6.86%; and

BE IT ALSO RESOLVED, that the School Board of the City of Richmond 55616 does hereby certify to the Virginia Retirement System Board of Trustees that it has reviewed and understands the information provided by the Virginia Retirement System outlining the potential future fiscal implications of any election made under the provisions of this resolution; and

NOW, THEREFORE, the officers of School Board of the City of Richmond 55616 are hereby authorized and directed in the name of the School Board of the City of Richmond to carry out the provisions of this resolution, and said officers of the School Board of the City of Richmond are authorized and directed to pay over to the Treasurer of Virginia from time to time such sums as are due to be paid by School Board of the City of Richmond for this purpose.

***Receive a Virginia  
Retirement System  
Resolution Regarding  
Member Contribution  
Election***

**Resolution**

WHEREAS, the Richmond Public Schools employees who are Virginia Retirement System members who commence or recommence employment on or after July 1, 2012 (“FY2013 Employees” for purposes of this resolution), shall be required to contribute five percent of their creditable compensation by salary

reduction pursuant to Internal Revenue code §414(h) on a pre-tax basis upon commencing or recommencing employment; and

WHEREAS, the Richmond Public Schools employees who are Virginia Retirement System members and in service on June 30, 2012, shall be required to contribute five percent of their creditable compensation by salary reduction pursuant to internal Revenue Code §414(h) on a pre-tax basis no later than July 1, 2016; and

WHEREAS, such employees in service on June 30, 2012, shall contribute a minimum of an additional one percent of their creditable compensation beginning on each July 1 of 2012, 2013, 2014, 2015, and 2016, or until the employees' contributions equal five percent of creditable compensation; and

WHEREAS, the Richmond Public Schools may elect to require such employees in service on June 30, 2012, to contribute more than an additional one percent each year, in whole percentages, until the employees' contribution equal five percent of creditable compensation; and

WHEREAS, the second enactment clause of Chapter 822 of the 2012 Acts of Assembly (SB497) requires an increase in total creditable compensation, effective July 1, 2012, to each such employee in service on June 30, 2012, such increase in total creditable compensation to be equal to the difference between five percent of the employee's total creditable compensation and the percentage of the member contribution paid by such employee on January 1, 2012.

BE IT THEREFORE RESOLVED, that the Richmond Public Schools does hereby certify to the Virginia Retirement System Board of Trustees that it shall effect the implementation of the member contribution requirements of Chapter 822 of the 2012 Acts of Assembly (SB497) according to the following schedule for the fiscal year beginning July 1, 2012 (i.e., FY2013):

**Professional Employees 40216:**

Type of Employee	Employer Paid Member Contribution	Employee Paid Member Contribution
Plan 1	2%	3%
Plan 2	2%	3%
FY2013 Employees	0%	5%

(Note: Each row must add up to 5 percent.)

**Non-professional Employees 55616:**

Type of Employee	Employer Paid Member Contribution	Employee Paid Member Contribution
Plan 1	2%	3%
Plan 2	2%	3%
FY2013 Employees	0%	5%

(Note: Each row must add up to 5 percent.); and

BE IT FURTHER RESOLVED, that such contributions, although designated as member contributions, are to be made by the Richmond Public Schools in lieu of member contributions; and

BE IT FURTHER RESOLVED, that pick up member contributions shall be paid from the same source of funds as used in paying the wages to affected employees; and

BE IT FURTHER RESOLVED, that member contributions made by the Richmond Public Schools under the pick up arrangement shall be treated for all purposes other than income taxation, including but not limited to VRS benefits, in the same manner and to the same extent as member contributions made prior to the pick arrangement; and

BE IT FURTHER RESOLVED, that nothing herein shall be construed so as to permit or extend an option to VRS members to receive the pick up contributions made by the Richmond Public Schools directly instead of having them paid to VRS; and

BE IT FURTHER RESOLVED, that notwithstanding any contractual or other provisions, the wages of each member of VRS who is an employee of the Richmond Public Schools shall be reduced by the amount of member contributions picked up by the Richmond Public Schools on behalf of such employee pursuant to the forgoing resolutions.

NOW, THEREFORE, the officers of Richmond Public Schools are hereby authorized and directed in the name of the Richmond Public Schools to carry out the provisions of this resolution, and said officers of the Richmond Public Schools are authorized and directed to pay over to the Treasurer of Virginia from time to time such sums as are due to be paid by the Richmond Public Schools for this purpose.

***Receive updates from  
School Board  
Representatives on  
the: Richmond Public  
Schools Education  
Foundation,  
MathScience  
Innovation Center,  
Head Start Policy  
Council***

Mr. Henderson reported that the Richmond Public Schools Education Foundation elected new officers. He shared that a report was provided by the foundation on its financial operations, Pride of RPS "Living Legacies Breakfast, which was a success. The Foundation had began its discussion regarding City Council appropriations amendment to the RPS Education Foundation of \$100,000 for the Chimborazo Elementary IB Program and the \$1.1 million for innovative programs in public education.

Mr. Henderson reported that the MathScience Innovation Center was planning their professional development. He shared that the Center were discussing participating in a competitive federal grant on job skill development program across the state of Virginia. The MathScience Center had approved its 2012-2013 budget with a six percent reduction to the consortium members.

Mr. Henderson reported that the Head Start Policy Council had met on the hiring practices that applied to Head Start employees. The Council discussed the impact of the budget changes for the upcoming year. The Council reviewed operational metrics and received a report from the parent committee. He shared that a report was given on the training conferences that officers attended in May

2012. He noted that the self assessment report had provided highlights of the policy council teams work to ensure that the Council would be ready for any formal assessment by the federal government or any other agencies. He shared that Council had its first read of the Policy Council Early Head Start Strategic Plan for 2012-2013.

***Receive a Report on  
Build a Better  
Richmond***

Mr. Hawkins reported that Broad Rock and Oak Grove Elementary Schools projects were back on schedule. He shared photos of the construction progress at the elementary school sites. The committee was in its final contract negotiations for Martin Luther King Jr. Middle School. At the Huguenot site preparation were being made for contractor to start the construction.

***Other Information  
Items***

The following information was in the Board packages for review:

- An update on RPS contracts.
- 2012 Graduation Schedule.

***Consent Agenda***

On a motion by Mrs. Smith, seconded by Mrs. Bridges, the School Board voted unanimously to approve the following items under the Consent Agenda:

- Human Resources Actions :
  - The resignation of eighteen employees.
  - The retirement of two employees.
  - The nomination of three employees.
  - The returning from leave of eleven employees.
  - The change of contract of two employees.
  - The change of name of two employees.
  - The furlough of one employee.
- The financial statement for March and April 2012.
- Budget transfers.

***Consider Approval of  
a Virginia Retirement  
System Resolution  
Regarding Employer  
Retirement  
Contribution Rate***

On a motion by Ms. Gray, seconded by Mrs. Bridges, the Board voted unanimously to approve the Virginia Retirement System Resolution Regarding Employer Retirement Contribution Rate.

***Consider Approval of  
a Virginia Retirement  
System Resolution  
Regarding Member  
Contribution Election***

On a motion by Ms. Gray, seconded by Mrs. Bridges, the Board voted unanimously to approve Virginia Retirement System Resolution Regarding Member Contribution Election.

***Consider Approval of  
Contract #6412-5  
(Ductless Split System  
Replacement at Mary  
Munford Elementary  
School), Contract  
#6413-5 (Ductless  
Split System***

On a motion by Ms. Gray, seconded by Ms. Graham Scott, the Board voted unanimously to approve Contract #6412-5 (*Ductless Split System Replacement at Mary Munford Elementary School*), Contract #6413-5 (*Ductless Split System Replacement at Westover Hills Elementary School*), Contract #6406 (*ADA Elevator Improvement Project at Swansboro Elementary School*).

**Replacement at  
Westover Hills  
Elementary School),  
Contract #6406 (ADA  
Elevator Improvement  
Project at Swansboro  
Elementary School)**

**Consider Approval of  
Upholding the  
Recommendation of  
the Fact Finding  
Panel in Employee  
Matter 1112-05**

On a motion by Ms. Gray, seconded by Ms. Graham Scott, the Board voted unanimously to uphold the recommendation of the Fact Finding Panel in Employee Matter #1112-05

There being no further business, the meeting adjourned at 10:35 p.m.

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Clerk

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Chair

	Beginning Balance	Projected Available 7/1/2011 through 6/30/2012	Actual July	Actual August	Actual September	Actual October	Actual November	Actual December	January	February	March	April	May	June	YTD	Remaining Funds per Budget
<b>Revenue</b>																
Direct Public Support - Unrestricted (Inc. Interest)		25,000	234	331	6,728	139	281	6,919	5,351	2,191	4,774	16,415	363	1,117	44,842	(19,642)
Donations & Grants - Temp. Restricted (CSP, Jacquemin, Mary Morton Parsons, McGowan, NFWF, Ches Bay, Buchanan Fund) Other (HTC)	57,535	581,764	8,325	55,000	188,826	40,417	43,077	17,057	-	33,665	20,287	10,000	5,637	-	422,290	159,474
<b>Total Income</b>		606,764	8,560	55,331	195,554	40,556	43,358	23,976	5,351	35,915	25,060	26,415	6,000	106,039	572,114	34,650
<b>Expenses</b>																
<b>Operating Expenditures</b>																
<b>Purchased Services</b>																
Accounting Fees		8,500	-	-	-	-	-	1,507	4,500	2,691	-	-	-	-	8,498	1
Legal Fees		100	20	-	-	-	-	-	-	-	-	-	-	-	20	80
Consultant Fees		5,500	-	-	-	-	-	-	-	360	-	-	-	-	360	5,140
Network & IT Support		4,366	-	441	-	471	-	-	-	-	-	893	-	-	1,804	2,562
Instruction (Intercession)		9,675	-	-	-	251	-	-	(251)	455	-	-	120	-	574	9,101
In-school performances/Programs		8,630	-	-	-	2,668	-	-	(2,668)	-	5,000	-	426	-	5,425	3,204
<b>Total Wages, Benefits &amp; Contract Services</b>		36,792	20	441	-	2,809	-	1,307	2,161	3,505	5,000	893	541	-	16,637	20,155
<b>Facilities &amp; Equipment</b>																
Repair & Maintenance		24,449	304	-	174	-	-	60	4,853	5,456	124	1,751	75	1,755	14,561	9,888
Kitchen & Cafeteria POS & Equipment (CSP)		14,000	-	-	-	-	-	873	-	-	-	-	-	-	873	13,127
Classroom Equipment		9,701	283	-	168	1,060	-	-	-	182	12,278	-	-	-	13,970	(4,269)
Computer Hardware & Software		28,583	-	150	-	2,948	-	-	-	-	-	-	-	-	3,096	25,487
Other Equipment		2,600	550	-	-	-	-	30	-	-	-	-	-	-	580	2,020
Telephones & Intercom		2,000	-	1,320	-	-	-	-	-	-	-	-	-	-	1,320	680
<b>Total Facilities &amp; Equipment</b>		81,333	1,137	1,470	142	4,006	-	80	5,756	5,638	12,417	1,751	75	1,755	34,400	46,933
<b>Operations</b>																
Postage		150	-	50	46	-	-	-	-	-	7	-	-	-	101	49
Printing & Copying		300	-	89	151	-	38	169	-	-	-	28	-	209	797	(497)
Teacher & Classroom Supplies		25,666	1,874	221	6,724	2,880	12	8,026	2,388	1,274	270	489	688	74	20,709	4,917
Gardening & Outdoor Tools		10,194	86	-	-	7,155	-	6,473	1,256	352	-	-	91	136	15,499	(5,305)
Science Lab Supplies		12,500	-	-	237	2,961	-	591	-	-	-	-	-	-	3,189	9,311
Arts Supplies		9,717	-	-	413	1,162	-	-	-	-	-	67	-	181	2,154	7,563
Assessment & Remediation Supplies		5,000	-	-	-	-	-	231	-	-	-	-	-	-	5,000	-
Student Educational Materials		44,899	-	-	2,952	20,220	1,688	400	593	288	-	143	-	1,824	33,277	11,622
Nursing Supplies		-	14	-	-	-	-	-	-	-	-	-	-	-	14	(14)
Office Supplies		4,655	17	-	354	102	94	-	6	1	225	37	36	30	900	3,755
Library Books & Resource Materials		20,181	-	-	-	3,847	-	11,807	1,787	-	-	-	-	5,464	27,504	(7,323)
Intercessions Supplies		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Janitorial Supplies		500	-	-	-	-	-	-	-	-	-	-	-	-	500	-
Meals - Student		-	-	1,218	191	-	6	-	250	63	-	83	-	1,295	3,106	(3,106)
Student Transportation Services		-	-	-	-	-	-	-	-	-	-	1,178	305	-	1,483	-
Refuse Disposal		-	-	-	250	-	-	-	-	-	-	-	-	-	250	(250)
Rent		-	-	-	-	1	-	-	-	-	-	-	-	-	1	(1)
Utilities		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Stormwater Elimination		74,465	-	-	-	-	11,656	-	-	-	-	-	-	-	11,656	62,809
<b>Total Operations</b>		158,243	2,090	2,528	11,720	43,817	13,490	21,187	6,668	2,922	409	2,135	1,381	9,551	115,662	42,581
<b>Other Types of Expenditures</b>																
Moving Expense		-	-	7,645	1,826	750	451	-	6,179	-	-	75	-	-	16,926	(16,926)
Advertising & Signage		1,925	252	-	30	-	-	-	372	369	-	-	-	739	1,262	663
Registration Fees		-	-	-	-	-	-	50	-	-	-	-	-	-	50	(50)
Donation/Fundraising		-	-	-	-	-	-	625	300	-	-	250	200	-	1,375	-
<b>Total Other Types of Expenditures</b>		1,925	252	7,645	1,856	750	451	625	6,901	369	-	325	200	239	18,239	(16,314)
<b>Travel &amp; Meetings (Staff Development)</b>																
Staff Development & Training		44,649	2,600	53	-	-	1,136	395	625	800	-	205	567	1,160	7,541	37,108
Travel		2,611	-	304	-	-	24	-	-	20	-	1,732	-	-	2,080	531
<b>Total Travel &amp; Meetings</b>		47,260	2,600	357	-	-	1,160	395	625	820	-	1,937	567	1,160	9,621	37,639
<b>*Capital Expenditures - Temporarily Restricted</b>																
Technology		50,000	-	-	-	-	-	-	-	22,229	1,477	-	-	-	23,706	26,294
Kitchen & Cafeteria		150,000	-	-	-	-	21,702	80,130	28,058	-	-	1,118	-	-	111,908	38,092
Library Construction		50,000	-	-	-	-	-	50,000	-	-	-	-	-	-	50,000	-
ADA Compliance		22,000	-	-	-	-	22,000	-	-	-	-	-	-	-	22,000	-
<b>Total Capital Expenditures - Temporarily Restricted</b>		222,000	-	-	-	-	43,702	80,130	28,058	22,229	1,477	1,118	-	-	176,622	45,684
<b>Total Expenditures (excluding Capital Expenditures - Temporarily Restricted)</b>		547,559	4,099	11,440	13,518	51,401	15,101	23,974	22,312	12,304	17,914	7,063	2,769	12,285	194,603	202,323
<b>Net Income/Loss</b>		59,205	2,461	43,890	162,016	(10,845)	28,257	2	(16,761)	23,611	7,146	19,354	3,231	91,754	376,135	(166,671)

**NOTES**

\*PHSSA does not have any permanent or restricted funds.  
 Depreciation totals \$23,652  
 Buchanan Memorial Fund totaling \$4.5K is temporarily restricted by the board

11:05 AM

07/14/12

Accrual Basis

**Patrick Henry School of Science and Arts**  
**Balance Sheet**  
As of June 30, 2012

	<u>Jun 30, 12</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Checking - PHSSA 501(c)(3)	65,595.80
Checking - PH Charter LLC	54,683.83
Money Market - Construction	0.01
<b>Total Checking/Savings</b>	<u>120,279.64</u>
<b>Accounts Receivable</b>	
Accounts Receivable	24.71
<b>Total Accounts Receivable</b>	<u>24.71</u>
<b>Other Current Assets</b>	
Prepaid items	1,823.80
<b>Total Other Current Assets</b>	<u>1,823.80</u>
<b>Total Current Assets</b>	122,128.15
<b>Fixed Assets</b>	
Leasehold Improvements	560,763.49
<b>Equipment and Furniture</b>	
Computers & Related	54,301.64
Furniture	17,974.29
Equipment	28,171.14
Equipment and Furniture - Other	2,350.00
<b>Total Equipment and Furniture</b>	<u>102,797.07</u>
Accumulated Depreciation	-18,517.00
<b>Total Fixed Assets</b>	<u>645,043.56</u>
<b>TOTAL ASSETS</b>	<u><u>767,171.71</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
Accounts Payable	
Accrued Expenses	2,824.00
Accounts Payable - Other	22,418.63
<b>Total Accounts Payable</b>	<u>25,242.63</u>
<b>Total Accounts Payable</b>	25,242.63



11:05 AM  
07/14/12  
Accrual Basis

**Patrick Henry School of Science and Arts**  
**Balance Sheet**  
As of June 30, 2012

	<u>Jun 30, 12</u>
<b>Other Current Liabilities</b>	
Building Hope Bridge Loan	25,000.00
<b>Total Other Current Liabilities</b>	<u>25,000.00</u>
<b>Total Current Liabilities</b>	<u>50,242.63</u>
<b>Total Liabilities</b>	50,242.63
<b>Equity</b>	
<b>Temp. Restricted Net Assets</b>	
Buchanan Memorial Fund	4,565.00
The Mary Morton Parsons Fdn Grt	68,883.34
McGowan Fund	26,294.20
<b>Total Temp. Restricted Net Assets</b>	<u>99,742.54</u>
<b>Unrestricted Net Assets</b>	264,703.31
<b>Net Income</b>	<u>352,483.23</u>
<b>Total Equity</b>	<u>716,929.08</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>767,171.71</u></u>

10:56 AM  
07/14/12  
Accrual Basis

**Patrick Henry School of Science and Arts**  
**Profit & Loss**  
July 2011 through June 2012

	<u>Jul '11 - Jun 12</u>
<b>Income</b>	
<b>Direct Public Support</b>	
Business Contributions	22,638.44
Individual Contributions	19,942.57
<b>Total Direct Public Support</b>	<u>42,581.01</u>
<b>Grants &amp; Awards</b>	
Federal Grants	177,749.40
Foundation Grants	241,481.04
State Grants	3,290.08
<b>Total Grants &amp; Awards</b>	<u>422,520.52</u>
<b>Other Income</b>	
Historic Tax Credit - LLC	104,922.00
Rebates - Faculty Use	80.85
Intersession Income	1,110.00
Interest Income	794.39
Miscellaneous Income	95.02
Special Events Sales	10.00
<b>Total Other Income</b>	<u>107,012.26</u>
<b>Total Income</b>	<u>572,113.79</u>
<b>Gross Profit</b>	572,113.79
<b>Expense</b>	
<b>FUNDRAISING</b>	
Other	875.00
FUNDRAISING - Other	300.00
<b>Total FUNDRAISING</b>	<u>1,175.00</u>
<b>MANAGEMENT &amp; GENERAL</b>	
Accounting Fees	8,495.31
Advertising Expenses	1,262.41
Bank Charges	25.75
Filing Fees	50.00
Office Supplies	894.97
Postage	103.00
Printing & Copying	229.16
<b>Total MANAGEMENT &amp; GENERAL</b>	<u>11,060.60</u>
<b>PROGRAM EXPENSES</b>	
Contract Services	
Consultants	1,723.57

