

***Minutes of the Regular Meeting of the School Board of the City of Richmond  
August 1, 2011***

***Reconvene***

The Chair reconvened the Monday, August 1, 2011, meeting at 7:00 p.m. in the City Council Chambers, 2<sup>nd</sup> floor of City Hall.

Members: Mrs. Kimberly Bridges, *Chair*  
Mrs. Dawn Page, *Vice Chair*  
Mrs. Kimberly Gray  
Dr. Norma Murdoch-Kitt  
Ms. Adria Graham Scott  
Maurice Henderson  
Mrs. Chandra Smith  
Donald Coleman  
Mrs. Evette Wilson

Officers: Dr. Yvonne Brandon, Superintendent  
Ms. Angela Lewis, Clerk  
Ms. Angela Anderson, Chief of Financial Reporting/Deputy Clerk  
Paul Hawkins, Chief Operating Officer/Agent  
Dr. Ronald Carey, Chief of Staff/Deputy Agent

Others Present: Mrs. Victoria Oakley, Chief Academic Officer  
Dr. Irene Williams, Executive Director, Elementary Education  
Dr. Thomas Beatty, Executive Director, Secondary Education  
Mrs. Debora Johns, Chief Internal Auditor  
Ms. Lynn Bragga, Director, Budget & Financial Planning  
Kavansa Gardner, Director, Information Communications & Technology Services  
Ms. Cozette McIntyre, Grants Manager  
Mrs. Maria Crenshaw, Director, Instruction  
Mrs. Sharon Scott, Chief, Safety and Security  
Dr. Darlene Currie, Director, Professional Development  
Dr. Ernestine Scott, Director, Federal Programs  
Ms. Susan Roberson, Director, School Nutrition

Attorney: Mrs. Nicole Thompson-Stock

***Pledge of Allegiance***

The Pledge of Allegiance was recited; it was followed by a moment of silence.

***Adoption of the Agenda***

The agenda was amended and approved by Board consensus *to Consider approval of the Board travel process* under the Consent Agenda was removed from the agenda. A report on the *Maymont Foundation* was added to the agenda.

***Recognitions***

A Certificate of Recognition was presented to the Strategic Action Plan Team members for their work on the Strategic Plan.

Team 1 - Learning Experiences  
Victoria Oakley, *Team Leader*  
Dr. Larry Olanrewaju, *Co-Chair*

Team 2 - Student Needs/Support  
Dr. Ernestine Scott, *Team Leader*  
Dr. Kimberly Allen, *Co-Chair*

Hilary Anderson  
Viki Armentrout  
Alyse Auernheimer  
Rose A. Ballard  
Holly K. Banning  
Katie Baughan  
Dr. Thomas H. Beatty  
Jennifer Poore Bentley  
Florence Bey  
Sarah Boyd  
Charmaine Brooks  
Haile Brooks  
Wayne Byrd  
Clary Carleton  
Dr. Leila Christenbury  
Carolyn D. Clark  
Nicole J. Colon  
Nancy Costello  
Maria Crenshaw  
Sally Curran  
Julia Flowers  
Gloria A. Glasgow  
Michelle Gluck  
Diane Grinnell  
Dana Gumm  
Stephenie Harrington  
Rhonda Hemby  
Dr. Thomas N. Hollins, Jr.  
Linda Jaeger  
Michael Jamison  
Paula Katz  
Sarah Kiesler  
Patricia W. Kite  
Cy Kump  
Kenya Lawrence  
Linda Lyles  
Deborah Mansour  
Tom Manthey  
Tashiana Mayo  
Jennifer McCluskey  
Sara Wilson McKay  
Leigh Ann McKelway  
Shaunte Means  
Cheyenne H. Moss  
The Honorable Norma Murdoch-Kitt  
Jean Myers  
Ellen Nagy  
Paul Nagy  
Sue S. Oehler  
Kathy Peaseley  
Sala B. Powell

Sharon Allen  
LeAngela Baker  
Bebhinn Blair  
Mary Blanchard  
Dr. Ajai Blue-Saunders  
Sandra Booth  
The Honorable Kimberly Bridges  
Andy Browder  
Quentin Brown  
Arjonah Bullock-Balmer  
James E. Carney  
Marie F. Coone  
Dianne Corsello  
Rose O. Crews  
LaFawn Davis  
Sebrina R. Davis  
Lisa Dawson  
Kelly Desclos  
Mary Beth Deutsch  
Erica Farrell  
Harold Fittrier  
Angela Fitzgerald  
Cheryl Frierson  
Colleen Fripps  
Mary L. Goode  
Mary Gresham  
Bonita Harris  
Hope Harris  
Terrie Harris  
Tom Hartman  
Myra Hayes  
Paul Haynes  
Renata A. Hedrington Jones  
Jim Henley  
Mary Herrington-Babb  
Anna G. Hyman  
Chad Ingold  
Alease R. Johnson  
Cynthia Jones  
Jannie Laursen  
Dr. Seth Leibowitz  
Derenthia H. Lewis  
John Lloyd  
Michelle C. Macklin  
George Marget  
Frank McSween, III  
Corell Moore  
Len Morrow  
Delores Murray  
Christopher Nicholson  
Judy Payne

Wade Randolph  
Christina Rodi  
Cullen Seltzer  
Audrey Short  
Ingrid Simmons  
Steven Zachary Sisisky  
Lisa Specter-Dunaway  
Harley Tomey  
Anne Townsend  
LaTonya E. Waller  
Jeannie Waltz  
Allan Wentt  
Karen B. Wentt  
Erika Wheeler  
Olufunke Whesu  
NaKisha Winston  
Carol A.O. Wolf  
Patricia Woodberry  
Patricia Yaman

Wanda Payne  
Terri Pollard  
Tia Redd  
Demetria Richardson  
Jackie Robinson  
Reggie Roland  
Daryl C. Roselle  
Amanda Scudder  
Devina Simmons  
B. Lynn Smith  
Mary Smith  
Joseph E. Smith, Sr.  
Almetia Strother  
Sarah Sturdivant-Fleming  
Jeff Washington  
LaVerne Washington  
Verona Wilborn  
Lorien Wilder  
Mary Willis  
Joanna Wilmott-Quarles  
Cynthia Yates