**Section VIII - Students**  
**Article III – Student Conduct and Discipline**

<b>PROPOSED POLICY</b>	<b>CURRENT POLICY</b>
<p><b>POLICY 8-3.1 STUDENT CONDUCT</b></p> <p><b>Student Rights</b></p> <p>Every student has the right to be educated in a safe, respectful and inviting environment and a responsibility not to deny this right to any other student. The school shall protect the rights of students to attend school and participate in all activities of the school. <i>It is the responsibility of the School Board of the City of Richmond and the administration to issue regulations establishing rules of conduct from student behavior in order to protect the health, safety and welfare of its students.</i> It is imperative that each student exercise responsible conduct in accordance with the rules and regulations that have been established by Richmond Public Schools.</p> <p><b>General Conduct</b></p> <p>Students are expected to maintain positive conduct that is consistent with the following Guiding Principles, including, but not limited to:</p> <ol style="list-style-type: none"> <li>1. Respect;</li> <li>2. Responsibility;</li> <li>3. Appreciation of differences;</li> <li>4. Honesty;</li> <li>5. Safety; and</li> <li>6. Lifelong learning.</li> </ol> <p>To that end, each school is expected to develop and implement a school-wide Positive Behavior Support and Discipline Plan. The plan will be aligned with the Richmond Public Schools <i>Standards of Student Conduct</i>.</p> <p>Within the plan, conduct issues are to be addressed by implementing proactive strategies to provide positive behavior support. These include defining and teaching behavioral expectations, acknowledging and reinforcing appropriate behavior, developing a continuum of responses for problem</p>	<p>8.12 <u>Pupil Conduct</u></p> <p>Every pupil has the right to be educated in a safe, respectful and inviting environment and a responsibility not to deny this right to any other pupil. The school shall protect the rights of pupils to attend school and participate in all activities of the school. Therefore, it is imperative that each pupil exercise responsible conduct in accordance with the rules and regulations that have been established by Richmond Public Schools.</p> <p><b>A. General Conduct</b></p> <p>Pupils are expected to maintain positive conduct that is consistent with the following Guiding Principles, including, but not limited to:</p> <ul style="list-style-type: none"> <li>• Respect;</li> <li>• Responsibility;</li> <li>• Appreciation of differences;</li> <li>• Honesty;</li> <li>• Safety; and</li> <li>• Lifelong learning.</li> </ul> <p>To that end, each school is expected to develop and implement a school-wide positive behavior support and discipline plan. The plan will be aligned with the Richmond Public Schools <i>Standards of Student Conduct</i>.</p> <p>Within the plan, conduct issues are to be addressed by implementing proactive strategies to provide positive behavior support. These include defining and teaching behavioral expectations, acknowledging and</p>

**Section VIII - Students**  
**Article III – Student Conduct and Discipline**

behavior and reviewing and analyzing discipline data to evaluate the effectiveness of the plan. When a student ceases to maintain acceptable conduct, the school shall make every effort to support the student in developing improved behavior through conferences and close contact with the student's parent or guardian, and through the use of all available school and community resources.

**Profane or Obscene Language or Conduct**

Richmond Public Schools' *Standards of Student Conduct* shall prohibit profane or obscene language or conduct.

**Enforcement of the Standards of Student Conduct**

The division superintendent shall issue *Standards of Student Conduct* and a list of possible corrective actions for violations of the *Standards of Student Conduct*. The *Standards of Student Conduct* are designed to define the basic rules and major expectations of students.

Building administrators are responsible for ensuring that all students, staff members, and parents or guardians are provided the opportunity to become familiar with this policy. Every employee of Richmond Public Schools shall enforce the *Standards of Student Conduct* and shall report all known violations to the appropriate building administrator. All building administrators shall discipline students in a fair and consistent manner that is in accordance with the *Standards of Student Conduct*. Any employee found to be in violation of this policy shall be subject to discipline, up to and including dismissal.

reinforcing appropriate behavior, developing a continuum of responses for problem behavior and reviewing and analyzing discipline data to evaluate the effectiveness of the plan. When a pupil ceases to maintain acceptable conduct, the school shall make every effort to support the pupil in developing improved behavior through conferences and close contact with the pupil's parent or guardian and through the use of all available school and community resources.

**B. Profane or Obscene Language or Conduct**

Richmond Public Schools' *Standards of Student Conduct* shall prohibit profane or obscene language or conduct.

**C. Enforcement of the Standards of Student Conduct**

The *Standards of Student Conduct* are designed to define the basic rules and major expectations of pupils. It is the responsibility of the School Board to adopt policy and regulations and the administration to issue regulations establishing rules of conduct for pupil behavior in order to protect the health, safety and welfare of its pupils.

Building administrators are responsible for ensuring that all pupils, staff members, and parents or guardians are provided the opportunity to become familiar with this policy. Every employee of Richmond Public Schools shall enforce the *Standards of Student Conduct* and shall report all known violations to the appropriate building administrator. All building administrators shall discipline pupils in a fair and consistent manner that is in accordance with the *Standards of Student Conduct*. Any employee found to be in violation of this policy shall be subject to discipline, up to and including dismissal.

**Change(s)**

Language regarding the issuance of rules of conduct was moved from current Section (C) to proposed Students Rights Section. Sentence added to identify the School Board and division superintendent as parties responsible for the issuance of Standards of Student Conduct.

**Reason(s)**

Sentence moved to increase clarity. Sentence added to set forth School Board's expectation.

*Section VIII - Students  
Article III – Student Conduct and Discipline*

Applicable Law: Code of Virginia, 1950 as amended, §§22.1-279.3 and 22.1-279.6	None
PROPOSED POLICY	CURRENT POLICY
<p><b>POLICY 8-3.2 ACCEPTABLE COMPUTER SYSTEM USE</b></p> <p><i>The School Board provides a computer system, including the internet, to promote educational excellence by facilitating resource sharing, innovation and communication. The term "computer system" includes hardware, software, data, communication lines and devices, terminals, printers, CD-ROM devices, tape decks, servers, mainframe and personal computers, the internet and other internal or external networks.</i></p> <p><i>All use of the school division's computer system must be (1) in support of education and/or research, or (2) for legitimate school business. Use of the computer system is a privilege, not a right. Any communication or material used on the computer system, including electronic mail or other files deleted from a user's account, may be monitored or read by school officials.</i></p> <p><i>The division superintendent shall establish administrative procedures, for the School Board's approval, containing the appropriate uses, ethics and protocol for the computer system.</i></p> <p><i>The procedures shall include:</i></p> <ol style="list-style-type: none"> <li><i>1. A prohibition against use by division employees and students of the division's computer equipment and communications services for sending, receiving, viewing or downloading illegal material via the Internet;</i></li> <li><i>2. Provisions, including the selection and operation of a technology protection measure for the division's computers having Internet access to filter or block Internet access through such computers, that seek to prevent access to</i> <ol style="list-style-type: none"> <li><i>(a) child pornography as set out in Va. Code § 18.2-374.1:1 or as defined in 18 U.S.C. § 2256;</i></li> <li><i>(b) obscenity as defined by Va. Code § 18.2-372 or 18</i></li> </ol> </li> </ol>	<p>No current policy.</p>

**Section VIII - Students**  
**Article III - Student Conduct and Discipline**

*U.S.C. § 1460; and*  
(c) *material that the school division deems to be harmful to juveniles as defined in Va. Code § 18.2-390, material that is harmful to minors as defined in 47 U.S.C. § 254(h)(7)(G), and material that is otherwise inappropriate for minors;*

3. *Provisions establishing that the technology protection measure is enforced during any use of the Division's computers by minors;*
4. *Provisions establishing that the online activities of minors will be monitored;*
5. *Provisions designed to educate students about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyberbullying awareness and response;*
6. *Provisions designed to prevent unauthorized online access by minors, including "hacking" and other unlawful activities by minors online;*
7. *Provisions prohibiting the unauthorized disclosure, use, and dissemination of personal information regarding minors; and*
8. *A component of Internet safety for students that is integrated in the division's instructional program.*

*Use of the school division's computer system shall be consistent with the educational or instructional mission or administrative function of the school division as well as the varied instructional needs, learning styles, abilities and developmental levels of students. The school division's computer system is not a public forum.*

*Each teacher, administrator, student and parent/guardian of each student shall sign the Acceptable Computer System Use Agreement, before using the school division's computer system. The failure of any student, teacher or administrator to follow the terms of the Agreement, this policy or accompanying regulation may result in loss of computer system privileges, disciplinary action, and/or appropriate legal action.*

**Section VIII - Students**  
**Article III – Student Conduct and Discipline**

<p><i>The School Board is not responsible for any information that may be lost, damaged or unavailable when using the computer system or for any information retrieved via the Internet. Furthermore, the School Board will not be responsible for any unauthorized charges or fees resulting from access to the computer system.</i></p> <p><i>The School Board will review, amend if necessary, and approve this policy every two years.</i></p>	
<b>Change(s)</b>	<b>Reason(s)</b>
New policy language.	New policy on acceptable computer system use added to set forth School Board's expectation for students.
<b>Applicable Law:</b> 18 U.S.C. §§ 1460, 2256; 47 U.S.C. § 254; Code of Virginia, 1950, as amended, §§ 18.2-372, 18.2-374.1:1, 18.2-390, 22.1-70.2, and 22.1-78.	<b>No current policy.</b>
<b>PROPOSED POLICY</b>	<b>CURRENT POLICY</b>
<p><b>POLICY 8-3.3 BULLYING AND OTHER THREATENING BEHAVIOR</b></p> <p>Bullying is defined as direct behaviors, such as teasing, taunting, threatening, hitting and stealing, that are initiated by one (1) or more students against a victim or victims. In addition to direct attacks, bullying may also be indirect, such as spreading rumors that cause victims to be socially isolated through intentional exclusion. <i>Bullying may also be initiated by the use any electronic communication technology including computer systems, telephones, pagers, or instant messaging systems.</i></p> <p>All students have the right to be educated in an atmosphere that is free from fear, intimidation and harassment. Bullying, teasing, hazing, or other acts</p>	<p>8.57 <u>Bullying and Other Threatening Behavior</u></p> <p>Bullying is defined as direct behaviors, such as teasing, taunting, threatening, hitting and stealing, that are initiated by 1 or more pupils against a victim or victims. In addition to direct attacks, bullying may also be indirect, such as spreading rumors that cause victims to be socially isolated through intentional exclusion.</p> <p>All pupils have the right to be educated in an atmosphere that is free from fear, intimidation and harassment. Bullying, teasing, hazing, or other acts of intimidation can have long-term negative effects on the emotional and educational well being of pupils and are therefore prohibited. Such prohibited conduct includes (in addition to those bullying behaviors</p>

*Section VIII - Students*  
*Article III – Student Conduct and Discipline*

<p>of intimidation, <i>in any form</i>, can have long-term negative effects on the emotional and educational well being of students and are therefore prohibited. Such prohibited conduct includes (in addition to those bullying behaviors described above), but is not limited to, any verbal, written, electronic, physical or mental teasing, or threat of bodily injury or use of force directed toward another person for any reason.</p> <p>The consequences for incidents of bullying shall be consistent with those for assault and battery, as described in the <i>Standards of Student Conduct</i>.</p>	<p>described above), but is not limited to, any verbal, written, electronic, physical or mental teasing, or threat of bodily injury or use of force directed toward another person for any reason.</p> <p>The consequences for incidents of bullying shall be consistent with those for assault and battery, as described in the <i>Standards of Student Conduct</i>.</p>
<b>Change(s)</b>	<b>Reason(s)</b>
Language added regarding various methods by which bullying may be initiated.	New language sets forth clear statement that prohibited conduct will not be accepted in any form.
<b>Applicable Law:</b> Code of Virginia, 1950 as amended, §22.1-78	None
<b>PROPOSED POLICY</b>	<b>CURRENT POLICY</b>
<p><b>POLICY 8-3.4 DESTRUCTION OR DEFACEMENT OF SCHOOL PROPERTY</b></p> <p>When a student has damaged, destroyed, or defaced any school property, including, but not limited to, textbooks, calculators, uniforms, computers, lockers, and any and all other school issued items, the student or his/her parent or guardian shall be required to pay the amount lost thereby in addition to any disciplinary action taken against the student as a result of the damage, destruction or defacement. The principal shall secure estimates to determine the cost of repairs or replacement so that the property is restored to its previous condition and so inform the Office of the Superintendent.</p> <p>The School Board may institute an action and recover from the parents or either of them of any minor living with such parents or either of them for damages suffered by reason of the willful or malicious destruction of, or damage to, school property by such minor. No more than \$2,500.00 may be recovered from such parents or either of them as a result of any incident or occurrence on which such action is based.</p>	<p><b>8.17 Destruction or Defacement of School Property</b></p> <p>When a pupil has damaged, destroyed, or defaced any school property, including, but not limited to, textbooks, calculators, uniforms, computers, lockers, and any and all other school issued items, the pupil or his/her parent or guardian shall be required to pay the amount lost thereby in addition to any disciplinary action taken against the pupil as a result of the damage, destruction or defacement. The principal shall secure estimates to determine the cost of repairs or replacement so that the property is restored to its previous condition and so inform the Office of the Superintendent.</p> <p>The School Board may institute an action and recover from the parents or either of them of any minor living with such parents or either of them for damages suffered by reason of the willful or malicious destruction of, or damage to, school property by such minor. No more than \$2,500.00 may be recovered from such parents or either of them as a result of any incident or occurrence on which such action is based.</p>



**Section VIII - Students**  
**Article III – Student Conduct and Discipline**

<b>Change(s)</b>	<b>Reason(s)</b>
No substantive changes.	No substantive changes.
<b>Applicable Law:</b> Code of Virginia, 1950, as amended, §§ 8.01-43, 18.2-138, 22.1-280.4	Code of Virginia, 1950, as amended, §§ 8.01-43, 18.2-138, 22.1-280.4
<b>PROPOSED POLICY</b>	<b>CURRENT POLICY</b>
<p><b>POLICY 8-3.5 EXCHANGING GIFTS</b></p> <p>Exchange of gifts between individual students and teachers or other staff personnel is to be discouraged. Extreme discretion should be used by teachers, however, to avoid instances where a charitable spirit may be damaged or where a student's feelings may be hurt.</p>	<p>8.28 <u>Exchanging Gifts</u></p> <p>Exchange of gifts between individual pupils and teachers or other staff personnel is to be discouraged. Extreme discretion should be used by teachers, however, to avoid instances where a charitable spirit may be damaged or where a pupil's feelings may be hurt.</p>
<b>Change(s)</b>	<b>Reason(s)</b>
No substantive changes.	No substantive changes.
<b>Applicable Law:</b> Code of Virginia, 1950 as amended, §22.1-78	None
<b>PROPOSED POLICY</b>	<b>CURRENT POLICY</b>
<p><b>POLICY 8-3.6 STUDENT USE OF MOTOR VEHICLES AND PARKING</b></p> <p>Student use of private motor vehicles for transportation to and from school is discouraged by the School Board of the City of Richmond. School bus transportation is provided for all students who live beyond a reasonable walking distance or who must walk over a dangerous route to school.</p> <p>Parking facilities are provided at all high schools as a convenience to those students who must drive to school. Parking on school grounds is a privilege that may be granted by principals to students. <i>The division superintendent is directed to develop regulations to assist principals in enforcing this policy. The regulations should include a method to register such vehicles and monitor student use of vehicles while on school grounds.</i></p>	<p>8.44 <u>Student Use of Motor Vehicles and Parking</u></p> <p>Student use of private motor vehicles for transportation to and from school is discouraged by the school board. School bus transportation is provided for all students who live beyond a reasonable walking distance or who must walk over a dangerous route to school.</p> <p>Parking facilities are provided at all high schools as a convenience to those students who must drive to school. Parking on school grounds is a privilege that may be granted by principals to students who meet the following conditions:</p> <ol style="list-style-type: none"> <li>1. The student must file a written statement of his or her need to drive a private vehicle to school with the principal and</li> </ol>

*Section VIII - Students*  
*Article III – Student Conduct and Discipline*

<p>Principals may revoke the parking privileges of any student who does not comply with the supporting regulations. <i>Student-operated vehicles are subject to be searched pursuant to Policy 8-3.9.</i></p>	<p>must agree to notify the principal promptly of any change in the conditions that establish this need.</p> <ol style="list-style-type: none"> <li>2. The student must register any vehicle driven to school in the school office and must purchase a school parking permit for each vehicle each year.</li> <li>3. The parking permit must be displayed on the left front bumper of the vehicle for which it was issued.</li> <li>4. Upon arriving at school, the student must drive directly to the designated area for student parking, park the car and proceed promptly to the school building. Students may not sit in parked cars or linger in the parking area before, during or after school.</li> <li>5. Once on school grounds, the student will not be permitted to leave until school is dismissed, unless permission has been obtained from the school administration.</li> <li>6. The student will obey traffic laws and school regulations and observe normal safety precautions at all times.</li> </ol> <p>Principals are empowered to enforce this policy and may revoke the parking privileges of any student who does not comply with these regulations.</p>
<b>Change(s)</b>	<b>Reason(s)</b>
<p>Specific conditions removed from proposed policy. Language added directing the development of regulations for student use of motor vehicles and parking. Language added referencing the Search and Seizure Policy.</p>	<p>New language will allow administration to draft updated guidelines that are applicable to current trend of student use of vehicles on school grounds.</p>
<p><b>Applicable Law:</b> Code of Virginia, 1950 as amended, §22.1-78</p>	<p>None</p>

**Section VIII - Students**  
**Article III – Student Conduct and Discipline**

<b>PROPOSED POLICY</b>	<b>CURRENT POLICY</b>
<p><b>POLICY 8-3.7    REMOVAL OF STUDENTS FROM CLASS</b></p> <p>A teacher shall have the initial authority to remove a student from class for disruptive behavior. Disruptive behavior is defined as a violation of school board regulations governing student conduct that interrupts or obstructs the learning environment.</p> <p>The School Board of the City of Richmond shall establish, within the regulations governing student conduct the following:</p> <ol style="list-style-type: none"> <li>1. Criteria for the removal of a student from class;</li> <li>2. Requirements for incident reports of disruptive behavior to school administrators and any other documentation to support such removal from class;</li> <li>3. Procedures for the written notification to a student and his/her parent or guardian of any incident report and its contents and for the opportunity to meet with the teacher and school administrators to discuss the student's behavior and the possible consequences if such behavior does not cease;</li> <li>4. Guidelines for the alternative assignment and instruction of such student and for the duration of such removal; and</li> <li>5. Procedures for the return of the student to class, for teacher participation in any decision by the principal to return a student to the class from which he/she has been removed, and for the resolution of any disagreements between such principal and teacher regarding such return.</li> </ol> <p>The principal shall ensure that a student removed from class under this policy continues to receive an education in accordance with school board policies.</p> <p>Application of this policy to a student with a disability shall be consistent with federal and state laws and regulations as well as school board policy regarding students with disabilities.</p>	<p><b>8.52    <u>Removal of Students from Class</u></b></p> <p>A teacher shall have the initial authority to remove a pupil from class for disruptive behavior. Disruptive behavior is defined as a violation of school board regulations governing pupil conduct that interrupts or obstructs the learning environment.</p> <p>The School Board shall establish, within the regulations governing pupil conduct the following:</p> <ol style="list-style-type: none"> <li>1. Criteria for the removal of a pupil from class;</li> <li>2. Requirements for incident reports of disruptive behavior to school administrators and any other documentation to support such removal from class;</li> <li>3. Procedures for the written notification to a pupil and his/her parent or guardian of any incident report and its contents and for the opportunity to meet with the teacher and school administrators to discuss the pupil's behavior and the possible consequences if such behavior does not cease;</li> <li>4. Guidelines for the alternative assignment and instruction of such pupil and for the duration of such removal; and</li> <li>5. Procedures for the return of the pupil to class, for teacher participation in any decision by the principal to return a pupil to the class from which he/she has been removed, and for the resolution of any disagreements between such principal and teacher regarding such return.</li> </ol> <p>The principal shall ensure that a pupil removed from class under this policy continues to receive an education in accordance with school board policies.</p> <p>Application of this policy to a pupil with a disability shall be consistent with federal and state laws and regulations as well as school board policy regarding pupils with disabilities.</p>

**Section VIII - Students**  
**Article III - Student Conduct and Discipline**

<p>Teachers are expected to use a variety of classroom management strategies that encourage and reward appropriate behavior and to develop individual behavior intervention plans to address chronic behavior problems. The school division may provide ongoing support and professional development opportunities in these areas. Any teacher whose evaluation indicates deficiencies in the management of student conduct may be required by the division superintendent or his/her designee to attend professional development activities designed to improve classroom management and disciplinary skills.</p> <p>This policy does not limit or restrict the ability of School Board employees to apply other polices, regulations or laws for maintaining order in the classroom.</p>	<p>Teachers are expected to use a variety of classroom management strategies that encourage and reward appropriate behavior and to develop individual behavior intervention plans to address chronic behavior problems. The school division may provide ongoing support and professional development opportunities in these areas. Any teacher whose evaluation indicates deficiencies in the management of pupil conduct may be required by the division superintendent or his/her designee to attend professional development activities designed to improve classroom management and disciplinary skills.</p> <p>This policy does not limit or restrict the ability of School Board employees to apply other polices, regulations or laws for maintaining order in the classroom.</p>
<b>Change(s)</b>	<b>Reason(s)</b>
No substantive changes.	No substantive changes.
<b>Applicable Law:</b> Code of Virginia, 1950, as amended, § 22.1-276.2	Code of Virginia, 1950, as amended, § 22.1-276.2
<b>PROPOSED POLICY</b>	<b>CURRENT POLICY</b>
<p><b>POLICY 8-3.8 CORPORAL PUNISHMENT</b></p> <p>The use of corporal punishment is prohibited by any School Board employee. For purposes of this section, "corporal punishment" means the infliction of or causing the infliction of physical pain on a student as a means of discipline.</p> <p>The definitions "corporal punishment" and "abuse or neglect" do not include physical pain, injury or discomfort caused by the use of incidental, minor or reasonable physical contact or other actions designed to maintain order and control as permitted in subsection (1) below or the use of reasonable and necessary force as permitted by subsections (2), (3), (4) and (5) below or by participation in practice or competition in an interscholastic sport, or participation in physical education or an extracurricular activity.</p>	<p><b>8.13 Corporal Punishment</b></p> <p>The use of corporal punishment is prohibited by any School Board employee. For purposes of this section, "corporal punishment" means the infliction of or causing the infliction of physical pain on a pupil as a means of discipline.</p> <p>The definitions "corporal punishment" and "abuse or neglect" do not include physical pain, injury or discomfort caused by the use of incidental, minor or reasonable physical contact or other actions designed to maintain order and control as permitted in subsection (1) below or the use of reasonable and necessary force as permitted by subsections (2), (3), (4) and (5) below or by participation in practice or competition in an interscholastic sport, or participation in physical education or an extracurricular activity.</p> <p>The above prohibition of corporal punishment shall not be deemed</p>

**Section VIII - Students**  
**Article III – Student Conduct and Discipline**

<p>The above prohibition of corporal punishment shall not be deemed to prevent the following:</p> <ol style="list-style-type: none"> <li>1. The use of incidental, minor or reasonable physical contact or other actions designed to maintain order and control;</li> <li>2. The use of reasonable and necessary force to quell a disturbance or remove a student from the scene of a disturbance which threatens physical injury to persons or damage to property;</li> <li>3. The use of reasonable and necessary force to prevent a student from inflicting physical harm on him/herself;</li> <li>4. The use of reasonable and necessary force for self-defense or the defense of others; or</li> <li>5. The use of reasonable and necessary force to obtain possession of weapons or other dangerous objects or controlled substances or paraphernalia which are upon the person of the student or within his/her control.</li> </ol> <p>In determining whether an employee was acting within the exceptions cited above, due deference will be given to reasonable judgments of the employee at the time of the events.</p>	<p>to prevent the following:</p> <ol style="list-style-type: none"> <li>1. The use of incidental, minor or reasonable physical contact or other actions designed to maintain order and control;</li> <li>2. The use of reasonable and necessary force to quell a disturbance or remove a pupil from the scene of a disturbance which threatens physical injury to persons or damage to property;</li> <li>3. The use of reasonable and necessary force to prevent a pupil from inflicting physical harm on him/herself;</li> <li>4. The use of reasonable and necessary force for self-defense or the defense of others; or</li> <li>5. The use of reasonable and necessary force to obtain possession of weapons or other dangerous objects or controlled substances or paraphernalia which are upon the person of the pupil or within his/her control.</li> </ol> <p>In determining whether an employee was acting within the exceptions cited above, due deference will be given to reasonable judgments of the employee at the time of the events.</p>
<b>Change(s)</b>	<b>Reason(s)</b>
No substantive changes.	No substantive changes.
<b>Applicable Law:</b> Code of Virginia, 1950, as amended, §§ 22.1-279.1, 63.2-1511	Code of Virginia, 1950, as amended, §§ 22.1-279.1, 63.2-1511
<b>PROPOSED POLICY</b>	<b>CURRENT POLICY</b>
<p><b>POLICY 8-3.9      SEARCH AND SEIZURE</b></p> <p>To maintain order and discipline in the schools and to protect the health, safety and welfare of students and school personnel, school authorities may search a student, student lockers, student desks, or automobiles driven to school by students and/or automobiles parked on school property and may seize</p>	<p>8.39      <u>Search and Seizure</u></p> <p>To maintain order and discipline in the schools and to protect the health, safety and welfare of students and school personnel, school authorities may search a student, student lockers, student desks, or automobiles driven to school by students and/or automobiles parked on</p>

**Section VIII - Students**  
**Article III – Student Conduct and Discipline**

any illegal, unauthorized, or contraband materials discovered in the search, consistent with applicable law.

*As used in this policy, the term "unauthorized" means any item that: (1) violates the law; (2) is dangerous to the health or safety of students or school personnel; (3) is disruptive of any lawful function, mission or process of the school; or (4) is described as unauthorized in school rules available beforehand to the student.*

A student's expectation of privacy and freedom from unreasonable search and seizure must be balanced against the school division's responsibility to protect the health, safety and welfare of all persons within the school community and maintain a safe learning environment for all students. The locations at which searches of students and student property may be conducted are not limited to the school building or school property, but may be conducted wherever the student is involved in a school-sponsored function.

If illegal, unauthorized materials are found during a search, law enforcement officials shall be notified and the relevant Standard(s) of Student Conduct shall be enforced.

**Locker Searches**

Lockers and other storage facilities made available to students for temporary storage of their personal possessions remain under the joint control of the students and the school administration. The school administration has the right to search lockers, desks, and other storage facilities for unauthorized items. Lockers and other storage facilities are subject to periodic searches for any reason at any time without notice, without student consent, and without a search warrant.

**Computer Searches**

*School computers, software and internet access are school property. Students are only authorized to use school computers and other similar educational technology consistent with the educational mission of the school.*

school property and may seize any illegal, unauthorized, or contraband materials discovered in the search, consistent with applicable law.

Lockers and other storage facilities made available to students for temporary storage of their personal possessions remain under the joint control of the students and the school administration. The school administration has the right to search lockers, desks, and other storage facilities for items which violate the law, school policies and regulations, or which may be harmful to the school, its students or other persons. Lockers and other storage facilities are subject to periodic searches for any reason at any time without notice, without student consent, and without a search warrant. Computer network storage areas, any diskettes used with school computers, and school Internet access records shall be treated like school lockers and therefore are subject to search in accordance with this policy.

The school administration may also search property belonging to students when there is a reasonable basis to believe that the student is in possession of an item which violates the law, school policies and regulations, or which may be harmful to the school, its students or other persons. Property belonging to a student includes, but is not limited to, items that can be connected to a student, carried by a student, or stored by a student in areas made available to the student by the school, and may include, but is not limited to, backpacks, book bags, handbags, notebooks and books.

The school administration also has the right to search any student's person when there is a reasonable basis to believe that the student is in possession of an item which violates the law, school policies and regulations, or which may be harmful to the school, its students or other persons. Strip searches may be conducted only when necessary to avoid the imminent threat of death or great bodily injury to any person. A strip search, when warranted, may be conducted only by a sworn law enforcement officer of the same sex as the person to be searched and shall be conducted in the presence of a same-sex witness. The sworn law enforcement officer shall consult with the building principal and the Office of Safety and Security prior to conducting the search. No Richmond Public Schools' employee shall engage in the strip search of any person.

**Section VIII - Students**  
**Article III – Student Conduct and Discipline**

*School officials may search school computers, software, accessories used with school computers and internet access records at any time for any reason and without student consent.*

**Personal Searches**

The school administration may also search property belonging to students when there is a reasonable basis to believe *that the student has violated or is about to violate the law or a school rule and that the search will yield evidence of that violation.* Property belonging to a student includes, but is not limited to, items that can be connected to a student, carried by a student, or stored by a student in areas made available to the student by the school, and may include, but is not limited to, backpacks, book bags, handbags, notebooks and books.

The school administration also has the right to search any student's person when there is a reasonable basis to believe that the student is in possession of an unauthorized item. *A pat down search of a student may only be conducted if a school administrator has established a high level of reasonable suspicion that evidence will be found to corroborate suspicion that a law or school rule has been broken. If a pat down search of a student's person is conducted, it will be conducted in private by a school official of the same sex and with an adult witness of the same sex present.*

Strip searches may be conducted *only* when an extremely serious situation exists requiring immediate action. Such a search should be used only in the context of imminent threat of death or great bodily injury to any person. A strip search, when warranted, may be conducted only by a sworn law enforcement officer of the same sex as the person to be searched and shall be conducted in the presence of a same-sex witness. The sworn law enforcement officer shall consult with the building principal and the Office of Safety and Security prior to conducting the search. No Richmond Public Schools' employee shall engage in the strip search of any student.

**Metal Detectors**

Richmond Public Schools' Department of Safety and Security is authorized to use metal detectors to aid in searches in accordance with applicable law and Richmond Public Schools' administrative regulations. Metal detectors may be used when school administrators have individualized suspicion that a student possesses property that threatens the safety of students and school personnel. They may also be used on a random basis to deter the possession of weapons and other illegal and/or dangerous objects.

Richmond Public Schools' Department of Safety and Security is also authorized to use, in conjunction with the City of Richmond Police Department, canine teams to aid in searches for illegal drugs. All canine searches shall be conducted in accordance with applicable law and Richmond Public Schools' administrative regulations. Canine searches may be conducted when school administrators have individualized suspicion that a student may possess illegal drugs. They may also be conducted on a random basis to deter the possession and/or distribution of illegal drugs.

Surveillance cameras are in use in school facilities and on school buses to promote safety and to encourage reasonable orderliness in school, on school property, at school functions, and on school buses. Any person entering a school facility, on school property, at a school function, or riding a school bus is subject to be videotaped.

A student's expectation of privacy and freedom from unreasonable search and seizure must be balanced against the school division's responsibility to protect the health, safety and welfare of all persons within the school community and maintain a safe learning environment for all students. If illegal materials are found during a search, law enforcement officials shall be notified. If unauthorized or contraband materials are discovered, the relevant Standard(s) of Student Conduct shall be enforced.

Legal Reference:

Code of Virginia, Section 22.1-277.01:2. Guidelines for student searches.

*Section VIII - Students*  
*Article III – Student Conduct and Discipline*

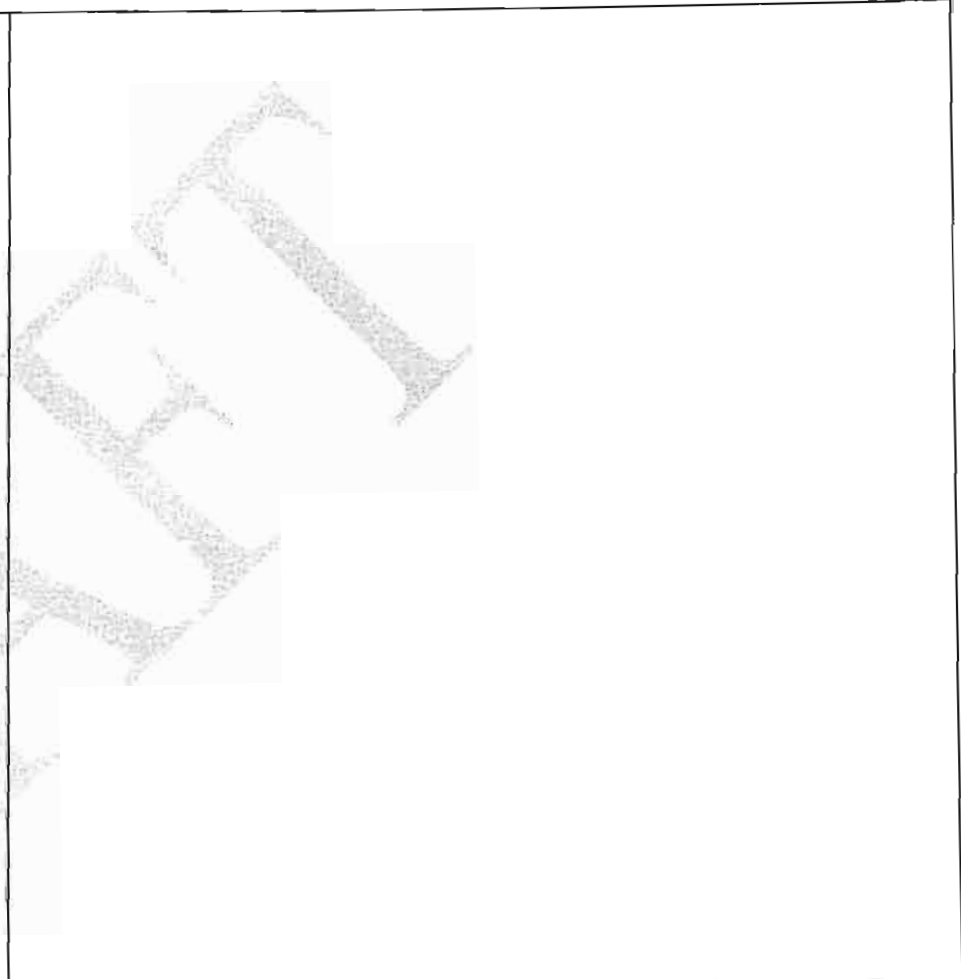
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**Canine Searches**

Richmond Public Schools' Department of Safety and Security is also authorized to use, in conjunction with the City of Richmond Police Department, canine teams to aid in searches for illegal drugs. All canine searches shall be conducted in accordance with applicable law and Richmond Public Schools' administrative regulations. Canine searches may be conducted when school administrators have individualized suspicion that a student may possess illegal drugs. They may also be conducted on a random basis to deter the possession and/or distribution of illegal drugs.

**Surveillance Cameras**

Surveillance cameras are in use in school facilities and on school buses to promote safety and to encourage reasonable orderliness in school, on school property, at school functions, and on school buses. Any person entering a school facility, on school property, at a school function, or riding a school bus is subject to be videotaped.



Change(s)	Reason(s)
Applicable headings added for organizational purposes. New language added to define the term "unauthorized" and to include information about pat down searches. Additional language added regarding computer searches.	Changes made to increase clarity. New language was added to reflect applicable law and current practice.
<b>Applicable Law:</b> Code of Virginia, 1950 as amended, § 22.1-279.7	None



**Section VIII - Students**  
**Article III – Student Conduct and Discipline**

PROPOSED POLICY	CURRENT POLICY
<p><b>POLICY 8-3.10 INTERROGATION AND ARREST</b></p> <p>When any law enforcement officer requests to interrogate a student while on school property, the principal or his designee shall be contacted immediately. The principal or his designee shall make a reasonable effort to contact the parent or guardian and have the parent or guardian present for the interrogation. Law enforcement officers shall not be allowed to interrogate a student on school property unless a school representative, the student's parent or guardian or the student's attorney is present. If the parent, guardian or attorney cannot be contacted or cannot be present, the principal or his designee shall be present.</p> <p>Parental permission is not required when law enforcement officers seek to interview students who are witnesses to or victims of crimes, as long as the law enforcement officer ascertains that the student is capable of and does consent to being interviewed. Student consent is not required when law enforcement has a warrant for the arrest of a student.</p> <p>Interviewing of students by Child Protective Services investigators relating to incidents of alleged abuse and neglect is governed by <i>Policy _____</i> – Child Abuse. Pursuant to that policy, Child Protective Services investigators shall have access to school facilities for the purpose of conducting confidential interviews in accordance with all laws governing the conduct of such interviews.</p>	<p><b>8.40 <u>Interrogation and Arrest</u></b></p> <p>When any law enforcement officer requests to interrogate a student while on school property, the principal or his designee shall be contacted immediately. The principal or his designee shall make a reasonable effort to contact the parent or guardian and have the parent or guardian present for the interrogation. Law enforcement officers shall not be allowed to interrogate a pupil on school property unless a school representative, the pupil's parent or guardian or the pupil's attorney is present. If the parent, guardian or attorney cannot be contacted or cannot be present, the principal or his designee shall be present.</p> <p>Parental permission is not required when law enforcement officers seek to interview students who are witnesses to or victims of crimes, as long as the law enforcement officer ascertains that the student is capable of and does consent to being interviewed. Student consent is not required when law enforcement has a warrant for the arrest of a student.</p> <p>Interviewing of students by Child Protective Services investigators relating to incidents of alleged abuse and neglect is governed by <i>Policy 8.02</i> – Child Abuse. Pursuant to that policy, Child Protective Services investigators shall have access to school facilities for the purpose of conducting confidential interviews in accordance with all laws governing the conduct of such interviews.</p>
<b>Change(s)</b>	<b>Reason(s)</b>
No substantive changes.	No substantive changes.
<b>Applicable Law:</b> Code of Virginia, 1950 as amended, § 22.1-78	
<b>PROPOSED POLICY</b>	<b>CURRENT POLICY</b>
<p><b>POLICY 8-3.11 IN-SCHOOL DISCIPLINARY ALTERNATIVES</b></p> <p>As provided in the <i>Standards of Student Conduct</i>, building administrators may utilize in-school suspension or other in-school disciplinary</p>	<p><b>8.69 IN-SCHOOL DISCIPLINARY ALTERNATIVES</b></p> <p>As provided in the <i>Standards of Student Conduct</i>, building administrators may utilize in school suspension or other in-school</p>