Team 3 - People/Staffing Quality

Adah Parashar, *Team Leader*

James Ukrop, *Co-Chair*

Jayne Alexander

Danielle Armstrong

Bert Berlin

Renee Blackman

Taylor Boyd

Vernon Clement

Yvette Conte

Ralph Cramer

Sherman J. Curl

Alyson Davis

Cheryl DeLoatch-Frierson

Carol Dennis

Valerie Dupree

Del Esparza

Judy Fahl

Denise Fairman

Pamela Gilmore

Shantae Wynn-Goode

Chantea R. Gudger

Helen Guerrero

Susan Hawes

April Hawkins

Mary Henderson

Jennifer Jentgen

Matt Kellam

Kennete Lee-Anderson

Team 4 - Infrastructure

Morris Green, *Team Leader*

Joe Elias, *Co-Chair*

Rob Comet

Peggy Feldmann

Sheila Freeman

B. K. Fulton

Kavansa Gardner

Phyllis Gardner

Karl Gray

Angela Harris

Cheryl Y. Henry

Raju Jaini

Spencer E. Jones, III

Midge Liggan

Cozette McIntyre

Damon Richardson

Robin D. Robinson

Jannie Samuels

Christopher Saneda

Kelli V. Smith

Glenn Starnes, II

Charles Velazquez

Amelia Lightner  
Joy Matthews  
Lisa C. Moerner  
Jennifer K. Moore  
Joy Moore  
Christi D. Munford-Thomas  
Greg Muzik  
Shaneka Oliver  
Dave Pelkey  
Ansley Perkins  
Ron Robertson  
William Rowan  
Alida Smith  
Kristen Swanson  
Cynthia Tyler  
Veronica Waddey  
Nichele Watson  
Malissa S. White  
Bernita A. Williams  
Dr. Irene Williams  
Adrena Woodson

Team 5 - Community Engagement

Mieko Timmons, *Team Leader*  
Paul Manning, *Co-Chair*  
Robert Argabright, *Co-Chair*  
Dr. Kevin Allison  
Cindy Balderson  
Dominic Barrett  
Reverend Benjamin Campbell  
Christopher Chin  
Joshua Cole  
Carrie Cox  
Amanda Davis-Holloway  
Jan Edwards  
Juliette Ehlers  
Susan E. Ellett  
Mary Greene  
Sarah Gross  
Barbara Haas  
Richard Hayes  
Theresa Hayes  
Jane Helfrich  
Cheryl Henig  
Willie Hilliard  
Gerard Hinds  
Malcolm Holmes  
Damon Jiggetts  
Kate Kikta  
Dulce M. Lawrence  
Stacy Luks

Team 6 - Organization

Dr. Darlene Currie, *Team Leader*  
Steve Malone, *Co-Chair*  
Mohammed Alfayyoubi  
Andrew Armstrong  
Vincent Ashley  
Dr. Ronald Carey  
Debra Carlotti  
Myron J. Clack  
Dr. Michael Davis  
Mark Debord  
Katie Fessler  
Jamie K. Forst  
Adele Johnson  
Joseph Johnson  
Nishawn Lee  
David Lindsey  
Ayanna Mitchell  
Melissa Mitchem  
Chris Shockley  
Charles Thomas Sones  
Tina Sutton  
Dionne Ward

Lola McDowell  
Liz Mebane  
E. Charlene Rodgers  
Thomas Rogers  
Dr. Jennifer J. Smith-Slabaugh  
Rick Tatnall  
Cartelius Teachey  
Audrey Vosburg  
Emmanuel Wright

***Public Information***

Shonda Harris-Muhammad, President of Richmond Council of PTAs, thanked the School Board for its support of the upcoming city-wide Back to School Rally.

Tom Hartman, a citizen, addressed the Board regarding the formula and distribution of the one percent bonus for employees. He addressed an article that recently published in the Chesterfield community paper regarding Board members and controversial issues.

Keisha Cummings, a parent whose daughter attends Patrick Henry School of Science and Arts (PHSSA), asked that RPS Board would hold the PHSSA Board more accountable and appoint a director that to assist at the school.

***Approve the Minutes  
of the July 18, 2011,  
Meetings***

The minutes of the July 18, 2011, meetings were approved.

***Receive Proposed  
Policy 8.71 Student  
Concussions***

The second reading of the proposed Policy 8.71 on Student Concussions was presented.

***Receive Updates  
from School Board  
Representatives on  
the: Richmond  
Council of PTA's,  
Richmond Chamber  
of Commerce  
Education  
Committee,  
Richmond Public  
Schools Education  
Foundation***

There was no report on the Richmond Council of PTA's.

Mr. Coleman announced that the Richmond Chamber of Commerce would host a reception on August 8, 2011, 5:30 p.m. – 7:00 p.m. in recognition of the VCU Teacher Residency Program. The council also discussed the recognition of the 2012 Teacher of the Year.

Mrs. Bridges announced two events that would be held to benefit the Richmond Public Schools Education Foundation. During the week of August 1-6, 2011, the Careytown merchants would host Restaurant Week. A Jazz Festival, and the Maymont Jazz Festival August 11-13, 2011. The events would benefit the Richmond Public Schools Education Foundation.

Mrs. Page shared there were discussion by the Richmond Public Schools Education Foundation on the middle school reinsurances, an audit to complete by mid-October 2011, and RPS would receive the 2011 annual report in September 2011.

Mr. Henderson reported that Maymont Foundation voted to receive a gift of two homes that would be integrated into the Maymont area.

***Receive an Update  
on Building a Better  
Richmond***

Mr. Hawkins provided a brief update on the changes and progress of projects for Build a Better Richmond. He reported that the elementary projects bids were delayed until July 28 due to architect's engineers issues would not change the projected construction date of January 2013. A bid meeting would be held on August 9, 2011 with 13 qualified vendors. A community meeting would be held on August 11, 2011 at Martin Luther King Jr. Middle School from 6:00 to 8:00 p.m. On August 16, 2011, from 6:00 to 8:00 p.m. at Huguenot High Schools on changes to construction process. A request for qualifications would be sent out all vendors and due on MLK on July 29 and proposal meetings to be held on August 9 and 10 at Police Academy to review the project. Site preparation at Martin Luther King Middle School and Huguenot would be underway by October 1, 2011.

***Receive a Report on  
Operations***

Ms. Roberson reported that the School Nutrition Office submitted in April 2011 to the Virginia Department of Education an application to expand the USDA Fresh Fruit and Vegetable Program that would incorporate new fruit and vegetables into the breakfast and lunch program. She shared that 15 out of the 17 applications submitted were accepted.

***Receive Budget  
Transfers***

Ms. Bragg presented budget transfer for the Board's approval for two ICTS FTEs. A mileage reimbursement rate of 55.5 cents effective July 1, 2011 was presented for informational only.

***Other Information  
Items***

The following information was in the Board packages for review:

- An update on RPS Contracts.

***Consent Agenda***

On a motion by Mr. Henderson, seconded by Mrs. Smith, the School Board voted unanimously to approve the following items under the Consent Agenda:

- The Human Resources Actions
  - The death of one employee.
  - The resignation of nine employees.
  - The nomination of thirty-six employees.
  - The rescission of resignation of one employee.
  - The returning from leave of three employees.
  - The change of contracts of twenty-six employees.
  - The transfer of three employees.
  - The re-appointment of four employees.
  - The rescission of employment of two employees.
- The budget transfers.
- The preliminary financial statement for the period ended June 30, 2011.

***Consider Approval of  
Proposed Policy 8.71  
Student Concussions***

A motion was made by Ms. Gray to vote on the proposed Policy 8.71 student concussions.

Ms. Gray made an amendment to the motion to include language that stated a medical release form or letter would be required, it was seconded by Dr. Murdoch-Kitt. Discussion ensued and Mrs. Wilson called the question to end the discussion. (*Mesdames Gray and Murdoch-Kitt voted "aye", and Mesdames Bridges, Graham Scott, Page, Smith, Wilson and Messers Coleman and Henderson voted "nay"*) Motion Failed 7-2.

On the original motion by Ms. Gray, seconded by Mrs. Page, the Board voted unanimously to approve the proposed Policy 8.71 Student Concussions as presented.

There being no further business, the meeting adjourned at 9:01 p.m.

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Clerk

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Chair

***Minutes of the Work Session of the School Board of the City of Richmond  
August 15, 2011***

***Work Session***

A work session of the School Board of the City of Richmond was held on Monday, August 15, 2011, at 4:00 p.m., in the Conference Room on the 17<sup>th</sup> floor of City Hall. The Chair called the meeting to order. The Clerk called the roll. The following were present:

Members: Mrs. Kimberly Bridges, *Chair*  
Mrs. Dawn Page, *Vice Chair*  
Ms. Kimberly Gray  
Dr. Norma Murdoch-Kitt  
Ms. Adria Graham Scott  
Maurice Henderson  
Mrs. Chandra Smith  
Donald Coleman  
Mrs. Evette Wilson

Officers: Dr. Yvonne Brandon, Superintendent  
Ms. Angela Lewis, Clerk  
Ms. Angela Anderson, Chief of Financial Reporting/Deputy Clerk  
Paul Hawkins, Chief Operating Officer/Agent  
Dr. Ronald Carey, Chief of Staff/Deputy Agent

Others Present: Mrs. Victoria Oakley, Chief Academic Officer  
Dr. Irene Williams, Executive Director, Elementary Education  
Dr. Thomas Beatty, Executive Director, Secondary Education  
Ms. Lynn Bragga, Director, Budget & Financial Planning  
Dandridge Billups, Human Resources Director  
Ms. Wanda Payne, Interim Director, Finance  
Harley Tomey, Director, Exceptional Education  
Steven Bolton, Public Information Office  
Ms. Sharon Burton, President, PHSSA  
Ms. Deborah Corliss, PHSSA  
Ms. Dianna Herndon, Treasurer, PHSSA

Attorney: Ms. Jonnell Lilly

A call of the roll reflected that a quorum was present.

***Receive the Human Resources Actions***

Mr. Billups presented the Human Resources Actions for approval at the 7:00 p.m. School Board meeting.

***Receive the Financial Statement for the Period Ended July 31, 2011***

Ms. Anderson presented the preliminary financial report for the period of July 31, 2011. She reported that it represented expenditures that may be charged back to FY2011 and included the reversal to salary and benefit expenditures related to FY2011 accrual of non 12-month contracted summer pay expenditures, which were disbursed in July and August.

***Receive the 2011-***

The Patrick Henry School of Science and Arts FY2012 operating budget was



***2012 Patrick Henry  
School of Science  
and Arts (PHSSA)  
Budget***

presented. Ms. Herndon provided an overview and clarification of the FY2012 budget submission and adjustments that were recommended by the RPS administration. Ms. Herndon reported that the PHSSA total operation budget was \$23,209, which was based on a total per pupil allocation of 195 students. Ms. Burton noted that to date the PHSSA pupil count was 186.

A report was shared of the Year 2 CSP budget that showed all the PHSSA disbursements as of August 8, 2011 with a remaining balance of \$119,325.12 with the CSP Year 3 beginning October 2011.

Ms. Herndon shared that PHSSA would acquire a Bridge Loan of \$80,135 for Patrick Henry building construction. She stated that the short-term loan was expected to be paid off in January 2012, which the school anticipated would be paid from proceeds of Historic Tax Credits estimated at \$87,000. Ms. Herndon reviewed the PHSSA projected construction cost and funding for Phase 1. The ADA construction project budget for Phase I renovations included architectural fees and any contingencies that totaled \$427,135. The construction timeline for Phase I was shared and the scheduled completion date was November 2011. *Mrs. Page stated for record that when the Board received the financial reporting for the 501(3) c that it include all revenue sources.* The Board requested that in terms of reporting out to Board that the construction revenues sources would be included.

Mrs. Bridges announced that on August 29, 2011 the School Board had scheduled a special meeting to discuss the compliance review of PHSSA.

***Receive School  
Board Travel  
Process and  
Projected Costs***

A projected travel conference schedule and costs were presented that was based on estimated amounts from 2010-2011 or actual cost estimates. Mrs. Bridges reviewed the current policy of school board travel. Board members shared comments and provided suggestions regarding the travel process. Those suggestions included (1) use their School Board stipends, (2) add language to the policy that states as funding comes available the budget would be fully funded, and (3) divide the funds as of December 31 and in January the remainder of the funds would be pooled together to allow individuals the opportunity to review conferences that were not considered. It was the consensus of the Board to add the School Board travel process to the agenda for approval.