**Section VIII - Students**  
**Article III - Student Conduct and Discipline**

alternatives as a consequence for a student's disciplinary infraction.	disciplinary alternatives as a consequence for a pupil's disciplinary infraction.
<b>Change(s)</b>	<b>Reason(s)</b>
No substantive changes.	No substantive changes.
<b>Applicable Law:</b> Code of Virginia, 1950 as amended, § 22.1-78	None
<b>PROPOSED POLICY</b>	<b>CURRENT POLICY</b>
<p><b>POLICY 8-3.12      STUDENT SUSPENSIONS AND EXPULSIONS</b></p> <p>Students may be suspended or expelled from attendance at school for sufficient cause; however, in no case may sufficient cause for suspensions include only instances of truancy or tardiness.</p> <p><b>Short-Term Suspensions</b></p> <p>A student may be suspended for not more than ten (10) school days by either the school principal, any assistant principal, or, in their absence, any teacher. The principal, assistant principal, or teacher may suspend the student after giving the student oral or written notice of the charges against him/her and, if he/she denies them, an explanation of the facts as known to school personnel and an opportunity to present his/her version of what occurred. In the case of any student whose presence poses a continuing danger to persons or property, or whose presence is an ongoing threat of disruption, the student may be removed from school immediately and the notice, explanation of facts, and opportunity to present his/her version shall be given as soon as is practical thereafter.</p> <p>Upon suspension of any student, the principal, assistant principal, or teacher responsible for such suspension shall report the facts of the case in writing to the division superintendent or his/her designee and the parent or guardian of the student suspended. The division superintendent or his/her designee shall review forthwith the action taken by the principal, assistant principal, or teacher upon a petition for such review by any party in interest and confirm or disapprove such action based on an examination of the record of the</p>	<p>8:14      <u>Procedures for Student Suspensions and Expulsions</u></p> <p>Pupils may be suspended or expelled from attendance at school for sufficient cause; however, in no case may sufficient cause for suspensions include only instances of truancy or tardiness.</p> <p><b>Short-Term Suspensions</b></p> <p>A pupil may be suspended for not more than 10 school days by either the school principal, any assistant principal, or, in their absence, any teacher. The principal, assistant principal, or teacher may suspend the pupil after giving the pupil oral or written notice of the charges against him/her and, if he/she denies them, an explanation of the facts as known to school personnel and an opportunity to present his/her version of what occurred. In the case of any pupil whose presence poses a continuing danger to persons or property, or whose presence is an ongoing threat of disruption, the pupil may be removed from school immediately and the notice, explanation of facts, and opportunity to present his/her version shall be given as soon as is practical thereafter.</p> <p>Upon suspension of any pupil, the principal, assistant principal, or teacher responsible for such suspension shall report the facts of the case in writing to the division superintendent or his/her designee and the parent or guardian of the pupil suspended. The division superintendent or his/her designee shall review forthwith the action taken by the principal, assistant principal, or teacher upon a petition for such review by any party in interest</p>

**Section VIII - Students**  
**Article III - Student Conduct and Discipline**

student's behavior. The student shall remain on out-of-school suspension while awaiting the decision of the division superintendent or his/her designee. The decision of the division superintendent or his/her designee shall be final.

Any oral or written notice to the parent or guardian of a student who is suspended from school attendance for not more than ten (10) days shall include notification of the length of the suspension, information regarding the availability of community-based educational programs, alternative education programs or other educational options, and of the student's right to return to regular school attendance upon the expiration of the suspension. The costs of any community-based educational program, or alternative education program or educational option, which is not a part of the educational program offered by the school division, shall be borne by the parent or guardian of the student.

Students with disabilities will be disciplined according to applicable state and federal law.

**Long-Term Suspensions**

A student may be suspended from attendance at school for more than ten (10) days after written notice is provided to the student and his/her parent or guardian of the proposed action and the reasons therefore and of the right to a hearing before the division superintendent or his/her designee. *The division superintendent or his/her designee shall maintain a record of hearings conducted pursuant to this sub-section.* The decision of the division superintendent or his/her designee may be appealed by The student's parent or guardian to the full School Board. Such appeal shall be decided by the School Board, *on the preceding record*, within thirty (30) days. The student shall remain on out-of-school suspension while awaiting the decision of an appeal to the full School Board.

The written notice of suspension for more than ten (10) days shall include notification of the length of the suspension and shall provide information concerning the availability of community-based educational, alternative education, or intervention programs. Such notice shall also state that the student is eligible to return to regular school attendance upon the expiration

and confirm or disapprove such action based on an examination of the record of the pupil's behavior. The pupil shall remain on out-of-school suspension while awaiting the decision of the division superintendent or his/her designee. The decision of the division superintendent or his/her designee shall be final.

Any oral or written notice to the parent or guardian of a pupil who is suspended from school attendance for not more than 10 days shall include notification of the length of the suspension, information regarding the availability of community-based educational programs, alternative education programs or other educational options, and of the pupil's right to return to regular school attendance upon the expiration of the suspension. The costs of any community-based educational program, or alternative education program or educational option, which is not a part of the educational program offered by the school division, shall be borne by the parent or guardian of the pupil.

Pupils with disabilities will be disciplined according to applicable state and federal law.

**Long-Term Suspensions**

A pupil may be suspended from attendance at school for more than 10 days after written notice is provided to the pupil and his/her parent or guardian of the proposed action and the reasons therefore and of the right to a hearing before the division superintendent or his/her designee. The decision of the division superintendent or his/her designee may be appealed by The pupil's parent or guardian to the full School Board. Such appeal shall be decided by the School Board within 30 days. The pupil shall remain on out-of-school suspension while awaiting the decision of an appeal to the full School Board.

The written notice of suspension for more than 10 days shall include notification of the length of the suspension and shall provide information concerning the availability of community-based educational, alternative education, or intervention programs. Such notice shall also state that the

**Section VIII - Students**  
**Article III – Student Conduct and Discipline**

of the suspension or to attend an appropriate alternative education program approved by the School Board during or upon the expiration of the suspension. The costs of any community-based educational, alternative education, or intervention program that is not a part of the educational program offered by the school division that the student may attend during his/her suspension shall be borne by the parent or guardian of the student.

Nothing herein shall be construed to prohibit the School Board from permitting or requiring students suspended pursuant to this subsection to attend an alternative education program provided by the School Board for the term of such suspension.

Students with disabilities will be disciplined according to applicable state and federal law.

**Expulsion**

**A. Generally**

Students may be expelled from attendance at school after written notice to the student and his/her parent or guardian of the proposed action and the reasons therefore and of the right to a hearing before a committee of the School Board. Such committee may confirm or disapprove the expulsion of a student. Any such committee of the School Board shall be composed of at least three (3) members. If the committee's decision is not unanimous, the student or his/her parent or guardian will be notified that they may appeal the committee's decision to the full School Board. *The written appeal to the full School Board must be filed with the Clerk of the School Board within five (5) calendar days of the committee's decision.* Such appeal shall be decided by the full School Board within thirty (30) calendar days on the preceding record. *No additional statements, witnesses or evidence may be presented at this appeal unless requested by the Chair of the School Board.* The student shall remain out of school during the pendency of any appeals process. *Failure to file a written appeal within the specified time will constitute a waiver of the right to an appeal.*

pupil is eligible to return to regular school attendance upon the expiration of the suspension or to attend an appropriate alternative education program approved by the School Board during or upon the expiration of the suspension. The costs of any community-based educational, alternative education, or intervention program that is not a part of the educational program offered by the school division that the pupil may attend during his/her suspension shall be borne by the parent or guardian of the pupil.

Nothing herein shall be construed to prohibit the School Board from permitting or requiring pupils suspended pursuant to this subsection to attend an alternative education program provided by the School Board for the term of such suspension.

Pupils with disabilities will be disciplined according to applicable state and federal law.

**Expulsion**

Pupils may be expelled from attendance at school after written notice to the pupil and his/her parent or guardian of the proposed action and the reasons therefore and of the right to a hearing before a committee of the School Board. Such committee may confirm or disapprove the expulsion of a pupil. Any such committee of the School Board shall be composed of at least 3 members. If the committee's decision is not unanimous, the pupil or his/her parent or guardian will be notified that they may appeal the committee's decision to the full School Board. Such appeal shall be decided by the School Board within 30 days. The pupil shall remain out of school during the pendency of any appeals process.

The School Board, or a committee thereof, shall confirm or disapprove a proposed expulsion of a pupil regardless of whether the pupil exercised the right to a hearing.

The written notice required by this subsection shall include notification of the length of the expulsion and shall provide information to the parent or guardian of the pupil concerning the availability of community-

**Section VIII - Students**  
**Article III - Student Conduct and Discipline**

The School Board, or a committee thereof, shall confirm or disapprove a proposed expulsion of a student regardless of whether the student exercised the right to a hearing.

The written notice required by this subsection shall include notification of the length of the expulsion and shall provide information to the parent or guardian of the student concerning the availability of community-based educational, training, and intervention programs. Such notice shall state further whether or not the student is eligible to return to regular school attendance, or to attend an appropriate alternative education program approved by the School Board, or an adult education program offered by the school division, during or upon the expiration of the expulsion, and the terms or conditions of such readmission. The costs of any community-based educational, training, or intervention program that is not a part of the educational program offered by the school division that the student may attend during his/her expulsion shall be borne by the parent or guardian of the student.

Nothing in this subsection shall be construed to prohibit the School Board from permitting or requiring students expelled pursuant to this subsection to attend an alternative education program provided by the School Board for the term of such expulsion.

If the School Board determines that the student is ineligible to return to regular school attendance or to attend during the expulsion an alternative education program or an adult education program in the school division, the written notice shall also advise the parent or guardian of such student that the student may petition the School Board for readmission to be effective one (1) calendar year from the date of his/her expulsion, and of the conditions, if any, under which readmission may be granted.

The School Board shall establish, by regulation, a schedule pursuant to which students may apply and reapply for readmission to school. Such schedule shall be designed to ensure that any initial petition for readmission will be reviewed by the School Board or a committee thereof, or the division superintendent or his/her designee, and, if granted, would enable the student to resume school attendance one (1) calendar year from the date of the expulsion.

based educational, training, and intervention programs. Such notice shall state further whether or not the pupil is eligible to return to regular school attendance, or to attend an appropriate alternative education program approved by the School Board, or an adult education program offered by the school division, during or upon the expiration of the expulsion, and the terms or conditions of such readmission. The costs of any community-based educational, training, or intervention program that is not a part of the educational program offered by the school division that the pupil may attend during his/her expulsion shall be borne by the parent or guardian of the pupil.

Nothing in this subsection shall be construed to prohibit the School Board from permitting or requiring pupils expelled pursuant to this subsection to attend an alternative education program provided by the School Board for the term of such expulsion.

If the School Board determines that the pupil is ineligible to return to regular school attendance or to attend during the expulsion an alternative education program or an adult education program in the school division, the written notice shall also advise the parent or guardian of such pupil that the pupil may petition the School Board for readmission to be effective 1 calendar year from the date of his/her expulsion, and of the conditions, if any, under which readmission may be granted.

The School Board shall establish, by regulation, a schedule pursuant to which pupils may apply and reapply for readmission to school. Such schedule shall be designed to ensure that any initial petition for readmission will be reviewed by the School Board or a committee thereof, or the division superintendent or his/her designee, and, if granted, would enable the pupil to resume school attendance 1 calendar year from the date of the expulsion. If the division superintendent or his/her designee or a committee of the School Board denies the petition, the pupil may petition the School Board for a review of such denial.

Recommendations for expulsion for actions other than those for weapon and drug offenses shall be based on consideration of the following

**Section VIII - Students**  
**Article III – Student Conduct and Discipline**

If the division superintendent or his/her designee or a committee of the School Board denies the petition, the student may petition the School Board for a review of such denial *on the record*.

**B. Conduct Giving Rise to Expulsion**

Recommendations for expulsion for actions other than those for weapon and drug offenses shall be based on consideration of the following factors:

- (1) The nature and seriousness of the violation;
- (2) The degree of danger to the school community;
- (3) The student's disciplinary history, including the seriousness and number of previous infractions;
- (4) The appropriateness and availability of an alternative education placement or program;
- (5) The student's age and grade level;
- (6) The results of any mental health, substance abuse or special education assessments;
- (7) The student's attendance and academic records; and
- (8) Such other matters as school officials deem appropriate.

However, no decision to expel a student shall be reversed on the grounds that such factors were not considered. *Nothing in this sub-section shall be deemed to preclude a School Board or committee thereof, from considering any of the factors listed above as "special circumstances" for the purposes of expulsions discussed in the following sub-sections.*

Students with disabilities will be disciplined according to applicable state and federal law.

***Firearms***

*The School Board shall expel from school attendance for a period of*

factors:

- (1) The nature and seriousness of the violation;
- (2) The degree of danger to the school community;
- (3) The pupil's disciplinary history, including the seriousness and number of previous infractions;
- (4) The appropriateness and availability of an alternative education placement or program;
- (5) The pupil's age and grade level;
- (6) The results of any mental health, substance abuse or special education assessments;
- (7) The pupil's attendance and academic records; and
- (8) Such other matters as school officials deem appropriate.

However, no decision to expel a pupil shall be reversed on the grounds that such factors were not considered.

Pupils with disabilities will be disciplined according to applicable state and federal law.

**Procedure for Hearing before the School Board**

The procedure for the School Board hearing shall be as follows:

1. The School Board shall determine the propriety of attendance at the hearing of persons not having a direct interest in the hearing. The hearing shall be private unless otherwise specified by the School Board.
2. The School Board may ask for opening statements from the principal or his/her representative and the pupil or his/her parent or guardian (or their representative) and, at its sole discretion, may allow closing statements.
3. The parties shall present their evidence. The principal shall present his/her evidence first. Witnesses may be questioned

**Section VIII - Students**  
**Article III - Student Conduct and Discipline**

*not less than one (1) year any student whom such School Board has determined to have possessed a firearm on school property or at a school-sponsored activity as prohibited by the Code of Virginia, 1950 as amended, §18.2-308.1, or to have possessed a firearm or destructive device, a firearm muffler or firearm silencer, or a pneumatic gun as defined by the Standards of Student Conduct on school property or at a school-sponsored activity. A School Board however, determine, based on the facts of a particular situation, that special circumstances exist and no disciplinary action or another disciplinary action or another term of expulsion is appropriate.*

**Drug Offenses**

*The School Board shall expel from school attendance any student whom the School Board has determined to have brought a controlled substance, imitation controlled substance, or marijuana as defined by the Code of Virginia, 1950 as amended, §18.2-247 onto school property or to a school-sponsored activity. The School Board may, however may, determine, based on the facts of the particular case that special circumstances exist and another disciplinary action is appropriate.*

**Procedure for School Board Disciplinary Committee Hearing**


The procedure for the Disciplinary Committee hearing shall be as follows:

1. The Disciplinary Committee shall determine the propriety of attendance at the hearing of persons not having a direct interest in the hearing. The hearing shall be private unless otherwise specified by the School Board.
2. The Disciplinary Committee may ask for opening statements from the principal or his/her representative and the student or his/her parent or guardian (or their representative) and, at its sole discretion, may allow closing statements.
3. The parties shall present their evidence. The principal shall present his/her evidence first. Witnesses may be questioned by the Disciplinary Committee members and by the parties (or

by School Board members and by the parties (or their representatives). The School Board may, at its sole discretion, vary this procedure but shall in all cases afford a full opportunity for both parties to present any material and relevant evidence. The School Board may receive the testimony of pupil witnesses outside the presence of the pupil, his/her parent or guardian(s) and their representative if the School Board determines, in its sole discretion, that such action is necessary to protect the pupil witnesses.

4. Formal rules of evidence shall not apply. The School Board shall be the judge of the relevancy and materiality of all evidence.
5. Exhibits offered by the parties may be received in evidence by the School Board and, when so received, shall be made part of the record.
6. The School Board may, by majority vote, uphold, reject or alter the disciplinary recommendation.
7. The School Board shall transmit its decision to the pupil, his/her parent or guardian, the principal and the division superintendent or his/her designee.

*Section VIII - Students*  
*Article III – Student Conduct and Discipline*

<p>their representatives). The Disciplinary Committee may, at its sole discretion, vary this procedure but shall in all cases afford a full opportunity for both parties to present any material and relevant evidence. The Disciplinary Committee may receive the testimony of student witnesses outside the presence of the student, his/her parent or guardian(s) and their representative if the Disciplinary Committee determines, in its sole discretion, that such action is necessary to protect the student witnesses.</p> <p>4. Formal rules of evidence shall not apply. The Disciplinary Committee shall be the judge of the relevancy and materiality of all evidence.</p> <p>5. Exhibits offered by the parties may be received in evidence by the Disciplinary Committee and, when so received, shall be made part of the record.</p> <p>6. The Disciplinary Committee may, by majority vote, uphold, reject or alter the disciplinary recommendation.</p> <p>7. The Disciplinary Committee shall transmit its decision to the student, his/her parent or guardian, the principal and the division superintendent or his/her designee.</p>	
<p><b>Change(s)</b></p>	<p><b>Reason(s)</b></p>
<p><b>Short Term Suspensions:</b> No substantive changes; <b>Long Term Suspensions:</b> New language added to direct division superintendent to maintain record of hearings held for appeals of long term suspensions for the purpose of future Board Activity; <b>Expulsions:</b> New language added timeframe of appeal to full School Board in cases where the Discipline Committee has not reached a unanimous decision. New language indicates that the full School Board will make a decision on the preceding record only and that failure to abide by appeal due date is waiver of appeal right. Language regarding Disciplinary Committee's consideration of special circumstances, firearms and drug offenses is added.</p>	<p>New language generally added for clarity of practice and process. New language in expulsion sub-section regarding special circumstances, firearms and drugs is consistent with applicable law and current practice.</p>
<p><b>Applicable Law:</b> Code of Virginia, 1950, as amended, §§ 22.1-277, 22.1-277.04, 22.1-277.05, 22.1-277.06.</p>	<p>Code of Virginia, 1950, as amended, §§ 22.1-277, 22.1-277.04, 22.1-277.05, 22.1-277.06.</p>



**Section VIII - Students**  
**Article III – Student Conduct and Discipline**

<b>PROPOSED POLICY</b>	<b>CURRENT POLICY</b>
<p><b>POLICY 8-3.13      COMPLETION OF ACADEMIC ASSIGNMENTS BY SUSPENDED STUDENTS</b></p> <p>Any student who is suspended from school, whether short-term or long-term, shall receive and complete all academic assignments (class work and homework) during the period of the suspension and submit the completed work to his or her classroom teacher(s) upon his or her return to school. In addition, the suspended student, upon his or her return, shall be administered all quizzes and/or tests given in his or her absence. A student's failure to complete academic assignments or to take quizzes or tests as required shall be addressed in accordance with the classroom policy regarding incomplete assignments.</p>	<p>8.61      <u>Completion of Academic Assignments by Suspended Students</u></p> <p>Any student who is suspended from school, whether short-term or long-term, shall receive and complete all academic assignments (class work and homework) during the period of the suspension and submit the completed work to his or her classroom teacher(s) upon his or her return to school. In addition, the suspended student, upon his or her return, shall be administered all quizzes and/or tests given in his or her absence. A student's failure to complete academic assignments or to take quizzes or tests as required shall be addressed in accordance with the classroom policy regarding incomplete assignments.</p>
<b>Change(s)</b>	<b>Reason(s)</b>
No substantive changes.	No substantive changes.
<b>Applicable Law:</b> Code of Virginia, 1950 as amended, § 22.1-78	None
<b>PROPOSED POLICY</b>	
<b>CURRENT POLICY</b>	
<p><b>POLICY 8-3.14      REASSIGNMENT OF CERTAIN STUDENTS</b></p> <p>Any student who commits an assault and/or battery on a teacher or other school employee shall be recommended for expulsion from Richmond Public Schools. A student found to have committed assault and/or battery on a teacher or other school employee (if and when such student is permitted to return to school following his/her suspension or expulsion) shall be assigned to a school other than the one to which his/her victim is assigned.</p>	<p>8.59      <u>Reassignment of Certain Students</u></p> <p>Any pupil who commits an assault and/or battery on a teacher or other school employee shall be recommended for expulsion from Richmond Public Schools. A pupil found to have committed assault and/or battery on a teacher or other school employee (if and when such pupil is permitted to return to school following his/her suspension or expulsion) shall be assigned to a school other than the one to which his/her victim is assigned.</p>
<b>Change(s)</b>	<b>Reason(s)</b>
No substantive changes.	No substantive changes.
<b>Applicable Law:</b> Code of Virginia, 1950 as amended, § 22.1-78	None