***Receive the  
Timeline for the  
Legislative Process***

Mrs. Bridges announced that a preliminary discussion was held with Ron Jordan regarding legislative issues in the General Assembly. Mr. Jordan would draft a legislative packet for School Board to consider on September 19, 2011. The legislative packet would be received at the October 1, 2011 for discussion. The Board would vote on the legislative packet on October 17, 2011. It was shared that City Council would adopt its legislative packet the week of October 10, 2011. The joint legislative packet Breakfast with legislators was scheduled on November 15, 2011. She also noted that Mr. Jordan suggested sending an invitation letter to legislators to invite to visit schools within their district at the end of September and beginning of October 2011.

Ms. Dews announced and invited the Schools Board members to the REA breakfast tentatively scheduled for November 12, 2011.

***Closed Session***

On a motion by Ms. Graham Scott, seconded by Mrs. Smith, the Board voted

unanimously to go into closed session [pursuant to Section 2.2-3711 (1)(7)(A) of the *Code of Virginia*] to consider the assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of the School Board, or for discussion, consideration, or interview of prospective candidates for employment and to consider consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the School Board; and/or consultation with legal counsel employed or retained by the School Board regarding specific legal matters requiring the provision of legal advice by such counsel.

***Open Session***

On a motion by Ms. Graham Scott, seconded by Dr. Murdoch-Kitt, the School Board voted to go into open session.

Motion:	Ms. Graham Scott	Resolution:	3
Seconded:	Dr. Murdoch-Kitt	Date:	August 15, 2011

***Open Session***

**CERTIFICATION OF CLOSED MEETING**

I move that the Richmond School Board direct its Clerk to call for a roll call vote of the Board's members that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Richmond School Board.

**VOTE**

A roll call was taken of members present and it was unanimous that the closed meeting was conducted in accordance with prescribed laws.

AYES: (8) (*Mesdames Bridges, Gray, Graham Scott, Murdoch-Kitt, Page, Smith, Wilson, and Mr. Henderson*)

NAY: (0)

ABSTENTIONS (0)

ABSENT DURING VOTE: (1) *Mr. Coleman*

ABSENT DURING MEETING: (1) *Mr. Coleman*

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Clerk

There was no action taken.

The Chair recessed the meeting.

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Clerk

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Chair

DRAFT

***Minutes of the Regular Meeting of the School Board of the City of Richmond  
August 15, 2011***

***Reconvene***                   The Chair reconvened the Monday, August 15, 2011, meeting at 7:00 p.m. in the School Board Room, on the 17<sup>th</sup> floor of City Hall.

Members:           Mrs. Kimberly Bridges, *Chair*  
                      Mrs. Dawn Page, *Vice Chair*  
                      Ms. Kimberly Gray  
                      Dr. Norma Murdoch-Kitt  
                      Ms. Adria Graham Scott  
                      Maurice Henderson  
                      Mrs. Chandra Smith  
                      Donald Coleman  
                      Mrs. Evette Wilson

Officers:           Dr. Yvonne Brandon, Superintendent  
                      Ms. Angela Lewis, Clerk  
                      Ms. Angela Anderson, Chief of Financial Reporting/Deputy Clerk  
                      Paul Hawkins, Chief Operating Officer/Agent  
                      Dr. Ronald Carey, Chief of Staff/Deputy Agent

Others Present: Mrs. Victoria Oakley, Chief Academic Officer  
                      Dr. Irene Williams, Executive Director, Elementary Education  
                      Dr. Thomas Beatty, Executive Director, Secondary Education  
                      Mrs. Debora Johns, Chief Internal Auditor  
                      Ms. Lynn Bragga, Director, Budget & Financial Planning  
                      Kavansa Gardner, Director, Information Communications & Technology Services  
                      Ms. Cozette McIntyre, Grants Manager  
                      Mrs. Maria Crenshaw, Director, Instruction  
                      Mrs. Sharon Scott, Chief, Safety and Security  
                      Dr. Darlene Currie, Director, Professional Development  
                      Dr. Ernestine Scott, Director, Federal Programs  
                      Mrs. Valarie Abbott-Jones, ADA Coordinator  
                      Damon Richardson, Testing Services Manager

Attorney:           Ms. Jonnell Lilly

***Pledge of Allegiance***   The Pledge of Allegiance was recited; it was followed by a moment of silence.

***Adoption of the Agenda***       The agenda was amended to add items IA11-12-02, *Consider approval of the School Board travel process* and IA11-12-03, *Consider approval of contracts #6316, #6318, #6345, and #6335*. The agenda was approved as amended by Board consensus.

***Recognitions***           There were no recognitions.

***Public Information***     Danny Yates, a citizen, thanked the Board for its efforts in assisting students from Haiti. He introduced four students from Haiti who would be attending J.

Sargeant Reynolds Community College.

Tom Hartman, a citizen, thanked the Board for its efforts in approving the one percent bonus for eligible employees.

***Receive Requests for School Board Travel***

By consensus the Board approved travel request for Mrs. Page and Mrs. Smith to attend the CUBE 44<sup>th</sup> Annual Conference in New Orleans, LA, on October 6-8, 2011. Mrs. Bridges signed the travel request.

***Receive the List of Charter School Task Force Members***

Mrs. Bridges announced that confirmation had been received from two proposed members to serve on the Charter School Task Force Committee. The names of individuals that were submitted were Dr. Patricia Aldridge, Fred Damm, Cullen Seltzer, and Elle Merkle. The Charter School Task Force Committee would meet sometime in September or October and the meeting would be convened by Dr. Carey. Mrs. Bridges requested that Board members submit their recommendations by the end of the week.

***Receive Updates from School Board Representatives on the: Appomattox Governor's School Regional Board, Career and Technical Education Advisory Commission, Governor's Conference on Education***

Mrs. Bridges reported that the Appomattox Governor's School was in the process of preparing for the opening of school. The Board had received preliminary bids for the upgrades to the theater center.

There was no report at this time on the Career and Technical Education Advisory Commission.

Dr. Murdoch-Kitt reported on the Governor's Conference on Education that was held at the Richmond Marriott on July 26, 2011. She provided handouts from the conference sessions regarding incorporating technology and engineering in schools and a program offering high school juniors and seniors the opportunity to earn college credits towards an associate degree.

***Receive an Update on Building a Better Richmond***

Mr. Hawkins reported on the school construction for elementary, middle and high school sites. He shared that at the elementary level bids were sent out on July 28, 2011 and were due back on August 24, 2011. Construction for elementary schools projects were scheduled to begin in September 2011 and anticipated completion and opening in January 2013. On August 11, 2011, a community meeting was held at Martin Luther King, Jr. Middle School to discuss changes to construction project. A community meeting was scheduled at Huguenot High School on August 16, 2011 from 6:00 p.m. to 8:00 p.m. Construction was scheduled to begin at Martin Luther King, Jr. Middle School and Huguenot in January 2012. The anticipated opening of Martin Luther King Middle School was projected for January 2014 and Huguenot High School in January 2015.

***Receive a Report on Operations***

Mrs. Abbott-Jones provided an update on the status of the ADA projects. She reported that 78 projects had been completed for Year 2. The Year 3 projects that were scheduled for construction were reviewed with completion dates of September 2011 through October 2011. The Year 3 projects total was \$4,941,487, which does not include costs for work at Norrell Annex and the Capital City Program. The total projected expenditures to date for those projects

were \$1,911,961. The Construction Control Corp of Virginia (CCC) was awarded the management contract for the ADA projects. She shared that for FY2011-2012 RPS had received \$4,500,000 from the city for remediation of Year 4 ADA projects in the settlement agreement. To date the available ADA balance for Years 3 and 4 was \$7,521,000. The ADA website would be updated by August 19, 2011 regarding information related to the Year 3 projects.

***Receive the 2010-2011 List of Graduates and the 2011 Summer School List of Graduates***

Mr. Richardson presented the 2010-2011 lists of graduates and the 2011 summer school graduates. The list also included graduates of the GED program at the Adult Career Development Center. He reported that the total number of graduates was 1,341.

***Receive a Report on School Readiness***

The 2011 school readiness reports were reviewed for all RPS departments in preparation for school opening.

***Receive a Report on Middle School Renaissance***

Mrs. Oakley reported on the Middle School Renaissance initiative that would focus on partnering for excellence with leadership training, thematic middle schools, student mentoring and extended day opportunities. The partnerships training would kick off during the summer of 2011 through the fall of 2011-2012. The outcomes of the initiatives would result in an increase of academic achievement, a decrease in behavioral referrals, improve attendance, and increase student engagement with school and a caring adult.

Mrs. Oakley provided an update on the FY2011-2012 accountability rating for the Adequately Yearly Progress (AYP) that was released by the Virginia Department of Education on August 11, 2011. The ratings were based on student performance on SOL tests in the FY2010-2011 school year. For the FY2011-2012 school year, 43 percent of the schools within the district met AYP, which was 19 out of 44 schools. The AYP rating was pending for Amelia Street and Patrick Henry School of Science & Arts based on plans submitted to VDOE because of the schools size. It was noted that the high schools posted a score of 88.9 percent in reading and 85.4 percent in Mathematics. The elementary schools surpassed the math benchmark of 85.2 percent. Mrs. Oakley reported that the schools that did not achieve AYP were Blackwell Elementary, Carver Elementary, Chimborazo Elementary, J. B. Fisher Elementary, Fox Elementary, J. L. Francis Elementary, Linwood Holton Elementary, Miles Jones Elementary, George Mason Elementary, Oak Grove Elementary, Summer Hill Elementary, Woodville Elementary, Binford Middle School, Boushall Middle School, Lucille Brown Middle School, Elkhardt Middle, Henderson Middle, and Martin Luther King Middle, Thompson Middle, Armstrong High, Franklin Military Academy, Huguenot High, Thomas Jefferson High, John Marshall High, and George Wythe High.

***Other Information Items***

The following information was in the Board packages for review:

- An update on RPS Contracts.
- The crisis and medical emergency response plan.

***Consent Agenda***

On a motion by Mrs. Page, seconded by Ms. Graham Scott, the School Board voted unanimously to approve the following items under the Consent Agenda:

- The resignation of seven employees.

- The retirement of three employees.
- The nomination of forty employees.
- The rescission of employment of three employees.
- The returning from leave of six employees.
- The change of contract of one hundred and thirty-four employees.
- The transfer of seven employees.
- The re-appointment of sixty-six employees.
- The change of name of four employees.
- The furlough of two employees.
- Affirm the 2010-2011 list of graduates and the 2011 summer school list of graduates.

***Consider Approval of  
the School Board  
Travel Process***

On a motion by Mr. Henderson, seconded by Mrs. Smith, the Board voted to approve the School Board's travel process. *(Mesdames Bridges, Murdoch-Kitt, Graham Scott, Smith, Page, Wilson and Mr. Henderson voted "aye", Mrs. Gray voted "nay", and Mr. Coleman was absent)*  
*Motion passed 7-1*

***Consider Approval of  
Contracts #6316,  
#6318, #6345, #6335***

On a motion by Mrs. Smith, seconded by Mr. Henderson, the Board voted to approve contracts: #6316, #6318, #6345, and #6335). *(Mr. Coleman was absent.)*

The meeting adjourned at 9:00 p.m.