*Section VIII - Students*  
*Article III – Student Conduct and Discipline*

PROPOSED POLICY	CURRENT POLICY
<p><b>POLICY 8-3.15 EXCLUSION</b></p> <p>A student who has been expelled or suspended for more than thirty (30) days from attendance at school by a school board or a private school in the Commonwealth of Virginia or in another state, or for whom admission has been withdrawn by a private school in this Commonwealth or in another state may be excluded from attendance by the School Board, regardless of whether such student has been admitted to another school division or private school in this Commonwealth or in another state subsequent to such expulsion, suspension, or withdrawal of admission. Such a student may be excluded after (i) written notice to the student and his/her parent or guardian that the student may be subject to exclusion, including the reasons therefore, and notice of the opportunity for the student and his/her parent or guardian to participate in a hearing to be conducted by the division superintendent or his/her designee regarding such exclusion; and (ii) a hearing of the case has been conducted by the division superintendent or his/her designee and the decision has been made to exclude the student from attendance. The decision of the division superintendent or his/her designee to exclude shall be final unless altered by the School Board, upon written petition to the School Board, within ten (10) school days following the decision, for a review of the record.</p> <p>In the case of a suspension of more than thirty (30) days, the term of the exclusion may not exceed the duration of such suspension. In excluding any such expelled student from school attendance, the School Board may accept or waive any or all of any conditions for readmission imposed upon such student by the expelling school board pursuant to Code of Virginia, 1950 as amended, §22.1-277.06. The School Board shall not impose additional conditions for readmission to school. The School Board may permit or require excluded students to attend the alternative education program for the term of such exclusion.</p>	<p><b>8.68 EXCLUSION</b></p> <p>A pupil may be excluded from attendance after (i) written notice to the pupil and his/her parent or guardian that the pupil may be subject to exclusion, including the reasons, and notice of the opportunity for the pupil and his/her parent or guardian to participate in a hearing to be conducted by the division superintendent or his/her designee regarding such exclusion; and (ii) a hearing of the case has been conducted by the division superintendent or his/her designee, and the decision to exclude the pupil from attendance. The decision of the division superintendent or his/her designee to exclude shall be final unless altered by the School Board, upon timely written petition, as established in regulation, by the pupil so excluded or of his/her parent or guardian, for the review of the record by the School Board.</p> <p>Upon the expiration of the exclusion period for an expulsion or a withdrawal of admission, which period shall be established by the School Board, or division superintendent or his/her designee, as the case may be at the relevant hearing, the pupil may re-petition the School Board for admission. If the petition for admission is rejected, the School Board shall identify the length of the continuing exclusion period and the subsequent date upon which such pupil may repetition the School Board for admission.</p> <p>The School Board may permit pupils excluded pursuant to this policy to attend an alternative education program provided by the School Board for the term of such exclusion.</p> <p><b>Admission of Pupils Suspended or Expelled from another School Division or Private School</b></p> <p>A pupil who has been expelled or suspended for more than 30 days from attendance at school by a school board or a private school in the Commonwealth of Virginia or in another state, or for whom admission has been withdrawn by a private school in this Commonwealth or in another state may be excluded from attendance by the School Board, regardless of</p>

*Section VIII - Students*  
*Article III – Student Conduct and Discipline*

	<p>whether such pupil has been admitted to another school division or private school in this Commonwealth or in another state subsequent to such expulsion, suspension, or withdrawal of admission. Such a pupil may be excluded after (i) written notice to the pupil and his/her parent or guardian that the pupil may be subject to exclusion, including the reasons therefore, and notice of the opportunity for the pupil and his/her parent or guardian to participate in a hearing to be conducted by the division superintendent or his/her designee regarding such exclusion; and (ii) a hearing of the case has been conducted by the division superintendent or his/her designee and the decision has been made to exclude the pupil from attendance.</p> <ul style="list-style-type: none"> <li>• The decision of the division superintendent or his/her designee to exclude shall be final unless altered by the School Board, upon written petition to the School Board, within 10 school days following the decision, for a review of the record.</li> <li>• In the case of a suspension of more than 30 days, the term of the exclusion may not exceed the duration of such suspension.</li> <li>• In excluding any such expelled pupil from school attendance, the School Board may accept or waive any or all of any conditions for readmission imposed upon such pupil by the expelling school board pursuant to Virginia Code §22.1-277.06. The School Board shall not impose additional conditions for readmission to school.</li> <li>• The School Board may permit or require excluded pupils to attend the alternative education program for the term of such exclusion.</li> </ul>
<b>Change(s)</b>	<b>Reason(s)</b>
First paragraph of current policy was deleted.	Deleted language appears in another policy section.
<b>Applicable Law:</b> Code of Virginia, 1950, as amended, § 22.1-277.2.	Code of Virginia, 1950, as amended, § 22.1-277.2.

**Section VIII - Students**  
**Article III – Student Conduct and Discipline**

<b>PROPOSED POLICY</b>	<b>CURRENT POLICY</b>
<p><b>POLICY 8-3.16      TRANSFER OF STUDENTS</b></p> <p>A student shall, upon written request of the student’s parent or guardian (or the student himself if an emancipated minor) be transferred to another comparable school in the school division, if available, if the student has been the victim of any crime against the person pursuant to Chapter 4 of Title 18.2 of the Code of Virginia, which was committed by: (1) another student attending classes in the school; (2) by any employee of the School Board; or (3) by any volunteer, contract worker or other person who regularly performs services in the school; or if the crime was committed upon school property or on any school bus owned or operated by the school division. Transportation for the transferred student shall be provided in accordance with the School Board policies.</p> <p>“Victim” means any student who has been the victim of a crime against the person pursuant to Chapter 4 of Title 18.2 of the Code of Virginia and who has suffered physical, psychological, or economic harm as a direct result of the commission of such crime.</p>	<p><b>8.51      <u>Transfer of Students</u></b></p> <p>A pupil shall, upon written request of the pupil’s parent or guardian (or the pupil himself if an emancipated minor) be transferred to another comparable school in the school division, if available, if the pupil has been the victim of any crime against the person pursuant to Chapter 4 of Title 18.2 of the Code of Virginia, which was committed by: (1) another pupil attending classes in the school; (2) by any employee of the School Board; or (3) by any volunteer, contract worker or other person who regularly performs services in the school; or if the crime was committed upon school property or on any school bus owned or operated by the school division. Transportation for the transferred pupil shall be provided in accordance with the School Board policies.</p> <p>“Victim” means any pupil who has been the victim of a crime against the person pursuant to Chapter 4 of Title 18.2 of the Code of Virginia and who has suffered physical, psychological, or economic harm as a direct result of the commission of such crime.</p>
<b>Change(s)</b>	<b>Reason(s)</b>
No substantive changes.	No substantive changes.
<b>Applicable Law:</b> Code of Virginia, 1950, as amended, § 22.1-3.3.	Code of Virginia, 1950, as amended, § 22.1-3.3

**Section VIII - Students**  
**Article IV – Student Activities**

PROPOSED POLICY	CURRENT POLICY
<p><b>POLICY 8-4.1 CLUBS AND STUDENT ORGANIZATIONS</b></p> <p style="text-align: center;"><b>Student Organizations (Secondary Schools)</b></p> <p>It is the policy of the School Board of the City of Richmond to permit the organization and operation of student organizations in the middle and high schools and to permit such organizations to meet on school premises during non-instructional time. The purpose of this policy is to establish criteria and procedures governing the operation of student organizations.</p> <p style="text-align: center;"><b>Curriculum-Related Student Organizations</b></p> <p>Curriculum-related student organizations serve as an extension of the regular school curriculum. Their function is to enhance the participants' educational experience and supplement the course materials within the educational program of the schools. The activities of these organizations should bear a clear relationship to the regular curriculum. Student organizations meeting these criteria and approved by the principal shall be deemed to be officially recognized, school-sponsored student organizations.</p> <p style="text-align: center;"><b>Non-Curriculum-Related Organizations</b></p> <p>Secondary school students are also permitted to organize and conduct meetings of non-curriculum-related organizations to pursue activities outside of the school curriculum, subject to the provisions of this policy. Non-curriculum related student groups are defined as those whose primary purpose is to foster student interest in political, religious, community service or recreational activities. Such organizations must be student-initiated and directed, and school personnel, parents and any other persons who are not students enrolled in the school division are prohibited from directing, controlling, conducting or regularly attending the meetings of such organizations unless approved by the principal in advance, except that the faculty sponsor(s)/supervisor(s) must attend all meetings.</p>	<p>8.46 <u>Equal Access: Non-curriculum Related Student Groups</u></p> <p>A. <u>General</u></p> <p>In compliance with the Equal Access Act, Title VIII of Public Law 98-377, the school board establishes the following policy for meetings of noncurriculum related groups of secondary school students. Such noncurriculum related student groups, as defined in this policy, shall have equal access to secondary school facilities and shall not be discriminated against on the basis of the content of the speech at such meetings.</p> <p>B. <u>Groups and Activities</u></p> <p>Noncurriculum related student groups are defined as those whose primary purpose is to foster student interest in political, religious, community service, or recreational activities. Such groups are not sponsored by the school or its agents or employees. Participation of students is voluntary and is neither encouraged nor discouraged by the school.</p> <p>Any secondary school that permits meetings of noncurriculum related student groups shall establish times before and/or after school for these groups to meet. No group may be permitted to meet more often than once a week. All activities shall be student initiated and conducted. Nonschool personnel may not participate in these activities unless approved by the principal in advance.</p> <p>Students shall abide by all policies, regulations, and rules for student conduct.</p> <p>Any group which interferes with the orderly operation of the school shall be denied the opportunity to meet on school premises.</p> <p>Nothing in this policy is intended to permit any meeting or activity which is otherwise unlawful.</p> <p>C. <u>Supervision</u></p>

**Section VIII - Students**  
**Article IV – Student Activities**

Non-curriculum-related student organizations that are student-initiated shall not be deemed to be school-sponsored or endorsed. Participation of students is voluntary and is neither encouraged nor discouraged by the school. The fact that such organizations are permitted to conduct meetings under this policy shall not constitute an expression of school division support for the purposes of such organizations or the content of any meetings thereof.

**Membership**

Membership in all student organizations shall be open to and limited to all students currently enrolled in the sponsoring school on a voluntary basis. This limitation does not apply to those students who are enrolled in specialty schools and who may elect to participate in student organizations or activities within their zone school. These student organizations may establish academic qualifications for membership where necessarily related to the purposes of the organization. No student shall be denied membership on account of his or her race, color, national origin, religion, or disability. Qualifications based on sex may be imposed only when based on competitive athletic skill or where the activity involved is a contact sport.

**Faculty Supervision**

Curriculum-related student organizations shall be sponsored and supervised by one (1) or more of the members of the school faculty and approved by the principal. Faculty sponsors shall participate in the supervision and direction of all activities of the organization and shall attend all meetings.

Non-curriculum-related student organizations that are student-initiated shall not have a faculty sponsor. However, a member of the school's professional staff shall attend every meeting or activity of such organizations in a non-participatory capacity for purposes of general supervision. The organization shall be responsible to assure the presence of a staff member for its meetings.

No school employee shall be compelled to attend a meeting of any student organization if the content of such meeting is contrary to the beliefs of

Noncurriculum related student groups desiring to meet on school premises must have a monitor who is a volunteer and a certified employee and is approved by the principal. The monitor shall supervise the group and its activities to ensure that it operates in compliance with the Equal Access Act and this policy and all other policies and regulations of the school board. The monitors shall have the authority, under the supervision of the principal, to order any group or student who violates this policy to leave school premises.

Monitors of religious groups may not participate in the form, content, or activity of the group.

**D. Application for Use of School Facilities**

Noncurriculum related student groups desiring to meet on school premises shall submit their request in writing to the principal of the school at least five (5) school days in advance of the desired meeting date. Such requests shall state the purpose of the meeting, the type of activities involved, the expected number of students who will attend, the time and length of the meeting, and the name of the voluntary certified school employee who will act as monitor. If any nonschool person is desired to be present, this request shall be made with the application for use of facilities.

The principal shall review each application and, if in accordance with this policy, shall assign the group a suitable meeting place. Applications not in accordance with this policy shall be denied.

**E. Appeal**

Groups which are denied permission to use school facilities under this policy by a principal may appeal the principal's decision to the superintendent.

**F. Disclaimer**

In establishing this policy the school board is not promoting, endorsing, or sponsoring noncurriculum related groups; it is merely making facilities

**Section VIII - Students**  
**Article IV – Student Activities**

that school employee. School employees present at any meeting of a non-curriculum-related student organization, which includes religious worship, prayer or practice or is identified as having a religious purpose, shall attend in a non-participatory capacity only. Schools may require that students seeking to form a student organization first obtain a faculty member willing to supervise meetings.

**Meetings of Student Organizations**

All student organizations shall have the right to meet on school premises during non-instructional time as designated by the school principal. No student organization shall be denied equal access to school facilities during designated meeting times on the basis of the religious, political, philosophical or other content of the speech at the meetings of such organization. No public funding or support shall be extended to any non-curriculum-related student organization other than the opportunity to meet on school premises on an equal basis as other student organizations.

The principal of each school shall develop guidelines and rules concerning the procedure for scheduling meetings of student organizations and setting the times and facilities which are available for such meetings. Meeting times shall be limited to non-instructional time before or after regular classroom hours or during established activities periods. These guidelines and rules shall be made available to all students. Student organizations wishing to conduct meetings under this policy must make application to the principal for permission in accordance with division procedures. Groups that are denied permission to use school facilities under this policy by a principal may appeal the principal's decision to the division superintendent.

**Compliance with Law and Policies**

Student organizations shall not engage in any activity which is contrary to law, division policy or school rules; which disrupts or clearly threatens to disrupt the orderly operation of the school; or which would adversely affect the health, safety or welfare of any students or staff members. Failure to comply with these provisions shall be grounds for disciplinary action. In addition, any

available to such groups of secondary school students on a nondiscriminatory basis.

*Section VIII - Students*  
*Article IV – Student Activities*

organization found in violation of this policy shall be denied continued use of school facilities.	
<b>Change(s)</b>	<b>Reason(s)</b>
Language regarding curriculum-related student organizations added.	New language expands current policy to also address curriculum-related student organizations for a more comprehensive policy.
<b>Applicable Law:</b> Code of Virginia, 1950 as amended, §§22.1-70, 22.1-78; <u>Virginia Board of Education Rules Governing Accreditation of Public Schools in Virginia</u> , 8 VAC 20-131-200, et seq.; 20 USC §§ 7071, et seq., <u>Equal Access Act</u> ; Title IX, <u>Education Amendments of 1972</u> , 34 C.F.R. Parts 101 and 106.	
<b>PROPOSED POLICY</b>	<b>CURRENT POLICY</b>
<p><b>POLICY 8-4.2            INTERSCHOLASTIC ATHLETICS</b></p> <p>The School Board of the City of Richmond endorses membership by its high schools in the Virginia High School League, Inc. (VHSL). The School Board approves of a broad program of interscholastic athletics for students eligible under the VHSL rules, subject to the additional academic and student conduct requirements set forth below for students participating in VHSL interscholastic athletic competition.</p> <p>To be eligible to participate in the school athletic program, a student must be a bona fide student in good standing of the school he/she represents. A student’s academic and behavioral performance is considered in determining whether that student is in good standing in their home school. For a student to be deemed to be in good standing they must meet the following academic and student conduct criteria:</p> <p style="padding-left: 40px;"><b>Academic Requirements</b></p> <p>For each semester, the student shall be enrolled in no fewer than five subjects, or their equivalent, offered for credit and which may be used for graduation and shall attain or maintain a cumulative grade point average of 2.0 (“C”), or better, in accordance with the schedule of policy implementation provided below to be eligible for participation in VHSL activities.</p>	<p><b>No current policy.</b></p>



**Section VIII - Students**  
**Article IV – Student Activities**

The academic requirements detailed above shall be phased in as follows:

For the 2012-2013 School Year

9th Graders – Must maintain a cumulative grade point average of at minimum 2.0 (“C”) to be eligible for participation.

10<sup>th</sup>, 11<sup>th</sup> and 12<sup>th</sup> Graders - Must attain a grade point average of at minimum 2.0 (“C”) for the immediately preceding semester to be eligible for participation.

For the 2013-2014 School Year

9<sup>th</sup> and 10<sup>th</sup> Graders – Must maintain a cumulative grade point average of at minimum 2.0 (“C”) to be eligible for participation.

11<sup>th</sup> and 12<sup>th</sup> Graders – Must attain a grade point average of at minimum 2.0 (“C”) for the immediately preceding semester to be eligible for participation.

For the 2014-2015 School Year

9<sup>th</sup>, 10<sup>th</sup> and 11<sup>th</sup> Graders – Must maintain a cumulative grade point average of at minimum 2.0 (“C”) to be eligible for participation.