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Clerk

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Chair

***Minutes of the Work Session of the School Board of the City of Richmond  
August 29, 2011***

***Work Session***

A work session of the School Board of the City of Richmond was held on Monday, August 29, 2011, at 4:00 p.m., in the Conference Room on the 17<sup>th</sup> floor of City Hall. The Chair called the meeting to order. The Clerk called the roll. The following were present:

Members: Mrs. Kimberly Bridges, *Chair (arrived later)*  
Mrs. Dawn Page, *Vice Chair*  
Ms. Kimberly Gray (*arrived later*)  
Dr. Norma Murdoch-Kitt  
Ms. Adria Graham Scott  
Maurice Henderson  
Mrs. Chandra Smith (*arrived later*)  
Donald Coleman  
Mrs. Evette Wilson

Officers: Dr. Yvonne Brandon, Superintendent  
Ms. Angela Lewis, Clerk  
Ms. Angela Anderson, Chief of Financial Reporting/Deputy Clerk

Others Present: Mrs. Victoria Oakley, Chief Academic Officer  
Dr. Irene Williams,  
Ms. Lynn Bragga, Director, Budget & Financial Planning  
Dandridge Billups, Human Resources Director  
Harley Tomey, Director, Exceptional Education  
Ms. Felicia Cosby, Public Information Officer  
Alfonzo Matthis, Public Relations Specialist  
Antoine Green, PHSSA  
Ms. Diane Greene, PHSSA  
Ms. Sharon Burton, PHSSA  
Ms. Kristen Larson, PHSSA  
Cam Cosby, PHSSA

Attorney: Ms. Jonnell Lilly

A call of the roll reflected that a quorum was present.

***Update on State of  
Schools***

Mr. Hawkins provided an update on the state of schools in the aftermath of Hurricane Irene. He reported that 10 out of 28 schools were without power. The trees that were down on schools property were considered minor and would not deter the opening of schools as scheduled. There were reports of broken windows, roof leaks, internet and e-mail were not working and water was in the basement at two elementary schools. The minor roof leaks were being prepared by staff. The Arthur Ashe Center and Blackwell Elementary School would serve as a charging station to assist residents with medical equipment needs. In collaboration with the Department of Social Services, the Arthur Ashe Center would serve as a shelter and food would be distributed to residents. Dr. Brandon reported that superintendents from surrounding districts had collaborated and on Tuesday,



August 30, 2011, 12-month essential employees would report. She shared that teachers would not report on Tuesday, August 30, 2011 because of power outages in several buildings. The professional development scheduled for teachers would be delayed.

***Compliance Review  
of the Patrick  
Henry School of  
Science and Arts  
(PHSSA) Charter  
Agreement***

The Board discussed the compliance review of the PHSSA charter agreement. Mrs. Bridges noted that a Charter Task Force Committee was established to bring forth procedures that the school district would use to determine the success of charter schools.

The requirements that needed to be provided by PHSSA were as follows:

- To develop a Balanced Scorecard accountability plan for 2010-2011 and subsequent years.
- To provide income and expenditure statements for 2010-2011 on a quarterly basis.
- To provide documentation of staff evaluations for the 2010-2011 school year and in the future.
- To develop written procedures for personnel hiring
- To develop procedures for maintaining confidentiality of personnel records
- To provide DRA assessment results for 2010-2011 and plans to assess and monitor results in subsequent years.
- To provide integrated curriculum reflecting the integration of environmental sciences.
- To provide tiered prevention plans.
- To provide intersession plans to include (1) student identification for remediation and enrichment, (2) enrichment activities, (3) budget, (4) staffing needs, (5) role of partners and volunteers and (6) parent notification.
- To develop a process for monitoring weekly lesson plans.
- To develop a process for monthly review of student writing portfolios.
- To provide documentation of family involvement hours for the 2010-2011 school year.
- To review and share the process for monitoring family involvement hours.
- To provide a transportation plan that would meet the needs and goals of the PHSSA diversity plan.

***Closed Session***

On a motion by Mr. Henderson, seconded by Mrs. Page, Board voted unanimously to go into closed session [pursuant to Section §2.2-3711 (1)(7)(29)(A) of the *Code of Virginia*] to consider the assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of the School Board, or for discussion, consideration, or interview of prospective candidates for employment, to consider consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the School Board; and/or consultation with legal counsel employed or retained by the School Board regarding specific legal matters requiring the provision of legal advice by such counsel, and to consider discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and

discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body..

***Open Session***

On a motion by Mr. Henderson, seconded by Ms. Graham Scott, the School Board voted to go into open session.

Motion:	Mr. Henderson	Resolution:	4
Seconded:	Ms. Graham Scott	Date:	August 29, 2011

***Open Session***

**CERTIFICATION OF CLOSED MEETING**

I move that the Richmond School Board direct its Clerk to call for a roll call vote of the Board's members that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Richmond School Board.

**VOTE**

A roll call was taken of members present and it was unanimous that the closed meeting was conducted in accordance with prescribed laws.

AYES: (7) (*Mesdames Bridges, Graham Scott, Murdoch-Kitt, Page, Wilson, and Messrs Coleman and Henderson*)

NAY: (0)

ABSTENTIONS (0)

ABSENT DURING VOTE: (2) Ms. Gray and Mrs. Smith

ABSENT DURING MEETING: (0)

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Clerk

On a motion by Ms. Graham Scott, seconded by Dr. Murdoch-Kitt, the Board voted to approve the capital expenditures contracts #6340, #6341, #6352, #6343, and emergency contract #136074, #136075, and #136298.

The meeting adjourned at 7:35 p.m.

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Clerk

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Chair

***Minutes of the Work Session of the School Board of the City of Richmond  
September 6, 2011***

***Work Session***

A work session of the School Board of the City of Richmond was held on Monday, September 6, 2011, at 4:00 p.m., in the Conference Room on the 17<sup>th</sup> floor of City Hall. The Chair called the meeting to order. The Clerk called the roll. The following were present:

Members: Mrs. Kimberly Bridges, *Chair*  
Mrs. Dawn Page, *Vice Chair (arrived later)*  
Ms. Kimberly Gray (*arrived later*)  
Dr. Norma Murdoch-Kitt  
Ms. Adria Graham Scott (*arrived later*)  
Maurice Henderson  
Mrs. Chandra Smith (*arrived later*)  
Donald Coleman  
Mrs. Evette Wilson (*arrived later*)

Officers: Dr. Yvonne Brandon, Superintendent  
Ms. Angela Lewis, Clerk  
Ms. Angela Anderson, Chief of Financial Reporting/Deputy Clerk  
Paul Hawkins, Chief Operating Officer/Agent  
Dr. Ronald Carey, Chief of Staff/Deputy Agent

Others Present: Mrs. Victoria Oakley, Chief Academic Officer  
Dr. Irene Williams, Executive Director, Elementary Education  
Dr. Thomas Beatty, Executive Director, Secondary Education  
Ms. Lynn Bragga, Director, Budget & Financial Planning  
Dandridge Billups, Human Resources Director  
Ms. Carolyn Tyler, Manager, Head Start  
William James, Instructional Specialist  
Mrs. Charlene Rodgers, Coordinator, Health Services  
Damon Richardson, Testing Services Manager  
Harley Tomey, Director, Exceptional Education  
Arcelius Brickhouse, Principal, Carver Elementary School

Attorney: Mrs. Nicole Thompson-Stock

A call of the roll reflected that a quorum was not present.

***Receive the Human Resources Actions***

Mr. Billups presented the recommended Human Resources Department Actions for approval at the 7:00 p.m. meeting.

***Receive a Report on the Athletic Taskforce***

Mr. James provided an update on the Athletic Task Force that addressed the Middle School Renaissance Initiative. The Athletic Task Force had partnered with several organizations within the city to develop a continuum of sports and athletic options for students from elementary to high school. During the 2011-2012 school year, the Task Force would partner with Team-Up Richmond and the Department of Parks and Recreation to offer soccer to all middle schools. In September 2011, the Richmond Kickers would train all middle school coaches in soccer. Soccer

would also be added as a new sport at John Marshall and Armstrong High Schools. Tennis would be expanded to the middle schools as a spring sport. Tennis was presently being offered at Thomas Jefferson and John Marshall High Schools. In partnership with Team-Up Richmond and the Department of Parks and Recreation, indoor and outdoor track and fields would be expanded to the middle school level. Six elementary schools (Carver, Fox, Ginter Park, Holton, Stuart, and Woodville) would be introduced to First Tee Golf to learn the nine golf care values. A football clinic was held for 65 coaches at the University of Richmond football complex in partnership with the Department of Parks and Recreation. The number of night football games had been increased. The Taskforce had tabled the middle school football program until further research was completed and pending the receipt of funding. The students would have the opportunity to increase their activity level and other physical activities through the wellness challenge to promote lifelong healthy lifestyles.

***Receive Head Start  
Governance  
Training***

Ms. Tyler provided an overview of the Headstart Program that began in 1965. The program promotes school readiness for children in low-income families. The program provides services in the areas of Early Childhood Development and Health Services, Family and Community partnership and Program Design and Management. Richmond Public Schools serves as the grantee for 846 children with sites located at Child Care Centers in Richmond and in Powhatan County. Richmond Public Schools serves as the delegate agency for Petersburg City Public Schools that serve 136 children. Funding for the program totaled \$7,162,225.

The program governance provided parents and other community representatives with the authority and opportunity to participate in shared decision-making concerning program design and implementation. The key individuals responsible for Head Start decision making were the RPS School Board, Superintendent, Head Start Manager, and Policy Council. The responsibility of the Policy Council was to develop and approve program policies and approve and submit decisions to the Board for action. The School Board responsibility was to assure compliance with federal, state, and local laws and regulations. The Board also reviewed and approved all major policies.

An on-site federal monitoring review would be conducted on the program every three years. A triennial review was held on June 5-10, 2011. There were two areas of strengths that were identified and one area of noncompliance that was corrected on site.

Upcoming events that were announced:

- Parent Orientation and Health Screening  
Early Head Start - September 7, 2011 at Pine Camp Community Center, 9:00 am-12:00 noon.  
Head Start – September 8-9, 2011 at the Greater Richmond Convention Center, 9:00 am – 4:00 pm
- Annual Policy Council Training Retreat  
November 17-19, 2011 at Kingsmill Conference Center, Williamsburg, VA.

***Closed Session***

On a motion by Mr. Henderson, seconded by Mrs. Smith, the Board voted unanimously to go into closed session [pursuant to Section §2.2-3711 (1) (2) and

(29) (A) of the *Code of Virginia*] to consider the assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of the School Board, or for discussion, consideration, or interview of prospective candidates for employment, to consider the admission or disciplinary matters or any other matters that would involve the disclosure of information contained in a scholastic record concerning a Richmond Public School student, and to consider discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body.

***Open Session***

On a motion by Mrs. Henderson, seconded by Ms. Graham Scott, the School Board voted to go into open session.

Motion:	Mr. Henderson	Resolution:	5
Seconded:	Ms. Graham Scott	Date:	September 6, 2011

***Open Session***

**CERTIFICATION OF CLOSED MEETING**

I move that the Richmond School Board direct its Clerk to call for a roll call vote of the Board's members that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Richmond School Board.

**VOTE**

A roll call was taken of members present and it was unanimous that the closed meeting was conducted in accordance with prescribed laws.

AYES: (9) (*Mesdames Bridges, Gray, Graham Scott, Murdoch-Kitt, Page, Smith, Wilson, and Messrs Coleman and Henderson*)

NAY: (0)

ABSTENTIONS (0)

ABSENT DURING VOTE: (0)

ABSENT DURING MEETING: (0)

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Clerk

Student Matter #1112-01 and Contracts #6344 and #6335 would be voted on at the 7:00 p.m. meeting.

The Chair recessed the meeting.

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Clerk

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Chair

DRAFT

## **NOTICE REGARDING TITLE IX AND SECTION 504 REGULATIONS**

The School Board at its August 3, 1998 meeting revised 7.01, B., "Nondiscrimination Policy". The policy became the official notice of nondiscrimination and therefore fulfills the Title IX and Section 504 requirements. It is the following:

"In accordance with federal laws, the laws of the Commonwealth of Virginia and the policies of the School Board of the City of Richmond, the Richmond Public Schools does not discriminate on the basis of sex, race, color, age, religion, disabilities or national origin in the provision of employment and services. The Richmond Public Schools operates equal opportunity and affirmative action programs for students and staff. The Richmond Public Schools is an equal opportunity/affirmative action employer. The Section 504 Coordinator is Mr. Harley Tomey, Richmond Public Schools, 301 North Ninth Street, Richmond, Virginia 23219, (804) 780-7911. The ADA Coordinator is Ms. Valarie Abbott Jones, 2015 Seddon Way, 1<sup>st</sup> Floor, Richmond, VA 23230-4117 (804) 780-6211 The Title IX Officer is Ms. Angela C. Lewis, Richmond Public Schools, 301 North Ninth Street, Richmond, Virginia 23219, (804) 780-7716. The United States Department of Education's Office of Civil Rights may also be contacted at P. O. Box 14620, Washington, DC 20044-4620, (202) 208-2545."