**Section VIII - Students**  
**Article IV – Student Activities**

<p>12<sup>th</sup> Graders – Must attain a grade point average of at minimum 2.0 (“C”) for the immediately preceding semester to be eligible for participation.</p> <p><u>For the 2015-2016 and Subsequent School Years</u></p> <p>All students – Must maintain a cumulative grade point average of at minimum 2.0 (“C”) to be eligible for participation.</p> <p><b>Student Conduct Requirements</b></p> <p>Eligible students must abide by the Standards of Student Conduct. Any student who is found to be in chronic violation of the Standards of Student Conduct or any additional rules and regulations of the school shall no longer be deemed to be in good standing and may be immediately ruled ineligible for participation in VSHL activities.</p> <p>Daily attendance is an important part of student success. All student athletes must be in attendance at school at least one half of the school day (by 10:30 a.m.) in order to participate in events or practice. Any exception must be approved by the school principal or designee. In addition to other infractions, a student may be suspended or removed from a team for unexcused absences or chronic tardiness to classes or team practices.</p> <p>A student may not participate in athletic activities when he/she is serving an in-school or out-of-school suspension. The student becomes eligible to participate on the next school day following the suspension.</p>	
<b>Change(s)</b>	<b>Reason(s)</b>
New policy.	New policy is added to set forth a uniform expectation regarding the eligibility standards for student athletes across the division. Proposed language introduces a more rigorous academic standard for students which supports the School Board’s desire to strengthen standards. Proposed policy was based on input by RPS’

*Section VIII - Students*  
*Article IV – Student Activities*

	Athletic Department.
<b>Applicable Law:</b> Code of Virginia, 1950, as amended, §§ 22.1-78	
<b>PROPOSED POLICY</b>	<b>CURRENT POLICY</b>
<p><b>POLICY 8-4.3      SPORTSMANSHIP, ETHICS AND INTEGRITY</b></p> <p>The School Board of the City of Richmond recognizes the value of extracurricular activities in the educational process and the values that students develop when they have the opportunity to participate in an organized activity outside of the traditional classroom.</p> <p>Participants and responsible adults involved in School Board approved extracurricular activities are expected to demonstrate the same level of responsibility and behavior at practice and competitions as is expected in the classroom. The School Board further encourages the development and promotion of sportsmanship, ethics and integrity in all phases of the educational process and in all segments of the community, including administrators, participants, adult supervisors, parents, fans, spirit groups and support/booster groups.</p>	<p><b>No current policy.</b></p>
<b>Change(s)</b>	<b>Reason(s)</b>
New policy.	Proposed policy sets forth the School Board's expectation on how students, faculty parents and guests should conduct themselves while participating in extracurricular activities. New language is based on VSBA model policy.
<b>Applicable Law:</b> Code of Virginia, 1950 as amended, §§ 22.1-78, 22.1-201, 22.1-208, and 22.1-253.13:1.	
<b>PROPOSED POLICY</b>	<b>CURRENT POLICY</b>
<p><b>POLICY 8-4.4      STUDENT PUBLICATIONS</b></p> <p><b>Definition of Official School Publications</b></p> <p>School-sponsored student publications are an integral part of the learning experience and the instruction program. Official school publications such as newspapers, yearbooks, and literary magazines may be prepared in regularly scheduled classes and are components of the curriculum approved by</p>	<p>8.48      <u>Student Publications</u></p> <p>A. <u>School-Sponsored Publications</u></p> <p>School-sponsored student publications are an integral part of the learning experience and the instructional program. The principal shall be ultimately responsible for such publications.</p>


**Section VIII - Students**  
**Article IV – Student Activities**

<p>the School Board. Students may participate in the preparation of official school publications with faculty supervision. These publications are not intended to provide a public forum for students or the general public.</p> <p>Official school publications shall not include material that:</p> <ol style="list-style-type: none"> <li>1. is obscene, defamatory, or an invasion of privacy;</li> <li>2. is reasonably foreseeable to lead to the substantial disruption of school activities or to endanger the health or safety of students or staff;</li> <li>3. advocates the commission of an unlawful act or the violation of a lawful school policy or regulation;</li> <li>4. advertises or advocates illegal products or services; or</li> <li>5. advocates prejudice, hatred, violence, or harassment on the basis of race, religion, national origin, ancestry or disability.</li> </ol> <p>While students and faculty may participate in the preparation of official school publications, the school principal is responsible for approving all publications in accordance with School Board policy and his/her judgment and discretion prior to dissemination.</p> <p>The unauthorized sale or distribution of nonschool-sponsored publications will not be permitted on school property at any time.</p>	<p><b>B. <u>Nonschool-Sponsored Publications</u></b></p> <p>The unauthorized sale or distribution of nonschool-sponsored publications will not be permitted on school property at any time.</p>
<b>Change(s)</b>	<b>Reason(s)</b>
<p>Current policy was expanded to include language regarding the types of publications covered by the policy and prohibited material.</p>	<p>Expanded language sets forth clear probation on the inclusion of certain material and to reiterate expectations regarding student publications. New language is based on VSBA model policy.</p>
<p><b>Applicable Law:</b> Code of Virginia, 1950, as amended, §22.1-78</p>	
<b>PROPOSED POLICY</b>	<b>CURRENT POLICY</b>
<p><b>POLICY 8-4.5 STUDENT REPRESENTATIVES TO SCHOOL BOARD</b></p> <p>The School Board shall, upon the recommendation of the Administration, adopt procedures for the appointment of student representatives</p>	<p>8.60 <u>Student Representatives to School Board</u></p> <p>The School Board shall, upon the recommendation of the Administration, adopt procedures for the appointment of student representatives to the School Board. The student representatives shall be</p>

**Section VIII - Students**  
**Article IV – Student Activities**

<p>to the School Board. The student representatives shall be selected from among the students enrolled in Richmond Public Schools. The student representatives shall serve in a nonvoting advisory capacity, on a rotating basis, for a term of one month.</p> <p>The student representatives to the School Board shall not be construed as members of the School Board for any purpose, including, but not limited to, establishing a quorum or making any official decision. The School Board shall exclude the student representatives from closed or executive sessions of the School Board held pursuant to the Freedom of Information Act.</p>	<p>selected from among the students enrolled in Richmond Public Schools. The student representatives shall serve in a nonvoting advisory capacity, on a rotating basis, for a term of one month.</p> <p>The student representatives to the School Board shall not be construed as members of the School Board for any purpose, including, but not limited to, establishing a quorum or making any official decision. The School Board shall exclude the student representatives from closed or executive sessions of the School Board held pursuant to the Freedom of Information Act.</p>
<b>Change(s)</b>	<b>Reason(s)</b>
No changes suggested.	No changes suggested.
<b>Applicable Law:</b> Code of Virginia, 1950 as amended, §22.1-86.1	
<b>PROPOSED POLICY</b>	<b>CURRENT POLICY</b>
<p><b>POLICY 8-4.6 FUND RAISING AND SOLICITATION</b></p> <p><b>Fund Raising</b></p> <p>All fund-raising activities conducted for the benefit of Richmond Public Schools must provide an educational benefit to students and must not interfere with the instructional program. All fund-raising activities conducted by school-sponsored organizations or clubs must be approved in advance by the principal. Fund raising refers to the raising of non appropriated funds by students, parents, or others for the educational benefit of students and their schools.</p> <p>Students may participate in fund-raising activities provided such activities are approved in writing and carefully monitored and regulated by the school principal or a designee. Elementary school students may not participate in door-to-door solicitation. Students will not be excused from class to participate in fund-raising activities. No grade will be affected by a student's participation, or lack of participation, in a fund-raising activity.</p> <p>Each principal shall develop and maintain a list of all approved fund</p>	<p><b>8.23 <u>Soliciting Funds</u></b></p> <p>Teachers shall take no collections in the schools for any purpose except those for individual class projects.</p> <p><b>8.25 <u>Selling to Pupils</u></b></p> <p>The sale to pupils of articles of any kind or tickets for any program except those given by the schools themselves shall be prohibited in and around schools except where, in the opinion of the superintendent, an educational purpose will be served.</p>

*Section VIII - Students*  
*Article IV – Student Activities*

<p>raising activities and report all activities to the division superintendent pursuant to procedures issued by the division superintendent.</p> <p><b>Solicitation</b></p> <p>Teachers shall take no collections in the schools for any purpose except those for individual class projects.</p> <p>The sale to students of articles or any kind or tickets for any program except those given by the schools, shall be prohibited in and around schools except where, in the opinion of the division superintendent, an educational purpose will be served.</p>	
<b>Change(s)</b>	<b>Reason(s)</b>
New language added to define parameters of acceptable fundraising practices.	Proposed language provides a more concise policy and sets expectations for fundraising procedures.
<b>Applicable Law:</b> Code of Virginia, 1950 as amended, §22.1-78	
<b>PROPOSED POLICY</b>	<b>CURRENT POLICY</b>
<p><b>POLICY 8-4.7 CONTESTS, AWARDS AND PRIZES</b></p> <p>Contests or other activities involving participation by pupils or the granting of awards or prizes to pupils, which are sponsored by agencies outside of the schools, shall not be announced, promoted, or permitted within the schools unless approved by the division superintendent. The division superintendent shall approve only such contests or other activities as will be of educational value to the participating pupils, and he/she shall not approve any activity being promoted for purely commercial purposes. Questions regarding the interpretation of this policy should be referred to the division superintendent.</p>	<p>8.32 <u>Contests, Awards, and Prizes</u></p> <p>Contests or other activities involving participation by pupils or the granting of awards or prizes to pupils, which are sponsored by agencies outside of the schools, shall not be announced, promoted, or permitted within the schools unless approved by the superintendent. The superintendent shall approve only such contests or other activities as will be of educational value to the participating pupils, and he shall not approve any activity being promoted for purely commercial purposes. Cases involving doubt should be referred to the superintendent or the school board.</p>
<b>Change(s)</b>	<b>Reason(s)</b>
No substantive changes suggested.	No substantive changes suggested.
<b>Applicable Law:</b> Code of Virginia, 1950, as amended, §22.1-78	

**Section VIII - Students**  
**Article IV – Student Activities**

PROPOSED POLICY	CURRENT POLICY
<p><b>POLICY 8-4.8 PUBLIC PERFORMANCES</b></p> <p>School bands, orchestras, glee clubs, and choruses shall make public appearances only in the following instances:</p> <ol style="list-style-type: none"> <li>1. at functions that are part of the school program whether held in the school building or elsewhere;</li> <li>2. at community functions organized in the interests of the schools;</li> <li>3. on educational broadcasts designed to acquaint the public with the work of the schools;</li> <li>4. at educational meetings or conferences; or</li> <li>5. at benefit performances where professional musicians would likewise donate their services</li> </ol>	<p>8.31 <u>Public Performance</u></p> <p>School bands, orchestras, glee clubs, and choruses shall make public appearances only in the following instances:</p> <ol style="list-style-type: none"> <li>1. At functions that are part of the school program whether held in the school building or elsewhere.</li> <li>2. At community functions organized in the interests of the schools.</li> <li>3. On educational broadcasts designed to acquaint the public with the work of the schools.</li> <li>4. At educational meetings or conferences.</li> <li>5. On civic occasions when such participation does not encroach upon the opportunities of professional musicians for employment.</li> <li>6. At benefit performances where professional musicians would likewise donate their services</li> </ol>
<b>Change(s)</b>	<b>Reason(s)</b>
Current Item #5 is deleted in proposed policy.	Deleted language is partially redundant and not necessary.
<b>Applicable Law:</b> Code of Virginia, 1950, as amended, §22.1-78	
PROPOSED POLICY	CURRENT POLICY
<p><b>POLICY 8-4.9 GRADUATION ACTIVITIES</b></p> <p>Graduation activities, including senior convocation and commencement, shall be organized by the school division and are limited to graduating high school seniors. Said activities shall not be permitted for middle schools or below.</p>	<p>8.30 <u>Graduation Activities</u></p> <p>Only senior high schools shall have graduation activities. None shall be permitted for middle schools or below.</p>
<b>Change(s)</b>	<b>Reason(s)</b>
Language defining graduation activities is added.	Proposed language provides a more comprehensive policy.
<b>Applicable Law:</b> Code of Virginia, 1950, as amended, §22.1-78	





## TRAVEL COMPARISON OF FY2010-2011 and FY2011-2012

<u>FY2010-2011</u>		<u>FY2011-2012</u>	
<b>BRIDGES</b>		<b>BRIDGES</b>	
VSBA Annual Conference	\$ 200.00	VSBA Annual Conference	\$ 270.00
<b>TOTAL</b>	<b>\$ 200.00</b>	<b>TOTAL</b>	<b>\$ 270.00</b>
<b>GRAY</b>		<b>GRAY</b>	
Sorensen Institute (VA Beach/Norfolk)	\$ 110.00	School Board Retreat (February)	\$ 84.36
Sorensen Institute (Roanoke)	\$ 212.15	VSBA Southside Regional Forum	\$ 25.00
Carver ES Field Trip	\$ 18.49	Governor's Conf. on Ed. (7/31/2012)	\$ 170.00
VSBA Annual Conference	\$ 375.09		
School Board Retreat (Nov.)	\$ 76.00		
School Board Retreat (June)	\$ 77.52		
Scholastic Luncheon (Parking)	\$ 8.00		
<b>TOTAL</b>	<b>\$ 877.25</b>	<b>TOTAL</b>	<b>\$ 279.36</b>
<b>MURDOCH-KITT</b>		<b>MURDOCH-KITT</b>	
CGCS Annual Conference	\$ 1,718.93	CGCS Annual Conference	\$ 1,309.25
School Board Retreat (June))	\$ 75.48	School Board Retreat (February)	\$ 82.14
VSBA School Law Conference	\$ 165.00	GRCC InterCity Visit	\$ 17.52
School Board Retreat (June)	\$ 75.48	Governor's Conf. on Ed. (7/31/2012)	\$ 170.00
Governor's Conf. on Ed. (7/26/2011)	\$ 170.00		
<b>TOTAL</b>	<b>\$ 2,204.89</b>	<b>TOTAL</b>	<b>\$ 1,578.91</b>
<b>GRAHAM SCOTT</b>		<b>GRAHAM SCOTT</b>	
		CGCS Annual Conference	\$ 1,222.79
<b>TOTAL</b>	<b>\$ -</b>	<b>TOTAL</b>	<b>\$ 1,222.79</b>
<b>HENDERSON</b>		<b>HENDERSON</b>	
		VSBA Annual Conference	\$ 270.00
		VSBA Southside Regional Forum	\$ 25.00
		CUBE	\$ 200.00
		NSBA 72nd Annual Conference	\$ 745.00
<b>TOTAL</b>	<b>\$ -</b>	<b>TOTAL</b>	<b>\$ 1,240.00</b>

**TRAVEL COMPARISON OF FY2010-2011 and FY2011-2012**

**FY2010-2011**

**FY2011-2012**

**SMITH**

CUBE Annual Conference	\$	1,172.11
VSBA Annual Conference	\$	380.63
FRN Network Conference	\$	1,183.32
VSBA Southside Regional Forum	\$	25.00
<b>TOTAL</b>	<b>\$</b>	<b>2,761.06</b>

**SMITH**

CUBE Annual Conference	\$	1,172.11
VSBA Annual Conference	\$	445.00
FRN Network Conference	\$	1,146.54
VSBA Southside Regional Forum	\$	25.00
<b>TOTAL</b>	<b>\$</b>	<b>2,788.65</b>

**COLEMAN**

CUBE Conference	\$	1,236.68
<b>TOTAL</b>	<b>\$</b>	<b>1,236.68</b>

**COLEMAN**

VSBA Hot Topic Conference	\$	209.92
<b>TOTAL</b>	<b>\$</b>	<b>209.92</b>

**PAGE**

CUBE Annual Conference	\$	1,046.91
VSBA Annual Conference	\$	-
VSBA New Chair/Bd./Supt. Orientation	\$	190.00
<b>TOTAL</b>	<b>\$</b>	<b>1,236.91</b>

**PAGE**

CUBE Annual Conference	\$	1,225.08
VSBA Annual Conference	\$	220.00
VSBA New Chair/Bd./Supt. Orientation	\$	190.00
Governor's Conf. on Ed. (7/31/2012)	\$	170.00
<b>TOTAL</b>	<b>\$</b>	<b>1,805.08</b>

**WILSON**

CGCS Annual Conference	\$	1,197.52
VSBA Annual Conference	\$	100.00
VSBA Southside Regional Forum	\$	25.00
CGCS Legislative/Policy Conference	\$	1,174.54
<b>TOTAL</b>	<b>\$</b>	<b>2,497.06</b>

**WILSON**

CGCS Annual Conference	\$	1,375.17
CGCS Legislative/Policy Conference	\$	512.96
VSBA Southside Regional Forum	\$	25.00
<b>TOTAL</b>	<b>\$</b>	<b>1,913.13</b>

7/16/2012

## **Richmond Public Schools**

### **School Board Report**

**Date:** July 16, 2012

**Agenda Item:** SR12-13-04

**Agenda Description:** Preliminary Report on the Virginia Department of Education No Child Left Behind Waiver

**Presenters:** Victoria S. Oakley and Dr. Ernestine Scott

#### **Virginia's NCLB Waiver is Approved**

The Virginia NCLB waiver will allow the state flexibility in reporting performance results on the federal accountability system.

#### **Major Changes**

Virginia schools and school divisions will no longer use the term "Adequate Yearly Progress" or receive annual AYP ratings. Under the approved waiver, information on schools meeting and not meeting the new, annual federal benchmarks for narrowing proficiency gaps will be reported separately. VDOE will identify and report low-performing schools as "priority" and "focus" schools and recognize high-performing Title I schools as "reward" schools.

#### **What the Waiver Provides:**

##### **Annual Measurable Objectives and Title I School Improvement**

- Virginia's 2012-2013 Annual Measurable Objectives (AMOs) will be adjusted once the data from the 2011-2012 assessments have been verified by school divisions. Separate AMOs will be established for all students and for each proficiency gap group.
- Virginia's "minimum n" has been reduced from 50 to 30. While the expectation is that all students will participate in statewide assessments, if fewer than the "minimum n" count of 30 students are in a group or subgroup, the individual performance of the group with a small n-size will not be included in federal accountability determinations. The assessment results of these students will be counted in the "all students" group.
- In order to meet federal accountability requirements, schools and divisions will be required to reduce failure rates in reading and mathematics by 50% during the next six years in each proficiency gap group. Additionally, high schools will need to meet federal graduation expectations.
- Data related to performance on the AMOs will be included in the online report cards issued for individual schools and school divisions. These data will be highlighted as part of a Proficiency Gap Dashboard prominently displayed in the School and Division Report Cards.

## Priority and Focus Schools vs. Adequate Yearly Progress

- The term “Adequate Yearly Progress” will be eliminated and schools and divisions will not be identified as Schools or Divisions in Improvement in Year 1, Year 2, etc. Rather, Virginia will identify:
  - **Title I Priority Schools** based on overall student achievement in reading and mathematics, including federal graduation rates in the case of high schools. The number of priority schools will be equivalent to 5% of the Commonwealth’s Title I schools, or 36 schools. Non-Title I high schools that have already been identified as a School Improvement Grant (SIG) school as a result of not meeting the Federal Graduation Indicator will also become a Priority School.
  - **Title I Focus Schools** based on the academic achievement in reading and mathematics of students in three "proficiency gap groups" comprising students who historically have had difficulty meeting the commonwealth’s achievement standards:
    - Proficiency Gap Group 1 – Students with disabilities, English language learners and economically disadvantaged students, regardless of race and ethnicity
    - Proficiency Gap Group 2 – African-American students, not of Hispanic origin, including those also counted in Proficiency Gap Group 1
    - Proficiency Gap Group 3 – Hispanic students, of one or more races, including those also counted in Proficiency Gap Group 1

The number of focus schools will be equivalent to 10% of the commonwealth’s Title I schools, or 72 schools.

- **Reward Schools** based on schools that are recognized under the Virginia Index of Performance (VIP), Title I Distinguished Schools, and Blue Ribbon Schools.

## Title I Sanctions

- Existing Title I sanctions for Public School Choice and Supplemental Educational Services under NCLB will be waived. Poorly performing Title I schools - those receiving federal funds for serving a large number of low-income students - will no longer be required to offer school choice and tutoring from private providers. However, it is the VDOE’s understanding that students who are already participating in public school choice must be allowed to remain in their *transfer* school up to the highest grade of that school. The Department is seeking guidance from USED on whether or not school divisions must continue to pay transportation costs for these students.

## Teacher and Principal Evaluation

- Under the waiver, school divisions must implement the performance and evaluation standards for teachers and principals approved last year by the Board of Education. The standards require that 40 percent of a teacher’s or principal’s evaluation be based on student academic progress. The performance standards for teachers became effective July 1, 2012, and those for principals will become effective July 1, 2013.

## Tentative Transition Schedule for New Elementary Schools

### May 2012

Teacher purge of accumulated instructional supplies and year-end packing.

### September 2012

- A. Meet with instructional staff to discuss transition schedule – key dates of progress.
- B. Presentation to parents at Back-to-School nights and Community Centers.
- C. Teacher purge of accumulated instructional supplies and instruction to unpack only needed items for 1<sup>st</sup> semester instruction.
- D. Technology Cabling installation (September 10, 2012)

### October 2012

- A. Principals to make room assignments.
- B. Recruit volunteers to assist teachers in bulletin board preparation, move of instructional materials, and to be tour guides/assistants, as needed, prior to the opening of the new schools.
- C. Ensure that Food Service, Clinic, and Media Center teams are established and prepared for immediate transition in November.

### November 2012

- A. RPS staff will be permitted access to the new schools for installation of all furniture, fixtures, and equipment (including technology) - November 20, 2012.
- B. Testing of all systems (HVAC, Technology, Security, etc.).
- C. Begin grade level tours for all teachers & students.
- D. Meet with community partners/volunteers to discuss transition.

### December 2012

- A. Conduct periodic community tours – at least one per week.
- B. Complete all grade level tours for students and teachers.
- C. Move all teacher instructional materials to new classrooms.
- D. Teachers/volunteers prepare classrooms/bulletin boards for school opening.
- E. Test all equipment for operational effectiveness.
- F. Make final transition for Food Service, Clinic, and Media Center.

### January 2013

- A. Open new schools on January 2, 2013, with Ribbon Cutting Ceremony with Mayor, Superintendent, City Council and School Board.
- B. Volunteers to be at schools the first week of school to assist students, parents, teachers, and community complete a smooth transition.
- C. School administrators visit OGES & BRES to select furniture/fixtures for redistribution.
- D. Move all selected furniture/fixtures to proper school location.

### February 2013

- A. Begin plans for closure of Summer Hill Elementary School.
- B. Conduct meetings with Summer Hill staff discussing transition plan.
- C. Move all unclaimed furniture/fixtures from OGES and BRES to Arlington Road Warehouse.

### March 2013

- A. Summer Hill staff and student reassignment plan development.
- B. School bus schedule reassignment plan development.

### April 2013

- A. Staff and student reassignment notifications sent prior to April 15, 2013.
- B. Bus schedule reassignment plan notification to parents.
- C. Student data base revisions begin for September 2013.
- D. Surplus sale of all OGES/BRES unclaimed furniture/fixtures.

### May 2013

- A. Host Summer Hill parent meetings at new school assignment.
- B. Conduct building tours for parents and staff.
- C. School Financial Closeout Plan.

### June 2013

- A. Conduct student visits/tours.
- B. Summer Hill Celebration & Recognitions.

**FOIA LOG**  
**April 1, 2012 – June 31, 2012**

Received	Requestor	FOIA #	Information Requested	Estimated/Actual Cost
June 26, 2012	Media #5	FOIA #1112-113	Line item version of the budget that would include how much money RPS gives the following companies for any services they may provide to the district, American Promotional Events, Inc., Apollo Group, Inc., CGI, Edison Schools, George Washington University, National Alliance for Public Charter Schools	
June 26, 2012	Citizen #34	FOIA #1112-112	Breakdown of ethnicity by school (number, percentage or both). Enrollment at each school Percentage/number of students who receive free or reduced lunch by school Percentage/number of students in Special Education classes by school Percentage/number of students in Head Start by school Percentage/number of Limited English Proficient (LEP) by school List of Title I schools.	
June 20, 2012	Company #7	FOIA #1112-111	Copies of services/products purchased from Windstream Communications. Copies of terms of the signed agreement with Windstream. Purchase cost of services/products purchased from Windstream. E-Rate Form 470 Application Number, date RFP was issued, date of the RFP and where RFP was listed.	Estimate \$272.68
June 13, 2012	Citizen #33	FOIA #1112-111	All procurement master contracts and agreements with Xerox Corporation for the period January 1, 2012 – June 12, 2012. All procurement hardware, software, managed print pricing agreements with Xerox Corporation for the period January 1, 2012 – June 12, 2012. All procurement subcontractors agreements between Xerox Corporation and Network Technologies and Support, Inc. for the period January 1, 2012 – June 12, 2012. All City of Richmond Cooperative Agreements and Contracts with Xerox Corporation for Print Organization for Managed Print Services in which Richmond Public Schools may have elected to utilize during the contract for the period of January 1, 2012 – June 12, 2012. All City of Richmond Cooperative Agreements and Contract Pricing with Xerox Corporation for equipment under a Print Optimization or Managed Print Services contract that Richmond Public Schools may have elected to utilize during the contract period of January 1, 2012 – June 12, 2012.	\$27.32
June 13, 2012	Citizen #32	FOIA #1112-110	A copy of RPS' check registry for 2011 (Jan – Dec.) Copies of RPS' cell phone bills/statements for 2011. Copies of RPS's credit card statements for 2011.	Estimate \$432.67

Received	Requestor	FOIA #	Information Requested	Estimated/Actual Cost
June 11, 2012	Media #8	FOIS #1112-109	An electronic copy of the June 4, 2012 minutes.	
June 7, 2012	Media #8	FOIA #1112-108	A list of names of all biology teachers currently employed and employed with RPS during the 2011 – 2012 school year.	\$40.63
June 4, 2012	Citizen #31	FOIA #1112-107	A document listing the race and total number of students by school board district. The master schedules for all schools in the 1,2,3,4,5,7,8, and 9th school board districts.	Estimate \$281.50
May 31, 2012	Citizen #32	FOIA #1112-107	All insurance claims and settlement information RPS has paid out (personal injury and property damage) for the past 3 – 5 years.	
May 31, 2012	Citizen #4	FOIA #1112-106	The amount that RPS has paid Matt Cropper since the start of the contract, August 1, 2011 through May 31, 2012)	
May 31, 2012	Citizen #32	FOIA #1112-105	List of graduates from John Marshall, Thomas Jefferson, Armstrong, Maggie Walker, George Wythe, Kennedy, and Huguenot High Schools for 1972.	\$6.94
May 30, 2012	Media #1	FOIA #1112-104	The approximate number of seniors expected to graduate in June. How much the school system has budgeted for the ceremonies? The cost, if any, of using the Richmond Coliseum and Coburn Hall at Virginia Union University.	
May 24, 2012	Citizen #4	FOIA #1112-103	The list of twenty schools which were models for diversity mentioned by Mrs. Bridges at the May 21, 2012 School Board meeting.	
May 22, 2012	Citizen #31	FOIA #1112-102	Copy of the Policy Manual	\$9.58
May 21, 2012	Citizen #31	FOIA #1112-101	A copy of the most recent audit done by RPS as referenced by Channel 6 last week. A copy of the SOL scores for all school in the 6 <sup>th</sup> district.	
May 21, 2012	Organization #2	FOIA #1112-100	Records regarding single-sex programs at Henderson Middle School 2006 – 07 through 2011 -2012 to include the beginning and end date of the program(s).	\$33.00
May 19, 2012	Citizen #31	FOIA #1112-99	A copy of the Superintendent's contract A document listing the total number of students by race and school board district The master schedules for all schools in the 6th district A copy of the reelection list.	\$31.18
May 14, 2012	Citizen #4	FOIA #1112-98	Documents from May 7 <sup>th</sup> agenda: Richmond Chamber of Commerce Education Committee Report on Operations Build A Better Richmond Report Contracts	

Tuesday, July 10, 2012



Received	Requestor	FOIA #	Information Requested	Estimated/Actual Cost
May 11, 2012	Citizen #30	FOIA #1112-97	The names and addresses of the 3 national companies that are bidding on the RPS facilities services contract. The names of the contractors and subcontractors that will be working under the company awarded the contract.	
May 9, 2012	Media #6	FOIA #1112-96	The current employment status and title of Dr. Williams, date of retirement, as well as salary at the time of retirement, current rate of pay in role at RPS, yearly amount made since retirement, any travel expenses or other expenses submitted by to RPS since retirement.	
May 9, 2012	Media #6	FOIA #1112-95	The current employment status and title of Ms. Williams-Tunstall, date of retirement, as well as salary at the time of retirement, the current rate of pay in role at RPS, amount made since retirement, any travel expenses or other expenses submitted by to RPS since retirement.	\$19.55
May 9, 2012	Media #6	FOIA #1112-94	The current employment status and title of Mr. Colbert, date of retirement, as well as position and salary at the time of retirement, current rate of pay in role at RPS, yearly amount made since retirement, and any travel expenses or other expenses submitted to RPS since retirement	\$19.55
May 9, 2012	Media #6	FOIA #1112-93	The current employment status and title of Mrs. Burton, the date of retirement, as well as salary at the time of retirement, current rate of pay in her role at RPS, yearly amount made since retirement, any travel expenses or other expenses submitted to RPS since retirement	\$19.55
May 9, 2012	Media #6	FOIA #1112-92	The current employment status and title of Ms. Johnson, date of retirement as well as salary at the time of retirement, current rate of pay in role at RPS, yearly amount made since retirement, any travel expenses or other expenses submitted by to RPS since retirement.	\$19.55
May 8, 2012	Citizen #35	FOIA #1112-91	Information regarding a class action suit against The Richmond Public Schools, Bradley vs. Richmond City School Board 1961.	\$22.00
May 8, 2012	Company #10	FOIA #1112-90	The average score for Ms. Macklin's recommendations to MWGS. The average score for Ms. Seaton's recommendations for MWGS.	

Received	Requestor	FOIA #	Information Requested	Estimated/Actual Cost
May 4, 2012	Citizen #3	FOIA #1112-89	<p><b>Energy Solutions (RPS Custodial Contractor)</b>  RE: Perform nightly floor care and related services at four (4) RPS Schools- MLK, Jr., Lucille Brown, Summer Hill and Huguenot</p> <p>The records that verify the number of hours that Dr. Carey worked and the income earned during two years prior to retirement and the records that show the number of hours worked since retirement and return to RPS, all expenses reimbursed as well as the amount of money earned both pre- and post-retirement.</p>	
May 4, 2012	Media #6	FOIA #1112-88	The current employment status and title of Mr. Davis, date retirement as well as salary at the time of retirement, current rate of pay in role at RPS, yearly amount made since retirement, any travel expenses or other expenses submitted to RPS since retirement.	\$19.55
May 4, 2012	Media #6	FOIA #1112-87	The current employment status and title of Ms. Hall-Lane, length of time employed by RPS, rate of pay during time at RPS, to include increases or decreases, any travel expenses or other expenses submitted to RPS since retirement,	\$19.55
May 4, 2012	Media #6	FOIA #1112-86	The current employment status and title of Ms. Crump, date of retirement as well as salary at the time of retirement, current rate of pay in role at RPS, yearly amount made since retirement, any travel expenses or other expenses submitted to RPS since retirement.	\$19.55
May 4, 2012	Media #6	FOIA #1112-85	The current employment status and title of Ms. Tunstall, date of retirement as well as salary at the time of retirement, current rate of pay in role at RPS, yearly amount made since retirement, any travel expenses or other expenses submitted to RPS since retirement.	\$19.55
May 4, 2012	Media #6	FOIA #1112-84	The current employment status and title of Ms. Page, date of retirement as well as salary at the time of retirement, current rate of pay in role at RPS, yearly amount made since retirement, any travel expenses or other expenses submitted to RPS since retirement.	\$19.55
April 26, 2012	Company #10	FOIA #1112-83	<p>For Ms. Macklin and Ms. Seaton:  (a) the number of recommendations that they submitted for IB students to MLWGS this year; (b) the mean score for these recommendations for each teacher, and (c) the range of these scores for each teacher. The same information for Mr. Craig and Ms. Kregel, as points of comparison.  The average GPS of all IB students on the waiting list in (a) slots 1-10, (b) slots 10-20, (c) slots 20-30  The scores for Camille's two Appomattox recommendations.  A specific calculus for how the recommendations are scored.</p>	

Received	Requestor	FOIA #	Information Requested	Estimated/Actual Cost
May 2, 2012	Media #1	FOIA #1112-82	<p>Copies of all e-mails, text messages and other electronic and written communications by and between members of the Richmond School Board and Richmond Public Schools employees during the months of March and April 2012 pertaining to Fiscal Year 2013 budget matters.</p> <p>Records and/or billing statements pertaining to the use of school system-issued cell phones for members for the Richmond School Board and Richmond Public Schools employees for the months of March and April.</p>	Estimate \$167.50
April 27, 2012	Media #6	FOIA #1112-81	A list of names and titles of all of the foreign language teachers currently teaching or instructing foreign language classes in the Richmond Public School district including the foreign language that they teach and how long they have held their position.	
April 23, 2012	Media #6	FOIA #1112-80	Copy of surveillance video from Blackwell Elementary school to include surveillance video in the Blackwell Community Center on April 7, 2012 between the hours of 5 pm and midnight	
April 23, 2012	Citizen #28	FOIA #1112-79	Statement of Economic Interest forms for Dr. Murdoch-Kitt and Mr. Henderson.	
April 19, 2012	Media #1	FOIA #1112-78	Copies of the human resources actions from the April 2 and April 16 School Board meetings.	
April 17, 2012	Citizen #30	FOIA #1112-77	<p>Number of 2011 RPS graduates.</p> <p>Number of seniors that took the SAT in 2011.</p> <p>How is the PSAT funded?</p> <p>The average 2011 SAT score for the school division.</p>	
April 17, 2012	Citizen #36	FOIA #1112-76	W9 for the company that received the contract for RFP 11-6368-10 TPA Worker's Compensation & Loss Control Services, proposals, and presentations.	
April 17, 2012	Company #9	FOIA #1112-75	<p>Total Title I money allocated to the school district.</p> <p>A list of the non-public schools participating in Title I.</p> <p>Total Title I allocations to each of the non-public schools.</p>	
April 17, 2012	Media #6	FOIA #1112-74	The number and names of all current Richmond Public School employees that have retired from the school system and now have an active employment status (temporary or full time) within RPS.	\$155.90
April 16, 2012	Citizen #4	FOIA #1112-73	A copy of all Medicaid/Medicare funds billed for and received for the last three fiscal years, by category if practical.	

Received	Requestor	FOIA #	Information Requested	Estimated/Actual Cost
April 16, 2012	Media #6	FOIA #1112-72	Dr. Fittner's employment status with Richmond Public Schools, retirement from RPS, the date of retirement and annual income at that time, and the title of the position held at the time of retirement, current rate of pay, annual earnings for the duration of time at current position at RPS.	
April 4, 2012	Media #6	FOIA #1112-71	The current employment status and title of Ms. Taylor's, date of retirement as well as salary at the time of retirement, current rate of pay in role at RPS, yearly amount has made since retirement, any travel expenses or other expenses submitted to RPS since retirement.	
April 4, 2012	Media #6	FOIA #1112-70	The current employment status and title of Dr. Braxton, date of retirement as well as salary at the time of retirement, current rate of pay in role at RPS, yearly amount made since retirement any travel expenses or other expenses submitted to RPS since retirement.	
April 4, 2012	Media #6	FOIA #1112-69	The current employment status and title of Col. Stokes, date of retirement as well as salary at the time of retirement, current rate of pay in role at RPS, yearly amount made since retirement, any travel expenses or other expenses submitted to RPS since retirement.	
April 4, 2012	Media 36	FOIA #1112-68	The current employment status and title of Dr. Ward, date of retirement as well as salary at the time of retirement current rate of pay in role at RPS, yearly amount made since retirement, any travel expenses or other expenses submitted to RPS since retirement.	
April 4, 2012	Company #8	FOIA #1112-67	The number of RPS students living in low income housing or RRHA developments.	
April 2, 2012	Citizen #29	FOIA #1112-65	Health insurance or other non-salary benefits provided to RPS Board members.	

UNAUDITED  
INTERIM FINANCIAL REPORT  
GENERAL FUND  
FOR THE MONTH OF  
**MAY 2012**



PRESENTED TO THE SCHOOL BOARD OF THE  
CITY OF RICHMOND, VIRGINIA

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**Richmond Public Schools**  
**Financial Report –For the Eleven Months Ending**  
**May 31, 2012**  
Unaudited

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**INDEX**

<u>Description</u>	<u>Page Number</u>
<b>Financial Report Summary</b> .....	2
Summary of General Fund Revenue .....	2
Summary of General Fund Expenditures .....	3
<b>General Operating Budget Statement of Activity- May 2012 and YTD</b> .....	4
<b>Detail of General Fund Expenditures –FY2012 July 1, 2011 – May 31, 2012</b> .....	6
<b>Fund Transfers &amp; Other Uses – FY2012 YTD</b> .....	7

**Richmond Public Schools  
General Operating Budget  
Financial Report Summary  
May 31, 2012**

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The Department of Budget and Financial Reporting respectfully presents this report on the financial performance of the Fiscal 2012 general operating fund budget of Richmond Public Schools. This summary presents an analysis of the overall financial performance of the general operating budget for the eleven months ending May 31, 2012. The YTD financial results presented are unaudited.

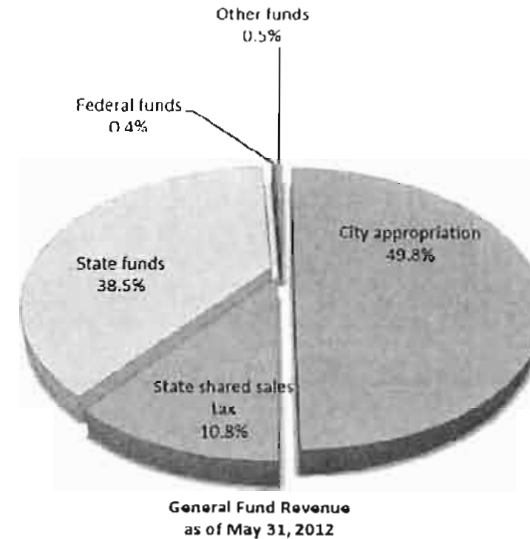
**GENERAL FUND FINANCIAL HIGHLIGHTS**

Year to date results on a budget basis for the ten months ending May 31, 2012 (92% of the fiscal year) report general fund revenues (not including encumbrances carried forward) of \$186.3 million, represent 78.2% of budgeted revenues realized. Total general fund expenditures of \$202.8 million, represent 79.5% of the budget spent, and do not include amounts for summer pay (current estimate is approximately \$19 million for salaries and benefits) which will be accrued to the fund at year end.