Please inform appropriate staff that the above notice should be used in respective bulletins, handbooks, newspapers, application forms, reprinted publications, and any and all materials requiring general distribution. If the notice is not incorporated as part of the text of the above publications, it can be included by use of inserts. Please adhere to the above policy and procedures. They become effective upon adoption.

In addition, please be reminded that the division utilizes a grievance procedure (the State procedure already in effect for which Title IX is applicable). The Procedure for Adjusting Grievances (Employees), Appendix B of the *Bylaws and Policies* (which is already available to staff at respective locations), contains language in Part I: Definitions in the following:

**"Notwithstanding the forgoing definitions, the term "grievance" shall include a complaint or a dispute by any employee of the school division which arises under or is applicable to Title IX of the Education Amendments of 1972, 20 U.S.C., Section 1681, et. seq., and/or Section 504 of the Rehabilitation Act of 1973."**

## **NOTICE REGARDING TITLE IX AND SECTION 504 REGULATIONS**

The separately devised Student Grievance Procedure is listed below. Inquiries relative to the various concerns should be directed as follows:

### **General and Student Inquiries**

Ms. Angela C. Lewis, Clerk  
Title IX Compliance Officer  
Richmond Public Schools  
301 North Ninth Street  
Richmond, VA 23219-1927  
Telephone: (804) 780-7716

### **Employment Inquiries**

Dr. Ronald Carey  
Acting Assistant Superintendent for Administrative and Support Services  
Richmond Public Schools  
301 North Ninth Street  
Richmond, VA 23219-1927  
Telephone: (804) 780-7866

### **Section 504 Regulations**

Mr. Harley Tomey  
Section 504 Coordinator  
Richmond Public Schools  
301 North Ninth Street  
Richmond, VA 23219-1927  
Telephone: (804) 780-7911

### **ADA Coordinator**

Ms. Valarie Abbott Jones  
2015 Seddon Way, 1<sup>st</sup> Floor

**NOTICE REGARDING TITLE IX AND SECTION 504 REGULATIONS**

**STUDENT GRIEVANCE PROCEDURE**

Any student in the Richmond Public Schools who believes he or she has been discriminated against, denied a benefit, or excluded from participation in any school education program or activity on the basis of sex in violation of this policy, may resolve his or her grievance through the following channels:

1. Make an appointment with your counselor to discuss your grievance. This meeting should take place immediately following the event which gave rise to the disagreement.
2. If the problem is not resolved, submit in writing, immediately, your grievance along with a request for an appointment to meet with your building principal. This meeting should be held within five days following the receipt by the principal of the written complaint.
3. If, as a result of discussion, the matter is not resolved to your satisfaction, submit in writing your grievance to Mrs. Angela C. Lewis, Clerk, Title IX Compliance Officer. Mrs. Lewis will then make the necessary arrangements for you to present your grievance to a Grievance Committee within five days upon the receipt of your written complaint.
4. You may anticipate a decision of the Grievance Committee within ten days after hearing your grievance.
5. The action of the Grievance Committee may be appealed in writing within ten days to the school superintendent.

Students may (but are not required) be accompanied by parents, guardians or representatives at any stage during the proceedings.

***October 3, 2011***





**7.c**

**RICHMOND PUBLIC SCHOOLS  
PETTY CASH FUNDS  
10-3-11**

**Policy 3-3.9**

**CURRENT LOCATIONS**

	<b><u>AMOUNT</u></b>
Finance	\$ 500.00
Total	<u>\$ 500.00</u>



**7. c**

**RICHMOND PUBLIC SCHOOLS  
CREDIT CARD LISTING  
10-3-11**

**Policy 3-3.7**

**CURRENT CARDHOLDERS**

Angela Lewis	School Board Clerk	Visa	\$10,000.00
P. Andy Hawkins	Finance and Operations	Visa	\$10,000.00

## ***O.S. Allen Trust Fund***

The Otway S. Allen Trust Fund was established, through his Will dated July 14, 1906, as a memorial to his parents William C. and Allaville Allen. Mr. Otway Allen died five years later and the Will was probated in the Chancery Court on February 24, 1911. In his Will, Mr. Allen gave a portion of his estate to the Virginia Mechanics Institute. The Virginia Mechanics Institute (VMI), at the time this Will was executed and for over 30 years thereafter, was a non-profit, non-stock Virginia corporation. Its purpose and functions were to provide vocational training specifically to adults who worked during the day to advance their education by study at night.

In the early 1940s, despite aid from time to time from benevolent citizens and grants from the City, it became apparent that the school would not be able to continue to operate. A plan was made whereby these functions could be taken over by the School Board of the City of Richmond. A contract was entered into in the summer of 1942. In February 1943, a deed and assignment of property of the VMI holdings was made to the Richmond School Board. The Circuit Court of the City of Richmond approved these proceedings, and the charter of VMI was surrendered and its corporate existence terminated.

During this time, Mr. Allen's sister (Mary) died but her three children were still living. Following their death some ten years later, in the 1950s, certain relatives entered into a suit in an effort to "break" the Will of Mr. Otway S. Allen. They used as a basis for their suit the dissolution of the original VMI, change in trusteeship and/or directors of that institution, changes in curriculum, and the fact that the school was not named for William C. or Allaville Allen (Mr. Otway S. Allen's parents). Despite these relative's objections, the Court ruled in favor of the Richmond School Board.

In 1956, Virginia Trust Company turned over to the Richmond School Board funds from the sale of certain securities, which amounted to \$83,128. The Trust Department of the State Bank of Commerce and Trust was appointed, with Court approval, administrator of the fund.

Income from the trust fund since that time has been used for various vocational and business type programs which continued to be offered at VMI as a part of the public school program and are now offered at the Richmond Technical Center.

Today this trust fund is professionally managed through the trust department of SunTrust Bank in conjunction with RPS administrative management and has a current balance of \$799,113. These funds are invested as follows:

Equities	\$441,448.83
Fixed Income	321,022.79
Money Market	<u>36,641.30</u>
Grand Total	\$799,112.92

## ***O.S. Allen Trust Fund Investment Breakdown***