**Summary of General Fund Revenue as of May 31, 2012**

**General Fund Revenue of \$197,269,331 received/earned by source:**

- City appropriation - \$92,817,594
- State shared sales tax appropriation - \$20,118,099
- State revenue - \$71,661,971
- Federal revenue - \$695,911
- Other revenue - \$974,678



Richmond Public Schools  
General Operating Budget  
Financial Report Summary  
May 31, 2012

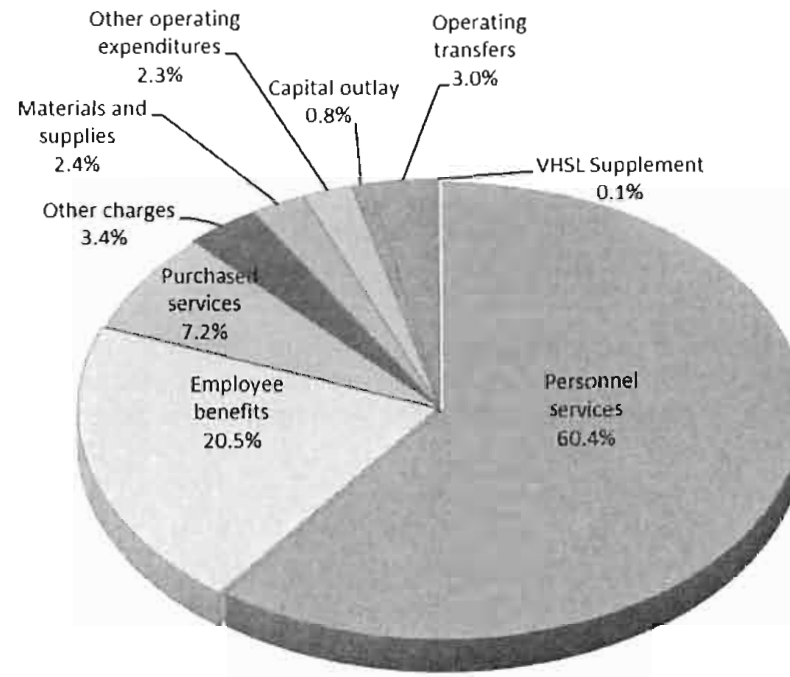
Summary of General Fund Expenditures as of May 31, 2012

General Fund Expenditures of \$202,801,113 by function:

- Instruction - \$148,884,477
- Administration, Attendance & Health - \$ 11,564,228
- Pupil Transportation - \$ 11,364,536
- Operations and Maintenance- \$ 24,903,921
- Facilities - \$ 75,431
- Fund transfers & other uses - \$ 6,008,520

General Fund Expenditures of \$202,801,113 by object category:

- Personnel services - \$ 122,480,596
- Employee benefits - \$ 41,517,295
- Purchased services - \$ 14,571,824
- Other charges - \$ 6,835,585
- Materials and supplies - \$ 4,952,227
- Other operating expenditures - \$ 4,568,874
- Capital outlay - \$ 1,610,127
- Operating transfers and other uses - \$ 6,008,520
- VHSL supplement - \$ 256,065



General Fund Expenditures by Type  
as of May 31, 2012



Richmond Public Schools  
Statement of Activity  
FY 2011-2012 Fund 100- General Operating Budget  
For the Eleven Months Ending May 2012  
Unaudited

	FY2012 Original Budget	FY2012 Current Budget	May Actual Revenue/ Expenditures	FY2012 YTD Revenue/ Expenditures	Budget Variance Favorable (Unfavorable)	% of Budget Received /Expended	FY2011 YTD Revenue/ Expenditures (revised)	Current YTD vs. Last YTD	Year to Year Actual % Increase/ (decrease)
<b>Beginning Balance</b>									
Prior year fund balance re-appropriation	\$ 6,000,000	6,000,000	-	-	(6,000,000)	0.0%	-	-	0.0%
Prior year committed fund balance - encumbrances	-	6,050,872	-	6,050,872	-	100.0%	6,994,379	(943,507)	100.0%
Health care reserve *	4,900,000	4,900,000	-	4,950,205	50,205	101.0%	-	4,950,205	0.0%
<b>Total beginning balance</b>	<b>10,900,000</b>	<b>16,950,872</b>		<b>11,001,077</b>	<b>(5,949,795)</b>	<b>64.9%</b>	<b>6,994,379</b>	<b>4,006,698</b>	
<b>Revenue</b>									
City appropriation	123,756,791	123,756,791	-	92,817,594	(30,939,197)	75.0%	93,175,701	(358,107)	-0.4%
State shared sales tax	26,824,133	26,824,133	-	20,118,099	(6,706,034)	75.0%	18,672,810	1,445,289	7.7%
State funds	80,629,392	80,629,392	8,082,665	71,661,971	(8,967,421)	88.9%	78,910,044	(7,248,073)	-9.2%
Federal funds	6,154,500	6,154,500	42,354	695,911	(5,458,589)	11.3%	738,789	(42,878)	-5.8%
Tuition, fees, and other sources	792,500	815,500	95,596	974,678	159,178	119.5%	861,263	113,415	13.2%
<b>Total revenue</b>	<b>238,157,316</b>	<b>238,180,316</b>	<b>8,220,616</b>	<b>186,268,254</b>	<b>(51,912,062)</b>	<b>78.2%</b>	<b>192,358,607</b>	<b>(6,090,353)</b>	<b>-3.2%</b>
<b>Total available for expenditures</b>	<b>249,057,316</b>	<b>255,131,188</b>		<b>197,269,331</b>	<b>(57,861,857)</b>		<b>199,352,986</b>	<b>(2,083,655)</b>	
<b>Total expenditures</b>	<b>249,057,316</b>	<b>255,131,188</b>	<b>20,518,325</b>	<b>202,801,113</b>	<b>52,330,075</b>	<b>79.5%</b>	<b>198,572,383</b>	<b>4,228,730</b>	<b>2.1%</b>
Revenues Over / (Under) Expenditures	\$ -	-	(20,518,325)	(5,531,782)			780,603	(6,312,385)	
<b>Expenditures - by Function</b>									
Instruction	\$ 189,486,088	192,733,618	15,430,848	148,884,477	43,849,141	77.2%	142,973,286	5,911,191	4.1%
Admin and Attendance and Health	13,171,443	13,247,166	1,145,064	11,564,228	1,682,939	87.3%	13,420,417	(1,856,189)	-13.8%
Pupil Transportation	10,062,632	12,032,459	1,360,260	11,364,536	667,923	94.4%	9,915,565	1,448,971	14.6%
Operations & Maintenance	28,026,934	28,807,725	2,146,229	24,903,921	3,903,804	86.4%	25,628,230	(724,309)	-2.8%
Facilities	78,095	78,095	6,804	75,431	2,664	96.6%	69,855	5,576	8.0%
Fund Transfers & Other Uses	8,232,124	8,232,124	429,120	6,008,520	2,223,604	73.0%	6,565,031	(556,511)	-8.5%
<b>Total expenditures by function</b>	<b>249,057,316</b>	<b>255,131,188</b>	<b>20,518,325</b>	<b>202,801,113</b>	<b>52,330,074</b>	<b>79.5%</b>	<b>198,572,383</b>	<b>4,228,729</b>	<b>2.1%</b>
<b>Expenditures - by Type</b>									
Personnel services	147,927,999	147,932,999	12,786,098	122,480,596	25,452,403	82.8%	120,474,814	2,005,782	1.7%
Employee benefits	57,541,966	57,541,966	4,271,256	41,517,295	16,024,671	72.2%	41,317,026	200,269	0.5%
Purchased services	15,650,129	18,144,144	1,385,926	14,571,824	3,572,321	80.3%	10,897,157	3,674,667	33.7%
Other charges	7,523,361	7,774,772	549,820	6,835,585	939,187	87.9%	7,382,877	(547,292)	-7.4%
Materials and supplies	5,712,382	6,216,223	417,547	4,952,227	1,263,996	79.7%	5,661,888	(709,661)	-12.5%
Other operating expenditures	4,752,021	6,320,544	622,827	4,568,874	1,751,670	72.3%	3,798,112	770,762	20.3%
Capital outlay	1,461,413	2,709,788	28,539	1,610,127	1,099,661	59.4%	2,257,536	(647,409)	-28.7%
Operating transfers & Other uses	8,232,124	8,232,124	429,120	6,008,520	2,223,604	73.0%	6,565,031	(556,511)	-8.5%
VHSL Supplement	255,921	258,628	27,192	256,065	2,563	99.0%	217,941	38,124	17.5%
<b>Total expenditures by type</b>	<b>\$ 249,057,316</b>	<b>255,131,188</b>	<b>20,518,325</b>	<b>202,801,113</b>	<b>52,330,074</b>	<b>79.5%</b>	<b>198,572,383</b>	<b>4,228,729</b>	<b>2.1%</b>

\* Healthcare reserve excess amount of \$50,205 is credited towards the total healthcare program activity in the existing fiscal year

Year to Year actual variances >= 5% are explained on the following page

**Year to Year actual variances >= 5%**

**Variances by Function**

Administration, Attendance & Health - down by -13.8% - pending posting entry to expense employer share of retiree health care; estimate (based on average monthly) as of May 2012 is \$2.5 million.

Transportation - up by 14.6% -- primarily related in year over year increase in fuel as of May 2012 of approximately \$418,000 and the expenditure for new school buses of \$696,000, and \$188,000 for purchase of 11 replacement vehicles charged to function 3700.

**Note:** expenditures for replacement buses, vehicles and equipment valued at \$5,000 or greater will be capitalized at year end as part of the financial statement audit.

Facilities - up 8% -- personnel increase related to the additional duty supplement for the Construction Inspector.

Fund Transfers & Other Uses - down by -8.5% -- primarily related to timing of general fund transfer to summer school accounts, to be posted in June 2012.

**Variances by Type**

Purchased services - up by 33.7% -- \$1.9 million primarily related to increase over last year for contracted behavioral and related therapy services; and tuition payments for regional programs for FY12 paid in FY12 (MSIC \$648 thousand and MWGS \$1.4 million)

Other charges - down by -7.4% -- majority of net decrease in utilities category (approximately -\$804,000 net for the utilities category including electricity, natural gas, water/sewage and refuse).

Materials and supplies - down -14.5% --ytd decrease in instructional supplies of approximately -\$593,000 over last year to date, library books/periodicals, audio visual supplies and computer software supplies -\$204,000.

Other operating expenditures - up by 20.3% -- Majority of the increase is related to bus fuel, up by approximately \$418,000 and vehicle fuel up by approximately \$45,000 ytd. Additionally, commercial repairs up by \$191,000 ytd over last ytd.

Capital outlay - down by -28.7% -- category includes increase in ytd expenditures for replacement buses of \$696,000 and vehicles of \$188,000 offset by ytd decreases in expenditures for additional and replacement communication and computer equipment and software systems of approximately -\$959,000; and replacement office and machinery equipment of approximately -\$153,000. Additionally, -\$504,178 of the net decrease in capital outlay over last year is related to payoff of the bus capital lease in FY11.

Operating transfers & Other uses -- down by -8.5% - as noted above under the Fund Transfers & Other Uses function.

VHSL Supplement- up by 17.5% -- increase not related to increase in spending(2012 budget is less than 2011 budgeted amount); increase is related to spend rate compared to last year to date. Spend rate is based on the timing of when request for supplements are made by the schools.

Richmond Public Schools  
Statement of Activity  
FY 2010-2011 Fund 100- General Operating Budget Detail  
For the Eleven Months Ending May 2012  
Unaudited

	FY2012 Original Budget	FY2012 Current Budget	May Expenditures	April Expenditures	March Expenditures	February Expenditures	January Expenditures	December Expenditures	November Expenditures	October Expenditures	September Expenditures	August Expenditures	July Expenditures
<b>Expenditure Detail - by Type</b>													
Personnel services - salaries and wages	\$ 147,927,999	147,932,999	12,786,098	12,520,457	12,633,208	12,996,200	12,827,555	12,302,944	12,844,019	12,224,538	12,225,870	13,147,993	(4,028,286)
Employee benefits	57,541,966	57,541,966	4,271,256	4,234,145	4,298,273	4,342,539	4,223,459	4,225,095	5,229,939	4,268,266	4,177,867	3,028,543	(782,087)
<b>Purchased services:</b>													
Service contracts	2,016,869	3,185,958	155,663	109,337	219,955	128,516	161,668	101,404	230,023	36,989	139,145	84,092	105,815
Professional services	1,961,233	2,139,581	170,212	160,427	270,167	250,614	246,430	377,013	263,456	155,683	43,609	77,542	41,170
Tuition	5,934,582	6,470,234	659,150	278,540	262,850	630,343	524,718	121,823	386,591	235,789	113,779	2,285,441	8,131
Temporary services	226,550	262,972	7,388	13,679	18,229	18,095	16,303	15,866	13,836	15,908	19,016	10,594	11,513
Nonprofessional services	3,695,533	4,156,660	305,603	452,506	230,629	710,224	565,503	74,123	583,201	423,840	190,652	251,020	59,101
Repairs and maintenance	1,815,362	1,928,740	87,910	57,342	109,918	107,879	143,434	114,859	266,238	71,384	271,014	229,245	69,689
Total purchased services	15,650,129	18,144,144	1,385,926	1,071,831	1,111,748	1,845,671	1,658,056	805,088	1,743,345	939,592	777,215	2,937,934	295,418
<b>Other charges:</b>													
Advertising	95,075	101,134	4,881	10,619	2,751	2,244	19,080	3,443	1,108	17,982	2,766	1,569	-
Student transportation	660,421	668,553	130,766	146,216	2,987	85,024	73,798	108,918	121,937	66,539	33,057	8,331	4,719
Expense recovery	(3,900,000)	(3,900,000)	(229,118)	(177,979)	(152,844)	(241,779)	(213,064)	(179,996)	(238,849)	(562,078)	(238,469)	(145,034)	(117,664)
Insurance	2,091,682	2,091,682	21,849	1,323	62,340	21,935	(2,499)	43,628	48,200	49,893	82,980	(65)	497,470
Utilities	6,685,000	6,887,021	562,103	335,533	641,247	673,089	603,041	755,479	412,611	461,665	623,642	284,591	430,813
Communications	1,522,203	1,557,313	33,445	69,910	75,927	101,207	327,382	92,177	110,971	179,249	115,135	132,473	247,416
Rentals	368,980	369,069	25,894	25,201	20,930	34,420	23,058	24,554	126,899	21,500	34,228	21,746	29,132
Total other charges	7,523,361	7,774,772	549,820	410,823	653,338	676,140	830,796	848,203	582,877	234,750	653,339	303,611	1,091,887
<b>Materials and supplies:</b>													
Supplies	4,642,768	4,935,030	354,629	283,412	367,034	410,585	628,214	183,310	336,384	354,712	420,452	381,314	180,437
Printing and binding	175,879	181,322	37,979	(11,321)	4,342	1,659	18,726	3,477	2,216	49,230	17,696	3,513	3,650
Books and periodicals	294,319	308,801	9,381	11,821	74,182	25,415	28,831	34,230	36,434	11,105	7,129	2,384	-
Textbooks	501,500	654,151	-	38	2,607	15,961	11,763	22,710	64,138	62,834	142,320	205,799	-
Other	97,916	113,919	15,558	15,211	12,463	13,213	11,846	13,199	18,632	9,672	7,146	7,464	27,093
Total materials and supplies	5,712,382	6,193,223	417,547	299,161	460,628	466,833	699,380	256,926	457,804	487,553	594,743	600,474	211,180
<b>Other operating expenditures:</b>													
Staff development	458,675	474,068	36,464	16,390	21,656	29,160	38,203	51,265	13,135	37,841	61,293	40,847	9,639
Dues and fees	225,303	232,728	1,101	25,041	650	1,295	733	17,405	2,745	12,691	(3,346)	7,348	35
Travel	238,136	239,920	12,799	24,525	14,899	16,177	11,046	16,588	46,976	8,890	8,036	2,998	7,448
Commencement	53,736	53,736	6,008	(404)	(80)	(80)	3,173	(40)	(90)	(54)	(41)	584	(58)
Awards	33,990	35,149	3,857	1,370	4,136	321	1,866	2,958	1,059	334	1,119	4,471	(350)
Claims and judgements	45,000	45,000	-	-	-	-	-	-	-	-	-	-	-
Garage services	2,410,981	3,772,803	473,624	82,051	510,791	128,520	760,182	384	291,523	5,509	75,843	35,838	172,186
Warehouse services	1,200,000	1,238,504	83,352	87,257	103,287	121,507	123,887	102,862	136,440	115,369	90,629	113,845	118,916
Other	86,200	251,637	5,622	17,674	3,395	2,200	22,005	13,150	4,606	77,224	61,556	5,300	307
Total other operating expenditures	4,752,021	6,343,544	622,827	253,904	658,734	299,100	961,095	204,572	496,394	257,804	295,089	211,231	308,122
<b>Capital outlay:</b>													
Land & Building Improvements	1,500	1,525	-	-	-	-	-	-	114	11	-	-	25
Equipment additions	968,905	1,296,361	5,006	11,765	11,993	32,515	4,752	11,595	28,715	170,647	178,398	(46,018)	106,498
Equipment replacement	491,008	1,411,902	23,533	26,704	50,349	136,747	2,103	4,638	534,227	97,378	182,384	36,017	31
Total capital outlay	1,461,413	2,709,788	28,539	38,469	62,342	169,262	6,855	16,233	563,056	268,036	360,782	(10,001)	106,554
<b>Operating Transfers &amp; Other Uses:</b>													
Operating transfers out	7,732,124	7,732,124	387,809	701,762	439,722	387,810	1,306,683	387,809	387,809	1,411,742	103,290	-	-
Debt Service-Capital leases	500,000	500,000	41,311	41,311	41,311	82,623	-	82,622	80,972	-	82,622	-	41,311
Total operating transfers & other uses	8,232,124	8,232,124	429,120	743,073	481,033	470,433	1,306,683	470,431	468,781	1,411,742	185,912	-	41,311
VHSL Supplement	255,921	258,628	27,192	13,989	11,818	6,393	17,068	12,830	19,725	66,174	5,800	35,000	40,077
Total expenditures	\$ 249,057,316	255,131,188	20,518,325	19,585,852	20,371,722	21,272,571	22,530,947	19,142,322	22,405,940	20,158,454	19,276,617	20,254,785	(2,715,823)

Richmond Public Schools  
**Fund Transfers & Other Uses**  
**FY 2011-2012 Fund 100- General Operating Budget**  
For the Eleven Months Ending May 2012  
Unaudited

	FY2012 Original Budget	FY2012 Current Budget	FY2012 YTD Actual	Budget Balance
<b><u>TRANSFERS TO SPECIAL REVENUE* &amp; OTHER FUNDS</u></b>				
Adult Education	\$526,000	\$526,000	377,446	148,554
Federal Work Study Program	30,000	30,000	-	30,000
Early Reading Initiative	283,970	283,970	324,538	(40,568)
Enhancing Education through Technology	3,500	3,500	3,500	-
Head Start	690,000	690,000	404,263	285,737
J. Sarg. Reynolds Dual Enrollment	75,000	75,000	-	75,000
Mentor Teacher Program	35,500	35,500	35,500	-
St. Joseph's Villa	115,000	115,000	103,290	11,710
Title I	15,000	15,000	-	15,000
Truancy/Drug Free Schools	-	-	-	-
VA Commission for the Arts	35,000	35,000	-	35,000
Partners in the Arts	-	-	-	-
Summer School	892,500	892,500	-	892,500
Community Education Partnership **	4,897,039	4,897,039	4,265,899	631,140
Arthur Ashe Center	25,000	25,000	-	25,000
RTC Print Shop	54,100	54,100	-	54,100
Copy Center	54,515	54,515	-	54,515
<b>TOTAL TRANSFERS OUT</b>	<b>\$7,732,124</b>	<b>7,732,124</b>	<b>5,514,436</b>	<b>2,217,688</b>
<b><u>DEBT SERVICE</u></b>				
Capital One Public Funding LLC - Energy Performance Program	500,000	500,000	494,084	5,916
<b>TOTAL FUND TRANSFERS OUT &amp; OTHER USES</b>	<b>\$8,232,124</b>	<b>\$8,232,124</b>	<b>\$6,008,520</b>	<b>\$2,223,604</b>

**Notes:**

\*Transfers to Special Revenue funds are primarily the local cash match required for projects funded from grants.

\*\* CEP transfer updated to reflect eleven months (July -May) of payments.